

**BOROUGH OF JAMESBURG**  
**GOVERNING BODY VIRTUAL MEETING**  
**MINUTES**  
**DECEMBER 16, 2020**  
**7:00 PM**

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**CALL TO ORDER:** This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:**

Led by Mayor Lowande

**ROLL CALL:**

Mayor Lowande  
Council President Czarneski  
Council Member Ludas  
Council Member Rampacek  
Council Member Rutsky  
Council Member Shaughnessy  
Council Member Sussman  
Administrator Frueh  
Borough Attorney – Raffetto

**MOTION TO OPEN TO PUBLIC COMMENT:**

Proposed By: Ludas  
Seconded By: Czarneski

No one from the public wished to speak.

**MOTION TO CLOSE TO PUBLIC COMMENT:**

Proposed By: Rampacek  
Seconded By: Shaughnessy

**CONSENT AGENDA:**

All matters listed on tonight's Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with \*\* next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

**CONSENT AGENDA RESOLUTIONS:**

RESOLUTION #127-12-16-20\*\*

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF JAMESBURG PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such items of revenue in the budget of the municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget;

**WHEREAS**, said Director may also approve the insertion of any item of appropriations for an equal amount.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that it hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget for the year 2020 in the amount of \$47,072.46 which item is now available as revenue from the State of New Jersey, Middlesex County, CARES ACT; and

**BE IT FURTHER RESOLVED** that a like sum of \$47,072.46 be and the same is hereby appropriated under the caption of:

2020 CARES ACT – Other Expense

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas	X		X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy		X	X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #128-12-16-20\*\*

**RESOLUTION ACCEPTING MINUTES**

**BE IT RESOLVED** THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

*MAYOR AND COUNCIL*

NOVEMBER 18, 2020

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas	X		X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy		X	X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #129-12-16-20\*\*

**RESOLUTION ACCEPTING MONTHLY REPORTS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	November 2020
Finance Report	November 2020
Report of the Tax Collector	November 2020
Report of the Sewer Administrator	November 2020

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas	X		X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy		X	X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #130-12-16-20\*\*

**APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

**WHEREAS**, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

**WHEREAS**, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$2,843,863.85.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas	X		X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy		X	X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #131-12-16-20\*\*

**APPOINT BOROUGH PROSECUTOR**

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT IF THE COUNCIL, DO HEREBY APPOINT BRIAN HEYESEY, ESQ. AS BOROUGH PROSECUTOR, HIS TERM TO EXPIRE DECEMBER 31, 2021 OR UNTIL A SUCCESSOR IS DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas	X		X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy		X	X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

**NON-CONSENT AGENDA RESOLUTIONS:**

RESOLUTION #132-12-16-20

**RESOLUTION APPOINTING BOROUGH TAX COLLECTOR**

**WHEREAS**, THE TAX COLLECTOR IS REQUIRED TO BE CERTIFIED IN ACCORDANCE WITH N.J.S.A.40A:9-141: AND

**WHEREAS**, KEVIN HATCH, CTC IS A CERTIFIED TAX COLLECTOR:

**NOW, THEREFORE, BE AND IT IS** HEREBY RESOLVED, BY THE MAYOR AND BOROUGH COUNCIL THAT KEVIN HATCH, CTC IS HEREBY APPOINTED BOROUGH TAX COLLECTOR, EFFECTIVE JANUARY 1, 2020 THROUGH DECEMBER 31, 2023.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Shaughnessy		X	X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

**RESOLUTION APPOINTING BOROUGH CHIEF FINANCIAL OFFICER IN ACCORDANCE TO N.J.S.A 40A:9-28.4**

**WHEREAS**, THE CHIEF FINANCIAL OFFICER IS REQUIRED TO BE CERTIFIED IN ACCORDANCE WITH N.J.S.A. 40a:9-28.4:

**WHEREAS**, SCOTT FRUEH, CFO IS A CERTIFIED CHIEF FINANCIAL OFFICER:

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, BY THE MAYOR AND BOROUGH COUNCIL THAT SCOTT M. FRUEH IS HEREBY APPOINTED CHIEF FINANCIAL OFFICER, EFFECTIVE JANUARY 1, 2021 THROUGH DECEMBER 31, 2023.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas	X		X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy		X	X			
Council Member Sussman			X			
Council President Czarnecki			X			
Mayor Lowande						

**COUNCILMATIC COMMITTEE REPORTS:**

- FINANCE COMMITTEE  
Council Member Rampacek

Council Member Rampacek reported:

Finance Report:

We have received the \$10,853.20 for June -September for the CARES Act. We will be receiving \$36,219.26 for the March - June which is why the Chapter 159 resolution is on the Agenda. Scott is also working on the October - December Application which is due Friday.

Library Report:

The library has a new section on their website for COVID-19 resources so if you have any questions or are looking for information, be sure to check out their website. To arrange for any door side, pick up services or if you have any questions regarding the library or checking out materials, you can always give them a call at 732-521-0440. The library also has a large selection of digital items that are available online including e-books, digital audio books, digital magazines, and more that are free

with your library card. Also, keep your eye out on the Library's Facebook page for fun, virtual winter crafts and activities for your children.

#### Public Events:

I wanted to thank Brian Fletcher and Chris Rampacek from the Jamesburg Fire Department for helping string lights onto the Christmas Tree last Saturday. It was a big help to be able to use the fire truck to reach the top of the tree. Also, a big thank you to Sue and Rob Boulogne, Coleen and Paul Rutsky, Peter and Tina Shaughnessy, the mayor, DPW, and everyone else who has helped make Jamesburg as festive as possible during this tricky holiday season. Be sure to check out the holiday lights interactive map to see some beautiful light displays in town this month.

- EDUCATION COMMITTEE  
Council Member Shaughnessy

Council member Shaughnessy reported:

Today was the first day for Jamesburg Public Schools with Dr. Gina Villani as Superintendent. I had the chance to speak with her earlier, and we welcome her, we look forward to working with her. She brings experience and professionalism, and is looking forward to getting to know Jamesburg, and appreciates the schools' role as a pillar of our community.

Dr. Villani recognizes management of safety and learning in the pandemic as the first order of business. Currently, Jamesburg's schools are all-remote. The switch to remote learning happened after Thanksgiving break, and will continue through Winter Break. A decision will be made in early January to determine when hybrid in-person learning will resume.

Through this phase of remote learning, teachers have the option to teach from their classrooms or from home if they have the desire and capability to do so. Administrators remain in-person, and food distribution continues at JFK on Monday and Wednesday mornings.

Regarding the current weather, school will be in session remotely tomorrow, and there will be a 12:30 dismissal regardless of the accumulation. Friday is expected to operate on a full-day remote learning schedule.

With the changing of the guard in the superintendent position, we thank Dennis Filipone for his leadership during this time in school leadership that is unprecedented, uncertain, and which calls for decisions that have no good answer. He has always kept student safety and learning at the center of every decision made, and we thank him for all he has done for our town in his time in Jamesburg.

Our thanks go out to all the parents and students of Jamesburg for remaining focused, remaining flexible, and for learning despite the difficult circumstances.

On the Combined Land Use and Zoning Committee, an application for a use variance at the former Busco Brothers property was amended before continuing its hearing on December 10th. The applicant, Alex and Gabriel Properties, sought to build 24 residential units at 258 Gatzmer. The use variance was denied by the Land Use Board.

#### \* POLICE COMMITTEE

Council Member Sussman

Council Member Sussman reported.

Just want to say Angelo's Restaurant has great food and talks about how great Councilwoman Ludas is. They are not even from our town and always want to help out. They helped to weed beds at the Buckelew House. Councilwoman Rutsky agrees they are a wonderful family business.

2 more crossing guards resigned for a total of 3. We have 13 positions and need to replace at least 2 and possible not to cover Dayton and since only 1 child crosses Possibly offer more money \$14/hr and 2.5 hrs/day. Have tried many Ave yes to recruit with no luck. Annual toy drive is taking place. ADP donates the toys but we need to know who is in need. Call non emergent police number if you know what families are in need  
Tentative 12/29 free COVID-19 testing at Thompson park. More info will be sent when it's definitive

- PERSONNEL COMMITTEE  
Council President Czarneski

Council President Czarneski reported:

I met with Business Administrator Frueh and reviewed the day to day of the Borough personnel. BA Frueh provided me with an update of various concerns and how he is working towards making improvements. BA Frueh and I will continue to work together to ensure all departments work harmoniously. The Borough employees continue to work in the building and observe all CDC guidelines regarding social distancing, etc.

I would like to thank the DPW staff in advance for the current storm. They always make sure our roads are maintained and cleared as quickly and safely as possible. I would also like to thank the Chief and the Police department for also keeping us safe and for gearing up for this storm.

Happy Holidays to everyone and a safe and healthy New Year.

- PUBLIC WORKS COMMITTEE  
Council Member Rutsky

Council Member Rutsky reported:

Most Decembers seem to flyby and this has been no exception. DPW has been preparing equipment for the upcoming storm as well as finishing the leaf pick up schedule. The decorative Poinsettias have been erected on the light posts and Sue Boulogne has been in contact with JCP&L so as to fix three of the posts that do not illuminate. This month some



council members, our Clerk Sue and her husband Rob along with Madam Mayor organized a small decorating committee to bring some cheer to Jamesburg. Councilman Shaughnessy created a Google map for people to sign up their homes to display their holiday lights. Councilwoman Samantha Rampacek created a flyer for that activity and she and her husband Chris along with Brian Fletcher and the Jamesburg Fire Department helped us decorate with new lights for our Veterans Park Christmas tree. Sergeant Wilson along with Jamesburg Police Department donated a new star tree topper. A huge thank you to them. Rob and Sue Boulogne along with their daughter Jessica helped to decorate the front of Borough Hall as well as posts along East and W. Rail Rd., Avenue. Thank you to them. Borough planters have been decorated and we do hope that this brings a little happiness to our town. The decorating Committee started out small this year, but we hope to see it grow next year as we come together as a community post Covid. Jamesburg Historical Association has also had a busy month. The mansion has been decorated for the holiday and the committee is organizing ideas for fundraising in order to match the grant they have received. Councilwoman Ludas and I have been discussing and reaching out to see if there's anything we can do to help fund the match of \$16,000. Tomorrow, December 7th at 4o'clock the Historical Association will be hosting a virtual story time. You can go to their Facebook page for more details about this event, upcoming meetings as well as information on how to become a member or make a donation. The fallen tree has been removed from the smokehouse at Lakeview, and the Historical Association would like any feedback/information about it being restored. They are also following up on their phone line request that would allow them to receive messages at Borough Hall.

At this point, I would simply like to wish everyone a very Merry Christmas, a Happy Hanukkah & in the words of T.S. Eliot "For last year 's words belong to last year 's language. And next year 's words await another voice." Thank you and Happy New Year.

- ENVIRONMENT/ GREEN COMMITTEE:  
Council Member Ludas

Council Member Ludas reported:

As we are aware, 2020 has been an unusual year. The Environment/Green Team had several ambitious projects we had hoped to accomplish. However, the first half of the year, due to COVID restrictions, we were not able to do what we had proposed to do. However, when outdoor restrictions opened up a bit, we had amazing volunteers come forward and offer their help which allowed three major projects to be completed.

In July, Rutgers Extension, under the direction of Chris Perez and Michelle Backus, installed a beautiful Rain Garden on the grounds of GMB Middle School. Rutgers Extension did the digging, construction and donating the plants. We had volunteers including the school principal, mayor, councilmembers, green team members, and a few students plant well over 300 plants. We want to acknowledge Rutgers Extension and send our sincere thanks

to you. We look forward to working with you on future projects. We will be sending you a certificate of appreciation.

In late September, Mayor Lowande and I were approached by a young man, Devon Kennedy looking to do an Eagle Scout Project. Well, of course, we had one, which we had wanted to do for a long time. Devon, his Dad, John Kennedy and an awesome crew constructed an entrance at the Church Street Creek/Nature Walk for us. This is a project we had planned to do this year, and thanks to Devon Kennedy and his Dad and crew it is completed! Thank you, Devon. We will be sending you a certificate of appreciation as well.

In November, two trees had fallen on the Lakeview Property and landed in the Manalapan Brook area causing a huge blockage. The Middlesex County Mosquito Control under the direction of John Kranz along with our DPW crew did an amazing two job in clearing these two trees. I am happy to report the water is flowing nicely from the brook to the creek. Thank you, Mosquito Control and Jamesburg DPW.

#### Business Report:

I would like to welcome a new business in town. Angelos Pizza 200 Buckelew Avenue, next to Dunkin Donuts. I want to encourage everyone to shop at our downtown businesses and of course, visit our restaurants, all are doing take out

Happy Hanukkah, Merry Christmas, Happy Kwanza and enjoy a wonderful New Year. Please stay safe and healthy everyone!!!

- **ADMINISTRATOR'S REPORT**  
Scott Frueh

Administrator Frueh reported thank you for allowing me and Kevin to work in the town. To Councilmember Rutsky, I am waiting on the estimate to repair the Smokehouse, we will be going through Insurance and have a \$2500 deductible. The Architect is making plans. He is aware of the building and will help us find the right construction company. The tree has been removed, that bill along with the bill to repair the smokehouse will be sent to our Insurance company.

Councilwoman Rutsky added the Historical Association will be thrilled. Also, asked about a phone line being installed. Administrator Frueh is working on that.

- **PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:**  
Mayor Marlene Lowande

Mayor Lowande reported COVID 19 vaccines are starting to go out. Once we have more information on them, we will share. We have a total of 252 cases and 5 deaths. Three more cases were reported just today. Continue to wash your hands and wear a mask.

Decorating in town looks great, thanks to the great little elves that made it happen. Thank you to the Rutsky's, Boulogne's Rampacek's Shaughnessy's Fire Department and DPW. The holiday map is out. Take a drive through town and see all the decorated homes. Tomorrow night the holiday video will be released. Thank you to the Rutsky's, Boulogne's and Rampacek's for all the decoration donations this year. I want to thank all the Borough employees and Police Department for all stepping up this year. It has been an emotional year and I have a team I can always rely on. Welcome to the new Superintendent. Everyone just always does a great job. We have a lot of people that really want to make a difference. Thank you, Fred Raffetto. You are always there when I need you.

Chief Craparotta –We are looking for crossing guards, we are now down 3 and have no subs. People are always taking off and my officers have to cover I have advertised on social media, at council meetings, in the schools, Rossmoor and Clearbrook. We are going to have a problem when schools reopen. Councilmember Shaughnessy will ask if anyone in the school can step up and help out.

The County contacted me bout doing a drive through COVID testing in Thompson Park. The tentative date is December 29<sup>th</sup>, but may be pushed a week or 2. This will be free to the public. Vaccines are now available to hospital workers and 1<sup>st</sup> responders.

**MOTION TO ADJOURN:**

Proposed By: Sussman

Seconded By Ludas

**TIME OF ADJOURNMENT:**

7:50 PM

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Susan Boulogne  
Registered Municipal Clerk  
Borough of Jamesburg