

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
MARCH 28, 2018
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council President Ludas
Council Member Czarneski
Council Member Rampacek
Council Member Rutsky
Council Member Sussman - *Absent*
Council Member Valiant
Administrator Frueh
Borough Attorney – Raffetto

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Ludas
Seconded By: Rampacek

MOTION TO CLOSE PUBLIC COMMENT:

Proposed By: Czarneski
Seconded By: Ludas

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Sussman						X
Council Member Valiant			X			
Council President Ludas	X		X			
Mayor Lowande						

Mayor Lowande swore in our new EMS Volunteers.

INTRODUCTION OF 2018 LOCAL MUNICIPAL BUDGET

Administrator Scott Frueh read the Municipal Budget Notice explaining that the Budget would be advertised in the April 6, 2018 edition of the Cranbury Press. The public hearing will be April 18, 2018.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Sussman						X
Council Member Valiant			X			
Council President Ludas		X	X			
Mayor Lowande						

ORDINANCES – FIRST READING BY TITLE (Public Hearing set for April 18, 2018):

ORDINANCE #05-18

AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO WOODLAND ROAD AND FRONT STREET AND APPROPRIATING THE SUM OF \$1,133,518.75 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to improve Woodland Road and Front Street; and

WHEREAS, the Borough of Jamesburg has been approved for \$875,000.00 in funding from the New Jersey Department of Transportation 2018 Municipal Aid Program for such construction.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The improvements described in Section 2 of this ordinance are hereby authorized as General Capital Improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The improvements hereby authorized to be undertaken consist of improvements on Antoinette Court, Fernwood Lane and Maple Drive, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2017 capital budget of the Borough of Jamesburg hereby does conform to the provisions of this ordinance.

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

ORDINANCE #05-18

AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO WOODLAND ROAD AND FRONT STREET AND APPROPRIATING THE SUM OF \$875,000.00 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

RECORD OF VOTE:

FIRST READING: March 21, 2018

COUNCIL MEMBER	MOTION	2nd	VOTE
	TO INTRODUCE		
Council Member Czarneski			X
Council Member Rampacek		X	X
Council Member Rutsky			X
Council Member Sussman			
Council Member Valiant			X
Council President Ludas	X		X
Mayor Lowande			

PUBLICATION: April 6, 2018
SECOND READING: April 18, 2018
PUBLIC HEARING: April 18, 2018

ORDINANCES SECOND READING BY TITLE: PUBLIC HEARING

ORDINANCE #02-18

TRAFFIC CONTROL SIGNAL: INTERSECTION OF BUCKELEW AVENUE, EAST RAILROAD AVENUE, WEST RAILROAD AVENUE AND FORSGATE DRIVE

TRAFFIC CONTROL SIGNALS

BE IT ORDAINED by the Council of the Borough of Jamesburg as follows:

SECTION I. That the intersection of Buckelew Avenue, East Railroad Drive, West Railroad Avenue & Forsgate Drive shall be controlled by a Traffic Control Signal in accordance with the as-built plan dated January 24, 2018.

SECTION II. That the Traffic Control Signal installed shall be in accordance with the provisions of the *Manual on Uniform Traffic Control Devices for Streets and Highways (current edition)*, Title 39 of the Revised Statutes and the New Jersey Administrative Code; shall conform to the design and shall be maintained in operation.

SECTION III. That all prior ordinances or resolutions or portions thereof of the Council of the Borough of Jamesburg inconsistent herewith be and they are hereby repealed.

SECTION IV. That this ordinance shall become effective upon adoption and publication as required by law.

SECTION V. That if any clause, section or provision of this ordinance is declared invalid by a Court of competent jurisdiction, such provision shall be deemed a separate, distinct and independent provision and shall not affect the validity of the remaining portion hereof.

ORDINANCE #02-18

TRAFFIC CONTROL SIGNALS

RECORD OF VOTE:

FIRST READING: February 21, 2018

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Czarneski		X	X
Council Member Rampacek			X
Council Member Rutsky			X
Council Member Sussman	X		X
Council Member Valiant			X
Council President Ludas			X
Mayor Lowande			

PUBLICATION: March 2, 2018

SECOND READING: March 28, 2018

PUBLIC HEARING: March 28, 2018

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski	Y		Y	Y		Y			Y
Council Member Rampacek			Y			Y	Y		Y
Council Member Rutsky			Y			Y			Y
Council Member Sussman			AB			AB			AB
Council Member Valiant			Y			Y			Y
Council President Ludas		Y	Y		Y	Y		Y	Y
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

ORDINANCE #03-18

AN ORDINANCE PROVIDING FOR IMPROVEMENTS OF THE SANITARY SEWER SYSTEM AND APPROPRIATING THE SUM OF \$33,073 THEREFORE, AUTHORIZING IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Mayor and Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to make improvements to Sanitary Sewer System; and

WHEREAS, the Borough of Jamesburg has been approved for \$33,073 in funding from the Middlesex County 2017 Community Development Block Grant Program for such improvements.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

Section 1. The improvements described in section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

Section 2. The improvements hereby authorized to be undertaken consist of improvements to the Sanitary Sewer System, together with all items necessary, incidental or appurtenant thereto.

Section 3. the 2018 capital budget of the Borough of Jamesburg is hereby amended to conform to the provisions of this ordinance.

Section 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

RECORD OF VOTE:
 FIRST READING: February 21, 2018

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Rampacek		X	X
Council Member Rutsky			X
Council Member Sussman			X
Council Member Valiant			X
Council President Ludas	X		X
Mayor Lowande			

PUBLICATION: March 2, 2018
 SECOND READING: March 28, 2018
 PUBLIC HEARING: March 28, 2018

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
	Council Member Czarneski			Y			Y		
Council Member Rampacek		Y	Y	Y		Y	Y		Y
Council Member Rutsky			Y			Y			Y
Council Member Sussman			AB			AB			AB
Council Member Valiant			Y			Y			Y
Council President Ludas	Y		Y		Y	Y		Y	Y
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #055-03-21-18**

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

February 21, 2018

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Sussman						X
Council Member Vailant			X			
Council President Ludas	X		X			
Mayor Lowande						

RESOLUTION #056-03-21-18**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$69,885.43.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Sussman						X
Council Member Valiant			X			
Council President Ludas	X		X			
Mayor Lowande						

RESOLUTION #057-03-21-18**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	February 2018
Finance Report	February 2018
Report of the Tax Collector	February 2018
Report of the Sewer Administrator	February 2018

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Sussman						X
Council Member Valiant			X			
Council President Ludas	X		X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE

Council Member Valiant reported with the new year the town takes on a lot of new contracts and obviously necessary expenses. I have looked over all the receipts and have found a direct source for everything from small to large purchases. The town has squared away its school taxes

from Feb – June of this year, and the first quarter of county taxes. Open Spaces Tax has made some significant investments to its software and technical equipment. There were numerous smaller expenditures ranging from vehicle repairs, telecommunications payments, trash pick-up contracts and legal/professional council that all had documentation referencing the work they performed and to what rate. I will be reaching out to the Borough Hall staff in April to discuss anything I can help them with to keep up the good work.

- EDUCATION COMMITTEE

Council President Ludas reported:

Education: The Jamesburg Board of Education held two meetings this month. The first meeting focused on proposed school safety presentations. Chief James Craparotta recommended placing two armed officers, one in each school. East Brunswick, South Brunswick and Monroe schools have recently placed armed officers in the schools, and it would be beneficial to our district to do so. The officers would be Class II retired officers who would be paid per diem and not need benefits. The Board will work with the police on other safety ideas. The board respectfully declined having armed officers in the schools.

A representative from Share 911, an emergency call technology company also gave a detailed presentation on how their system works with the schools and police departments. This system is currently being used in Spotswood and Milltown. The board agreed to implement the Share 911 system and other increased security measures.

The Board passed the Budget with a 1.7% increase (staying under the 2% cap)

The vacant board seat has been filled by Anne Luck-Deak

Environment: We submitted an application for a \$2,000 Sustainable Jersey grant. The narrative was submitted with the application. Announcements will be out the end of April as to our status on the grant. We are also working with Assemblyman Dan Benson's office on possibly obtaining other state DEP environment grants. I have also reached out to the county for assistance in our environment projects. Council Member Ludas also shared with the Council a pamphlet "Going With The Flow"

I attended a Water Resources Authority Meeting on March 12th. The WRA will be meeting with each municipality on water conservation and usage between May and July.

Monroe has invited Jamesburg to participate in the Green Fair on September 29th 10:00 – 3:00.

- POLICE COMMITTEE
Council Member Sussman

Council Member Sussman was absent. Mayor Lowande read his report. “coffee with a Cop at the Diner located at 28 West Railroad Ave. On April 14th from 1:30 – 3:30pm. Join our neighbors and police officers for coffee and conversation. No agenda or speeches, just a chance to ask questions, voice concerns and get to know the officers in your community.

SLEO Michael Sansone in Phase III of his field training and he is progressing well.

Distracted Driving 2018 Statewide Crackdown UDRIVE. UTEXT. UPAY. Will be in full effect from April 1-21.

- PERSONNEL COMMITTEE
Council Member Czarneski

Council Member Czarneski reviewed the daily day to day of the Borough Personnel with Kevin Hatch who is acting as the BA in Scott Frueh’s absence and all is running smoothly with no issues.

I would like to congratulate the following and wish them well in their new positions since our last meeting:

Special Class I Officer – Nicholas Dolce
Special Class II Officer – Michael Sansone
Part Time Crossing Guard – Sharon Ranieri

- PUBLIC WORKS COMMITTEE
Council Member Rutsky

Council Member Rutsky reported DPW received a new tow behind hot box from Falcon to repair potholes. They are in the process of taking all snow equipment off the trucks and power washing them clean. Also, greasing and oiling all equipment. The crew was busy with snow removal from the last storm and also cleaning up all the tree limbs that came down. The brush pile at the recycling yard has been made into mulch which is available for residents free of charge. They will be working on the Soccer fields for the upcoming season.

I attended the meeting at the Library with United Way. They are looking to help us with pre k – 5 year olds. They would like to have another meeting soon. They are also interested in Health Care, Food pantries and a mobile dental office for children under the age of 10.

- PUBLIC EVENTS COMMITTEE/LIBRARY
Council Member Rampacek

Library Report: Council Member Rampacek reported the Summer 2018 programming is underway. The statewide theme is Libraries Rock! Library Bookworms will meet on Saturdays from April 21st – June 9th from 11:00am – noon. This program is partnering the Library with Jamesburg Garden Club to do some planting projects and read stories to coincide with what they are learning. The Library is sponsoring free ESL classes on Thursdays from April 5th – May 17th from 6:30 – 8:00pm. Celebrate National Poetry Month with the Friends of the Library by

participating in their first ever poetry contest. All Jamesburg kids are welcomed to participate. One winner from each grade level will be awarded. Poems can be submitted to the Library or to the JFK Main Office by April 19th. Winners will be announced and an awards ceremony held at the Library on April 30th. The Library is offering community service hours. You can find details about this on the website or the Library's Facebook Page.

PUBLIC EVENTS: Council Member Reported the Food Truck Festivals will be held July 12th and August 23^{ed}. The Fall Festival will be held October 20th. Past vendors have been emails registration forms. If anyone has questions or would like to inquire about being a vendor send an email to: jamesburgevents@gmail.com. Thank you to everyone who participated in the Easter Egg Hunt last Saturday at veterans park. A special thanks to Mayor Lowande for putting it together.

- **ADMINISTRATOR'S REPORT**
Scott Frueh

Administrator Frueh did not have a report.

- **PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE**
Mayor Marlene Lowande

Mayor Lowande welcomed back Administrator Frueh from his knee surgery. She also wished Zoning Officer Bill Maresca a speedy recovery from his recent surgery. The Helmetta Shared Service agreement is still up in the air. Our Police have been covering the off shifts in Helmetta since December and have done an excellent job.

Council Member Valiant spoke of a member of our community that recently lost her battle with Colon Cancer, Dawn Gandy Durski. Her legacy will always be with us through her children. Dawn's oldest son Raymond will be joining our Police force when he graduates from the academy in May.

TIME OF ADJOURNMENT: 7:41 PM

Susan Boulogne
Acting Municipal Clerk
Borough of Jamesburg

