

**BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
OCTOBER 18, 2017
7:00 PM**

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL: Mayor Lowande
Council Member Czarneski
Council Member Ludas
Council Member Rampacek
Council Member Sussman
Council President Rutsky
Administrator Frueh
Borough Attorney – Raffetto

SWEAR IN NEWLY APPOINTED COUNCIL MEMBER:

Michael Valiant

ROLL CALL: Mayor Lowande
Council Member Czarneski
Council Member Ludas
Council Member Rampacek
Council Member Sussman
Council Member Valiant
Council President Rutsky
Administrator Frueh
Borough Attorney – Raffetto

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

Motion Open to Public Comment:

Proposed By: Sussman

Seconded By: Ludas

All in Favor:

Elliott Stroul – 110 Mendoker Drive. Congratulations to new Councilmember Michael Valiant. Jamesburg has successfully implemented the full day preschool program. The junior achievement program is good for the students to get insight on what happens in the real world. There is funding in a Capital Improvement Fund to get proper lighting and a microphone system for the drama club. Senator Linda Greenstein will be helping with the improvements to the Buckelew House.

Motion to Close to Public Comment:

Proposed By: Sussman

Seconded By: Ludas

All in Favor

ORDINANCES - SECOND READING – PUBLIC HEARING

ORDINANCE #06-17

AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO ANTOINETTE COURT, FERNWOOD LANE AND MAPLE DRIVE AND APPROPRIATING THE SUM OF \$262,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to improve Antoinette Court, Fernwood Lane and Maple Drive; and

WHEREAS, the Borough of Jamesburg has been approved for \$262,000 in funding from the New Jersey Department of Transportation 2017 Municipal Aid Program for such construction.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The improvements described in Section 2 of this ordinance are hereby authorized as General Capital Improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The improvements hereby authorized to be undertaken consist of improvements on Antoinette Court, Fernwood Lane and Maple Drive, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2017 capital budget of the Borough of Jamesburg hereby does conform to the provisions of this ordinance.

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

ORDINANCE #06-17

AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO ANTOINETTE COURT, FERNWOOD LANE AND MAPLE DRIVE AND APPROPRIATING THE SUM OF \$262,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

RECORD OF VOTE:

FIRST READING: September 20, 2017

COUNCIL MEMBER	MOTION		VOTE
	TO INTRODUCE	2nd	
Council Member Czarneski			X
Council Member Ludas		X	X
Council Member Rampacek	X		X
Council Member Sussman			X
Council President Rutsky			X
Mayor Lowande			

PUBLICATION: September 29, 2017
 SECOND READING: October 18, 2017
 PUBLIC HEARING: October 18, 2017

COUNCIL MEMBER	MOTION TO OPEN			MOTION TO CLOSE			MOTION TO ADOPT		
		2nd	VOTE		2nd	VOTE		2nd	VOTE
Council Member Czarneski			Y			Y			Y
Council Member Ludas		Y	Y			Y		Y	Y
Council Member Rampacek	Y		Y			Y	Y		Y
Council Member Sussman			Y	Y		Y			Y
Council Membet Valiant			A			A			A
Council President Rutsky			Y		Y	Y			Y
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

ORDINANCE #07-17

AN ORDINANCE PROVIDING FOR A CONTROLLED TRAFFIC SIGNAL AT THE INTERSECTION OF BUCKELEW ANVENUE, EAST RAILROAD AVENUE, WEST RAILROAD AVENUE AND FORSGATE DRIVE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

BE IT ORDAINED by the Council of the Borough of Jamesburg as follows:

SECTION I. That the intersection of Buckelew Avenue, East Railroad Avenue, West Railroad Avenue & Forsgate Drive shall be controlled by a Traffic Control Signal in accordance with the plan on file at the Borough of Jamesburg and at Middlesex County.

SECTION II. That the Traffic Control Signal installed shall be in accordance with the provisions of the *Manual on Uniform Traffic Control Devices for Streets and Highways (current edition)*, Title 39 of the Revised Statutes and the New Jersey Administrative Code; shall conform to the design and shall be maintained in operation.

SECTION III. That all prior ordinances or resolutions or portions thereof of the Council of the Borough of Jamesburg inconsistent herewith be and they are hereby repealed.

SECTION IV. That this ordinance shall become effective upon adoption and publication as required by law.

SECTION V. That if any clause, section or provision of this ordinance is declared invalid by a Court of competent jurisdiction, such provision shall be deemed a separate, distinct and independent provision and shall not affect the validity of the remaining portion hereof.

ORDINANCE #07-17

**AN ORDINANCE PROVIDING FOR A CONTROLLED TRAFFIC SIGNAL AT THE INTERSECTION OF
BUCKELEW ANVENUE, EAST RAILROAD AVENUE, WEST RAILROAD AVENUE AND FORSGATE DRIVE,
AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

RECORD OF VOTE:

FIRST READING: September 20, 2017

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Ludas		X	X
Council Member Rampacek			X
Council Member Sussman	X		X
Council President Rutsky			X
Mayor Lowande			

PUBLICATION: September 29, 2017
SECOND READING: October 18, 2017
PUBLIC HEARING: October 18, 2017

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski			Y	Y		Y		Y	Y
Council Member Ludas		Y	Y		Y	Y			Y
Council Member Rampacek			Y			Y	Y		Y
Council Member Sussman	Y		Y			Y			Y
Council Member Valiant			A			A			A
Council President Rutsky			Y			Y			Y
Mayor Lowande									

y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #138-10-18-17**

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE
BUDGET OF THE BOROUGH OF JAMESBURG PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159,
P.L. 1948)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such items of revenue in the budget of the municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget;

WHEREAS, said Director may also approve the insertion of any item of appropriations for an equal amount.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that it hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget for the year 2017 in the amount of \$1,705.18 which item is now available as revenue from the State of New Jersey, Division of Criminal Justice; and

BE IT FURTHER RESOLVED that a like sum of \$1,705.18 be and the same is hereby appropriated under the caption of:

2017 Body Armor Grant – Other Expense

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rampacek		X	X			
Council Member Sussman			X			
Council Member Valiant					X	
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #140-10-18-17**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	September 2017
Finance Report	September 2017
Report of the Tax Collector	September 2017
Report of the Sewer Administrator	September 2017

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rampacek		X	X			
Council Member Sussman			X			
Council Member Valiant					X	
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #141-10-18-17**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$48,133.85.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rampacek		X	X			
Council Member Sussman			X			
Council Member Vailant					X	
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #142-10-18-17**

APPOINT CROSSING GUARD

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THE FOLLOWING AS A CROSSING GUARD PER DIEM FOR THE BOROUGH OF JAMESBURG EFFECTIVE October 1, 2017.

MARIA NIEDZWIECKI

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rampacek		X	X			
Council Member Sussman			X			
Council Member Valiant					X	
Council President Rutsky			X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

RESOLUTION #139-10-18-17

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

September 20, 2017

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Ramacek			X			
Council Member Sussman	X		X			
Council Member Vailant					X	
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #143-10-18-17
AUTHORIZE REFUND FOR FALL FESTIVAL

WHEREAS, payment has been received by the Municipal Clerk from Kelly Cottrell in the aggregate amount of forty-two dollars (\$42.00) for Fire Permit and ten dollars (\$10.00) for Food Handling Permit; and

WHEREAS, the vendor will not be attending the Fall Festival as a food vendor, and is requesting a refund; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Chief Financial Officer be and is hereby authorized to make such refunds and is hereby directed to issue such checks to Kelly Cottrell.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Sussman			X			
Council Member Valiant					X	
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #144-10-18-17

RESOLUTION OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN ADDENDUM TO THE 1994 COOPERATION AGREEMENTS BETWEEN THE COUNTY OF MIDDLESEX AND THE BOROUGH OF JAMESBURG

WHEREAS, the County of Middlesex and the Borough of Jamesburg entered into Cooperation Agreements for federal fiscal years 1994, 1995 and 1996 to provide a means of conducting certain community development activities utilizing Community Development Block Grant ("CDBG") funds and HOME Investment Partnerships funds from the U.S. Department of Housing and Urban Development; and

WHEREAS, the Cooperation Agreements are renewed every three years, with the most recent renewal covering federal fiscal years 2015, 2016 and 2017; and

WHEREAS, said Cooperation Agreements are up for renewal for years 2018, 2019 and 2020; and

WHEREAS, it has been determined that the Cooperation Agreements must be amended to include a provision required in the Transportation, Housing and Urban Development and Related Agencies Appropriations Act of 2014; and

WHEREAS, the County of Middlesex has requested that the Borough execute an addendum to the 1994 Cooperation Agreements that includes such a provision, which execution must be authorized by resolution; and

WHEREAS, the Borough of Jamesburg desires to execute an addendum to the 1994 Cooperation Agreements.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Jamesburg, County of Middlesex, State of New Jersey, as follows:

1. That the governing body is hereby authorized to enter into an Addendum to the 1995 Cooperation Agreements with the County of Middlesex for the utilization of Community Development Block Grant ("CDBG") funds and HOME Investment Partnerships funds from the U.S. Department of Housing and Urban Development for federal fiscal years 2018, 2019 and 2020.

2. That the Mayor is hereby authorized to execute and the Township Clerk to attest to the Addendum, and any other documents necessary to effectuate the terms of this resolution. Said Addendum shall be in a form acceptable to the Township Attorney and in a form substantially the same as the attached Schedule A.

3. That this resolution shall become effective immediately.

4. That a copy of the Addendum referenced herein shall be kept on file and made available for public inspection at the Township Clerk's Office during normal business hours.

5. That a certified copy of this resolution, together with a copy of the Addendum to the Agreements, shall be forwarded to the County of Middlesex Board of Chosen Freeholders, and to Paul Buckley, Division Head, County of Middlesex Public Housing Agency, Division of Housing, Community Development and Social Services.

CERTIFICATIONS:

Administrator

Township Attorney

Chief Finance Officer

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rampacek	X		X			
Council Member Sussman			X			
Council Member Valiant					X	
Council President Rutsky		X	X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Rampacek

Council Member Rampacek had no finance report.

Library Report – Jamesburg Public Library and Friends of the Library will have tables at the Fall Festival this Saturday. Anyone can stop by and show your support. The Library will have a table at the Green Fair October 28th selling book related crafts. There is the “Dragons and Dreams” program October 30th at 4:00pm. Tomorrow, October 19th, Keri Zoumas is directing a motivational lecture

called “breakthrough Mindset Blocks” at 2:00pm and 7:00pm at the Library if anyone would like to attend. The Library is working with the PTA to improve communication with the schools.

- **EDUCATION COMMITTEE**
Council Member Czarneski

Council Member Czarneski welcomed new Councilman Michael Valiant. She also reported that she attended the Board Of Education meeting which was held on September 28th. Superintendent Brian Betze reported the following: Some of the newly hired staff for the Pre School program were introduced and teachers that reached tenure were acknowledged. One of the GMB students read a wonderful essay on the community services he performed over the Summer and how he found it fulfilling. NJ School Board Association did a presentation on “The Evaluation Process: Ensuring Actionable Outcomes.” The Board was provided with the PARCC core Report and an update was provided. An update on the Pre School Expansion Grant was provided: 73 students were enrolled; 4 additional teachers were hired bringing the total to 6; and the curriculum, supplies and furniture were purchased. During the meeting, the Board discussed having a demographic study performed; during the discussion one of the Board members asked if the town would be willing to pay for part of this study.

- **POLICE COMMITTEE**
Council Member Sussman

Council Member Sussman congratulated Councilman Michael Valiant. He also shared, in the up and coming holiday of Halloween we would like to let the public be aware that our curfew time is 9:00pm for mischief night as well as Halloween night. We will also have extra officers assigned for both nights, including on Halloween bike patrol. Happy Halloween! As the new school year has approached us in the beginning of September, Chief James Craparotta and Patrolman Rich Bruno spoke with staff at both JFK & GMB Schools about school safety and lock down drills.

- **PERSONNEL COMMITTEE**
Council Member Ludas

Personnel: Council Member Ludas had no report. She did welcome out new Councilman Michael Valiant.

Environment: Council Member Ludas thanked Bank of America, Middlesex County parks Department and Freeholders Charles Kenny and Charles Tomaro for helping spread mulch in Green Acres park on September 23rd. There is still more work to be done in the park, and both the County Parks Department and Bank of America are willing to help. Jamesburg will participate in the Monroe Green Fair on October 28th at the High School.

Business: Bovine Burgers had their grand opening on Saturday, October 7th. They are looking forward to the Street Fair on Saturday. They are now closed on Mondays.

A SERV meeting was held October 2nd. Landscaping and snow plowing procedures were discussed. Mr. Maresca will meet with the snow plowing company to discuss proper snow removal from site.

- **PUBLIC WORKS COMMITTEE**

No Public Works report.

- **PUBLIC EVENTS COMMITTEE**
Council President Rutsky

Council President Rutsky welcomed new Councilman Michael Valiant. She also reported she attended last month’s Land Use Meeting. The next meeting will be November 9th. Our annual Fall Festival will be this Saturday, the 21st from noon to 5:00pm. The Elks are sponsoring a car show and many vendors will be selling product as well as foods and treats. Games and activities will also be available for children. Mayor Lowande, Shannon Spillane and Samantha Rampacek will be on hand to welcome vendors. Special thanks to our DPW for helping with set up. In support of our Green Initiative I spoke with Paul Gentile, leader of Troop 54, and he is looking for additional volunteer work for scouts. I will be working along with Daria Ludas on projects to see how to best use the boys.

- ADMINISTRATOR'S REPORT
Scott Frueh

Administrator Frueh reported Kevin and I have been reviewing the Sewer Utility Operating Fund and based on our review, I believe that a rate increase will be needed in 2018. I have discussed with the Mayor and bring to you now, as Council Members. I have given you two spreadsheets, the first shows the current rates and new rates for 2018 and their percentage increase for each. The largest in percentage increase is for apartments at 32.91%. Kevin and I believe that an average two-bedroom apartment uses about same amount of water and therefor sewerage as an average two-bedroom house.

I have also attached a sewer rate survey as of October 6, 2017 which shows the currently quarterly rates for residential customers from nearby municipalities, for which from the review includes apartments. Even with the increase we would still be the lowest cost per quarter.

Second, there is a vacant alley between Hooker and Vine Streets which a prospective buyer of Body & Soul building would like use the area behind the building as a parking lot. It is a Borough alley way. If permission is granted we would require that only the Hooker Street entrance be used and that the section from Hooker Street to behind the building must be paved as part of any agreement. The buyer would have to go to the Land Use Board for approval of the parking lot where restrictions are be part of the requirements.

Lastly, we conducted the Tax Sale on October 11, 2017. We received \$27,121.30 in outside liens and will have to add three liens totaling \$4,637.59 as municipal liens. Two of the liens have adjacent properties in Monroe Township, which is holding its Tax Sale on October 25, 2017. After the sale Kevin will reach out the to the lien holders of the Monroe properties and see if they would be interested in an Assignment Sale for the adjacent properties in Jamesburg.

- PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE
Mayor Marlene Lowande

Mayor Marlene Lowande reported she attended an Emergency Management Meeting with the First Aid Squad. Both the Fire Department and First Aid Squad need volunteers. They will be sending a letter to the High School for anyone 16 or older who would be interested. The Street Fair will be this Saturday. Thank you to Shannon Spillane, Coleen Rutsky and Samantha Rampacek. Congratulations to Michael Vailant.

MOTION TO ADJOURN:

Proposed By: Sussman

Seconded By: Rutsky

All in favor.

TIME OF ADJOURNMENT: 7:31 PM

Susan Boulogne
Acting Municipal Clerk
Borough of Jamesburg

