

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
December 15, 2021
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council President Sussman
Council Member Czarneski
Council Member Ludas
Council Member Rampacek
Council Member Rutsky - **ABSENT**
Council Member Shaughnessy – **By Phone**
Administrator Capabianco
Borough Attorney – Raffetto

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Sussman
Seconded By: Rampacek

Brian Taylor – 9 Hillside Avenue - Mr. Taylor thanked the Police, Road Department and all the volunteers who helped with the Tree Lighting.

MOTION TO CLOSE TO PUBLIC COMMENT:

Proposed By: Czarneski
Seconded By: Ludas

ORDINANCES SECOND READING BY TITLE PUBLIC HEARING

ORDINANCE #12-21

AN ORDINANCE AMENDING ORDINANCE 05-20 PROVIDING FOR IMPROVEMENTS OF THE SANITARY SEWER SYSTEM AND APPROPRIATING THE SUM OF \$2,391.00 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Mayor and Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to make improvements to Sanitary Sewer System; and

WHEREAS, the Borough of Jamesburg has been approved for \$42,920.00 and not the \$40,549.00 as listed in Ordinance 05-20 in funding from the Middlesex County 2019 Community Development Block Grant Program for such improvements.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

Section 1. The improvements described in section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

Section 2. The improvements hereby authorized to be undertaken consist of improvements to the Sanitary Sewer System, together with all items necessary, incidental or appurtenant thereto.

Section 3. the 2021 capital budget of the Borough of Jamesburg is hereby amended to conform to the provisions of this ordinance.

Section 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

RECORD OF VOTE:

FIRST READING: October 20, 2021

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Ludas		X	X
Council Member Rampacek	X		X
Council Member Rutsky			X
Council Member Shaughnessy			X
Council President Sussman			AB
Mayor Lowande			

PUBLICATION: October 29, 2021
 SECOND READING: December 15, 2021
 PUBLIC HEARING: December 15, 2021

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
	Council Member Czarneski			Y			Y		
Council Member Ludas		Y	Y			Y	Y	Y	Y
Council Member Rampacek	Y		Y		Y	Y			Y
Council Member Rutsky			AB			AB			AB
Council Member Shaughnessy			Y	Y		Y			A
Council President Sussman			Y			Y			A
Mayor Lowande									

ORDINANCE #13-21

AN ORDINANCE AMENDING ORDINANCE 09-20 PROVIDING FOR IMPROVEMENTS OF THE SANITARY SEWER SYSTEM AND APPROPRIATING THE ADDITIONAL SUM OF \$249.00 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Mayor and Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to make improvements to Sanitary Sewer System; and

WHEREAS, the Borough of Jamesburg has been approved for \$23,169.00 and not the \$22,920 as listed in Ordinance 09-220 in funding from the Middlesex County 2020 Community Development Block Grant Program for such improvements.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

Section 1. The improvements described in section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

Section 2. The improvements hereby authorized to be undertaken consist of improvements to the Sanitary Sewer System, together with all items necessary, incidental or appurtenant thereto.

Section 3. the 2021 capital budget of the Borough of Jamesburg is hereby amended to conform to the provisions of this ordinance.

Section 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

RECORD OF VOTE:

FIRST READING: October 20, 2021

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Ludas	X		X
Council Member Rampacek			X
Council Member Rutsky			X
Council Member Shaughnessy		X	X
Council President Sussman			AB
Mayor Lowande			

PUBLICATION: October 29, 2021

SECOND READING: December 15, 2021

PUBLIC HEARING: December 15, 2021

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski			Y			Y			Y
Council Member Ludas		Y	Y		Y	Y		Y	Y
Council Member Rampacek	Y		Y	Y		Y	Y		Y
Council Member Rutsky			AB			AB			AB
Council Member Shaughnessy			Y			Y			A
Council President Sussman			Y			Y			A
Mayor Lowande									

ORDINANCE #14-21

AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$15,000 FOR THE PREPARATION OF AN REEXAMINATION REPORT FOR THE BOROUGH OF JAMESBURG PURSUANT TO N.J.S.A. 40A:4-53(d)

BE IT ORDAINED by the Borough of Jamesburg Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, as follows:

Section 1. Pursuant to the Local Budget Law of New Jersey, and in particular N.J.S.A. 40A:4-53(d), a special emergency appropriation in the amount of \$15,000 is hereby authorized and made for the purpose of the preparation of an approved tax map for the Borough of Jamesburg in the County of Middlesex, New Jersey (the “Borough”).

Section 2. The Borough is hereby authorized to finance such appropriation from surplus funds available or by issuing special emergency notes from time to time in accordance with the provisions of N.J.S.A. 40A:4-55, all as shall be determined by and pursuant to a resolution or resolutions of the Borough to be hereafter adopted. The authorization to finance the appropriation shall be provided for in succeeding annual budgets by the inclusion of at least 1/5 of the amount authorized pursuant to N.J.S.A. 40A:4-55.

Section 3. In accordance with the requirements of N.J.S.A. 40A:4-53, a copy of this ordinance as finally adopted shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Section 4. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

RECORD OF VOTE:

FIRST READING: October 20, 2021

COUNCIL MEMBER	MOTION	2nd	VOTE
	TO INTRODUCE		
Council Member Czarneski		X	X
Council Member Ludas			X
Council Member Rampacek	X		X
Council Member Rutsky			X
Council Member Shaughnessy			X
Council President Sussman			AB
Mayor Lowande			

PUBLICATION: October 29, 2021
 SECOND READING: December 15, 2021
 PUBLIC HEARING: December 15, 2021

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski		Y	Y		Y	Y		Y	Y
Council Member Ludas			Y			Y	Y		Y
Council Member Rampacek	Y		Y	Y		Y			Y
Council Member Rutsky			AB			AB			AB
Council Member Shaughnessy			Y			Y			A
Council President Sussman			Y			Y			A
Mayor Lowande									

- Brian Taylor asked about the Ordinance. BA Capabianco explained we are to Re-examine every 10 years; we are currently at 12 years.

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #172-12-15-21**

APPROVE MINUTES NOVEMBER 3, 2021

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

November 3, 2021

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman					Y	
Mayor Lowande						

RESOLUTION #173-12-15-21**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the borough of Jamesburg that the following reports are hereby received and filed.

Finance Report	October 2021
Report of the Tax Collector	October 2021
Report of the Sewer Administrator	October 2021

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman					Y	
Mayor Lowande						

RESOLUTION #174-12-15-21**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the borough of Jamesburg that the following reports are hereby received and filed.

Finance Report	November 2021
Report of the Tax Collector	November 2021
Report of the Sewer Administrator	November 2021

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman					Y	
Mayor Lowande						

RESOLUTION #175-12-15-21**

RESOLUTION ACCEPTING THE INTERLOCAL SERVICE AGREEMENT BETWEEN THE COUNTY OF MIDDLESEX AND THE BOROUGH OF JAMESBURG FOR THE PROVISION OF PUBLIC HEALTH SERVICES

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq. permits municipalities of the State of New Jersey to enter into contracts with other governmental entities for the joint provision of municipal services; and

WHEREAS, the Mayor and Council of the Borough of Jamesburg has determined that it is in the best interest of Jamesburg to enter into an Interlocal Services Agreement with the County of Middlesex for the provision of public health services and programs in the amount of \$30,388.07 for the year 2022; and

WHEREAS, the service to be provided by Middlesex County to the Borough of Jamesburg is detailed in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg as follows:

1. The Borough of Jamesburg does hereby enter into an agreement with Middlesex County for the provision of public health services.
2. The Mayor and Borough Clerk are hereby authorized to execute the attached agreement.
3. An executed copy of the agreement along with the authorizing resolution shall be forwarded to the County of Middlesex Public Health Department.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman					Y	
Mayor Lowande						

RESOLUTION # 177-12-15-21**

AUTHORIZING SUBMISSION OF GRANT APPLICATION AND AUTHORIZING THE MAYOR TO EXECUTE THE 2022 RECYCLING ENHANCEMENT GRANT APPLICATION

WHEREAS, the Borough of Jamesburg wishes to apply to Recycling Enhancement Grant; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey formally approves the grant application for the 2022 Recycling Enhancement Grant Application

BE IT FURTHER RESOLVED, that the Mayor and the Borough Administrator are hereby authorized to submit an electronic grant application identified as the 2022 Recycling Enhancement Grant Application

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator are hereby authorized to sign the grant agreement on behalf of the Borough of Jamesburg and that their signature constitutes acceptance of the terms and conditions of the grant application and approves the execution of the grant application

RESOLUTION #185-12-15-21**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$3,105,126.70.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman					Y	
Mayor Lowande						

NON-CONSENT RESOLUTIONS:

RESOLUTION #162-12-15-21

AUTHORIZING AGREEMENT FOR PROFESSIONAL SERVICES FOR COMPLETION OF A MASTER PLAN REEXAMINATION REPORT

WHEREAS, the Borough of Jamesburg has a to comply with the New Jersey Municipal Land Use Law that requires a Master Plan Reexamination Report be completed every ten (10) years: and

WHEREAS, the Purchasing Official has determined and certified in writing that the value of this contract shall not exceed \$15,000, and therefore the contract is not subject to the provisions of the State's Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, Clarke Caton Hintz, has submitted a proposal to perform the necessary planning services: and

WHEREAS, this contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), because professional planning services are a recognized profession licensed and regulated by law; and

WHEREAS, the services to be provided are considered “professional services” under the local public contracts law, N.J.S.A. 40A:11-1, ET SEQ.: and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for “professional services” without public advertising for bids and bidding therefor, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, the Borough Chief Financial Officer has certified to the availability of funds for this contract.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Jamesburg, in the County of Middlesex and State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Borough Clerk to attest any and all documents associated with the award of this contract.
2. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by persons authorized by law to practice a recognized profession and it is not possible to obtain bids for such needed qualitative services.
3. That notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the Borough.
4. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Clarke Caton Hints
 - b. Michael Capabianco Borough Administrator

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION #163-12-15-21

RESOLUTION OF THE BOROUGH OF JAMESBURG AUTHORIZING CHANGE ORDER #1 2019 NJDOT ROAD IMPROVEMENTS PROJECT

WHEREAS, Earle Asphalt Company was awarded the 2019 NJDOT Road Improvements Project via Resolution 061-03-17-21 for the total amount of \$178,613.13; and

WHEREAS, the Borough Engineer has recommended Change Order #1 be approved for a new contract amount of \$178,915.03 which represents a 0.2% increase in the original contract amount; and

WHEREAS, the CFO has Certified the Availability of Funds in account C-04-55-959-158-00; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that Change Order #1 is hereby approved for the 2019 NJDOT Road Improvements Project.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek			Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman		Y	Y			
Mayor Lowande						

RESOLUTION #164-12-15-21

RESOLUTION OF THE BOROUGH OF JAMESBURG AUTHORIZING CHANGE ORDER #2 2019 NJDOT ROAD IMPROVEMENTS PROJECT

WHEREAS, Earle Asphalt Company was awarded the 2019 NJDOT Road Improvements Project via Resolution 061-03-17-21 for the total amount of \$178,613.13; and

WHEREAS, the Borough Engineer has recommended Change Order #2 be approved for a new contract amount of \$205,201.83 which represents a 14% increase in the original contract amount; and

WHEREAS, the CFO has Certified the Availability of Funds in account C-04-55-959-158-00; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that Change Order #2 is hereby approved for the 2019 NJDOT Road Improvements Project.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	Y		Y			
Council Member Ludas		Y	Y			
Council Member Rampacek			Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION #165-12-15-21

RESOLUTION OF THE BOROUGH OF JAMESBURG APPROVING PAYMENT OF CERTIFICATE #1 2019 NJDOT ROAD IMPROVEMENTS PROJECT

WHEREAS, the Contractor, Earle Asphalt Company, has submitted a partial payment Certificate No.3 for the 2019 NJDOT Road Improvements Project; and

WHEREAS, the Borough Engineer has reviewed said quantities and is in agreement with same; and

WHEREAS, the Engineer recommends the approval of payment certificate No. 3, dated November 15, 2021, in the amount of twenty-nine thousand eight hundred sixty-five dollars and ten cents (\$29,865.10),

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that Payment Certificates No. 3 in the aggregate amount of twenty-nine thousand eight hundred sixty-five dollars and ten cents (\$29,865.10) to be hereby authorized for payment to Earle Asphalt Company.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION #166-12-15-21

ACCEPTANCE OF MAINTENANCE BOND OF EARLE ASPHALT COMPANY. BEING HELD FOR 2019 NJDOT PROJECT

WHEREAS, the Borough of Jamesburg is in possession of a maintenance bond from Earle Asphalt Company for the 2019 NJDOT Project in the amount of \$205,201.83 which shall expire on September 30, 2023; and

WHEREAS, Borough Attorney and Borough Engineer have given approval of the amount and acceptance date of the aforementioned Maintenance Bond.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the Borough Clerk is hereby authorized to accept the aforementioned Maintenance Bond.; and

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION #167-12-15-21

A RESOLUTION OF THE OF THE BOROUGH OF JAMESBURG AUTHORIZING THE ADOPTION OF THE MIDDLESEX COUNTY MULTI-JURISDICTIONAL ALL-HAZARDS MITIGATION PLAN

WHEREAS Middlesex County, NJ has exposure to natural hazards that increase the risk to life, property, environment and the County’s economy; and

WHEREAS pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS a Multi-jurisdictional All-Hazards Mitigation Plan has been developed by the County’s Hazard Mitigation Steering Committee

WHEREAS the Hazard Mitigation Plan assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy including a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Jamesburg:

1. The Borough of Jamesburg adopts in its entirety, the Middlesex County Multi-Jurisdictional All-Hazards Mitigation Plan (the “HMP”) as the jurisdiction’s official Hazard Mitigation Plan; minor revisions to the HMP recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Borough of Jamesburg resolves to execute the actions identified in the HMP that pertain to this jurisdiction, and municipal departments identified in the HMP are

directed to pursue implementation of the recommended high-priority activities that are assigned to them.

3. The Borough of Jamesburg will use the adopted and approved portions of the HMP to guide pre- and post-disaster mitigation of the hazards identified.
4. The Borough of Jamesburg will coordinate the strategies identified in the HMP with other planning programs and mechanisms under its jurisdictional authority.
5. The Borough of Jamesburg will continue its support of the Local Mitigation Planning Committee as described within the Plan.
6. The Borough of Jamesburg will help to promote and support the mitigation successes of all participants in this Plan.
7. The Borough of Jamesburg will incorporate mitigation planning as an integral component of government and partner operations.
8. The Borough of Jamesburg will provide an update of the Plan in conjunction with the County no less than every five years.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas		Y	Y			
Council Member Rampacek	Y		Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION #168-12-15-21

AWARDING OF CONTRACT TO MONMOUTH TELECOM FOR TELEPHONE AND INTERNET SERVICE

WHEREAS, the Borough of Jamesburg (the Borough) has the need for data and voice services, and the Township is authorized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5 et seq. (“Local Contracts Law”) to contract for these services as it may require; and

WHEREAS, the Local Contracts Law, more specifically N.J.S.A. 40A:11-5 (f), allows for award of a contract without public advertising for bids; and

WHEREAS, MONMOUTH TELECOM, 10 Drs. James Park Blvd, Suite 110, Red Bank, NJ 07701 is under the jurisdiction of the BPU; and

WHEREAS, MONMOUTH TELECOM, has submitted a proposal to provide data and voice services to the Borough; and

WHEREAS, the length of the agreement shall be for three years and outlined on any and all applicable documents; and

WHEREAS, the initial contract shall be for three years (3) years from execution of the contract with options to renew for two (2) one (1) year renewals at the sole discretion of the Borough at the same prices, conditions, requirements and terms of the contract, subject to and contingent upon appropriation of sufficient funds each year; and

WHEREAS, these funds cannot be encumbered at this time and pursuant to N.J.A.C. 5:30-11.10 funds for Open-End Contracts shall be committed at the time an order is placed and shall not exceed the unit price; and

WHEREAS, the Mayor, Borough Clerk and the Borough Administrator shall be authorized to cancel any existing services and sign documents for the new service; and

WHEREAS, no amount shall be chargeable or certified until such time as goods or services are ordered or otherwise called for. Prior to incurring the liability by placing the order, the certification of available funds shall be made by the Chief Financial Officer or Certifying Financial Officer. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds of the Chief Financial Officer or Certifying Finance Officer, as appropriate (N.J.A.C. 5:30-5.5(b)); and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that Monmouth Telecom be awarded a contract for telephone and internet services.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

Councilmember Czarneski asked why we were getting a new company. Business Administrator Capabianco explained we currently have 3 different internet companies. It will take approximately 6-8 months for us to see a savings, but then we will save \$1,000.00 per month.

RESOLUTION #169-12-15-21

RESOLUTION AUTHORIZING TRANSFERS IN THE 2021 MUNICIPAL BUDGET

WHEREAS, pursuant to N.J.S.A. 40A:4-58, appropriation transfers are allowable during the last two months of a fiscal year; and

WHEREAS, it is deemed necessary that said transfers be done through various accounts.

WHEREAS, there is a need to amend transfer resolution #161-11-03-21 as follows:

1-01-20-165-000-046 Engineering From: \$4,000.00 To: \$3,000.00

1-01-31-430-000-071 Electricity From: \$18,300.00 To: \$19,300.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that the following transfers be made in the 2021 budget appropriations.

	<u>CURRENT FUND</u>	
<u>FROM</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
1-07-55-501-000-012	Sewer SW	\$8,000.00
1-01-20-100-000-011	Gen Admin SW	\$600.00
1-01-20-100-000-026	Gen Admin OE	\$1,500.00
1-01-20-145-000-023	Tax Collector OE	\$1,500.00
1-01-20-150-000-027	Tax Assessor OE	\$1,500.00
1-01-22-205-000-059	Zoning OE	\$1,000.00
1-01-23-211-000-096	Other Insurance	\$2,300.00
1-01-23-220-000-092	Health Insurance	\$9,000.00
1-01-31-435-000-075	Street Lighting	\$5,500.00
1-01-31-440-000-076	Telephone	\$3,500.00
1-01-31-445-000-072	Water	\$900.00
1-01-31-446-000-070	Gas/Heating Oil	\$5,000.00
<u>TO</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
1-07-55-501-000-078	Sewer OE	\$8,000.00
1-01-20-110-000-036	Mayor/Council OE	\$1,100.00
1-01-20-120-000-029	Clerk OE	\$5,200.00
1-01-20-130-000-023	Finance OE	\$300.00
1-01-25-249-000-014	Police Overtime	\$11,500.00
1-01-25-240-000-025	Police OE	\$1,000.00
1-01-26-290-000-025	Public Work OE	\$4,000.00
1-01-31-430-000-071	Electricity	\$7,500.00
1-01-43-485-000-046	Storm Ida Emergency	\$1,700.00

	<u>CURRENT FUND</u>	
<u>FROM</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
		\$40,300.00

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	Y		Y			
Council Member Ludas		Y	Y			
Council Member Rampacek			Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION #170-12-15-21

APPOINT REGISTRAR

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT SUSAN BOULOGNE AS REGISTRAR IN THE BOROUGH OF JAMESBURG, EFFECTIVE JANUARY 1, 2022 FOR A TERM TO EXPIRE DECEMBER 31, 2024

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION #171-12-15-21

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

October 20, 2021

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas		Y	Y			
Council Member Rampacek	Y		Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION #176-12-15-21

AUTHORIZE REFUND OF TAX OVERPAYMENT

WHEREAS, overpayment of tax has been received by the Tax Collector resulting from an overpayment in the aggregate amount of two thousand, five hundred, ninety-eight dollars and ten cents (\$2,598.10):

WHEREAS, the payment has been certified by the Tax Collector as overpayment on 4th Quarter Taxes for the year 2021 on property known as Block 47.03 Lot 14:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such check in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski		Y	Y			
Council Member Ludas	Y		Y			
Council Member Rampacek			Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION #179-12-15-21

AUTHORIZE REFUND OF SEWER OVERPAYMENT BY LIEN HOLDER

WHEREAS, overpayment of sewer has been received by the Sewer Administrator from a lien holder resulting from an overpayment in the aggregate amount of two hundred, twenty-two dollars and three cents (\$222.03):

WHEREAS, the payment has been certified by the Sewer Administrator as overpayment on 3rd & 4th Quarter Sewer for the year 2021 on property known as account #752-0:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such check in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION #180-12-15-21

DECLARING DEPARTMENT OF PUBLIC WORKS EMPLOYEES ESSENTIAL

WHEREAS, On September 14, 2020, New Jersey Governor Phil Murphy signed into law A-3999/S-2380 that allows “any other employee deemed an essential employee by the public authority declaring the state of emergency”; and

WHEREAS, the Mayor and Council have determined that the employees in the Department of Public Works are essential to protect the health and safety of the public during the COVID-19 pandemic; and

WHEREAS, the Mayor and Council encourage all eligible individuals to receive full vaccination to protect themselves, their family and friends; and the general public at-large; and

WHEREAS, the following guidelines, which can be amended from time to time by the Borough Administrator dependent on CDC, Department of Health or other health-related body, are in effect for non-vaccinated employees:

- Employees who have had an exposure but remain asymptomatic should adhere to the following practices prior to and during their work shift
 - Employees who has had direct contact with a COVID-19 patient who is a living in the household must quarantine for fourteen (14) days from last exposure. No test is needed unless you become symptomatic. You must stay out of work for fourteen days. It is however recommended to be tested

- Employees who has had direct contact with a COVID-19 patient, (Non work related), must without a COVID test, quarantine for fourteen (14) days from last exposure
- If the employee decides to test for COVID-19, the employee must wait five (5) days after the exposure to be tested. Any test before five days is not considered accurate. The employee will remain out of work at this time
- If an employee tests positive, they must remain out of work for at least ten (10) days. The employee may not return to work without a note from their personal doctor
- The employee will utilize their own PTO time for non-work related instances
- If the test is NEGATIVE, the employee can return to work under the following conditions:
 - Employers should measure the employee's temperature and assess symptoms prior to them starting work; all employees shall self-test temperature for fourteen (14) days after initial contact
 - Employees will self-monitor for symptoms of COVID-19 for a total of fourteen (14) days. If the employee has COVID-19 symptoms they must contact their immediate supervisor or the Borough Administrator if the immediate supervisor is not available
 - Employees will be required to wear a face mask at all times while in the workplace fourteen (14) days after last exposure
 - Employees shall maintain at least six (6) feet of spacing and practice social distancing as work duties permit in the workplace
 - Employees shall clean and disinfect their work area
- If an employee refuses to be tested due to an exposure or onset of symptoms, they will remain out of work on their own time for a period of (14) fourteen days. Employees refusing to get tested may be subjected to discipline
- Employees who has had direct contact with a COVID-19 patient, (Work related), must be tested five (5) days after the exposure; PCR test
- If the PCR test comes back NEGATIVE, then the employee can return to work, as long as they remain asymptomatic and follow the directives above in regards to face masks, social distancing, and whatever other directives shall be implemented to ensure safety
- If an employee refuses to be tested due to an exposure or onset of symptoms, they will remain out of work on their own PTO time for a period of fourteen (14) days. Employees refusing to get tested may be subjected to discipline
- If an employee is symptomatic, they shall not return to work until two negative tests and must quarantine for a minimum of fourteen (14) days. Employees who do not follow this directive and return to work while symptomatic shall be subject to discipline including but not limited to termination
- No employee can return to work until negative PCR test(s) results are provided
- If at any point in time an employee becomes symptomatic, they shall immediately quarantine and contact their immediate supervisor or Borough Administrator if the immediate supervisor is not available.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the above policy is implemented

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION #181-12-15-21

APPOINT PART-TIME SPECIAL POLICE OFFICER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING AS PART TIME SPECIAL CLASS II OFFICER TO THE JAMESBURG POLICE DEPARTMENT EFFECTIVE DECEMBER 15, 2021.

SPECIAL CLASS II OFFICER

NICHOLAS DOLCE

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas		Y	Y			
Council Member Rampacek			Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman	Y		Y			
Mayor Lowande						

RESOLUTION #182-12-15-21

APPOINT PART-TIME SPECIAL POLICE OFFICER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING AS PART TIME SPECIAL CLASS II OFFICER AND PART TIME DISPATCHER TO THE JAMESBURG POLICE DEPARTMENT EFFECTIVE DECEMBER 15, 2021.

SPECIAL CLASS II OFFICER

BRANDON GROVER

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	Y		Y			
Council Member Ludas			Y			
Council Member Rampacek			Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman		Y	Y			
Mayor Lowande						

RESOLUTION # 183-12-15-21

A RESOLUTION OF THE BOROUGH OF JAMESBURG RELEASING THE PERFORMANCE GUARANTEE FOR 239 FORSGATE DRIVE (QUICK CHEK) BLOCK 44, LOTS 1.01-1.03 & 2-4 AND ACCEPTING MAINTENANCE BOND.

WHEREAS, Remington & Vernick Engineers has inspected 239 Forsgate Drive (Block 44, Lots 1.01-1.03 & 2-4); and

WHEREAS, Remington & Vernick Engineers has determined that the condition of the improvements is satisfactory; and

WHEREAS, it is the recommendation of Remington & Vernick Engineers that the Borough of Jamesburg (the "Borough") release the Performance Guarantee posted in the form of a Bond in the amount of Seven Hundred Sixty Three Thousand Six Hundred Forty Seven and 30/100 Dollars (\$763,647.30) and cash in the amount of Eighty Four Thousand Eight Hundred Forty Nine and 70/100 Dollars (\$84,849.70), contingent upon the Borough's acceptance of the attached two (2) year Maintenance Bond in the amount of Seven Thousand Four Hundred Ninety Five Dollars (\$7,495.00), and further provided that the release of the Performance Guarantee is also contingent upon the payment of all outstanding escrow invoices; and

WHEREAS, it is the intention of the Jamesburg Borough Council and in the best interest of the Borough to release the Performance Guarantee and accept the attached two-year Maintenance Bond, contingent upon the payment of all outstanding escrow invoices, in accordance with the recommendations of Remington & Vernick Engineers.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, in the County of Middlesex and State of New Jersey, as follows:

1. That the Performance Guarantee posted in the form of a Bond in the amount of Seven Hundred Sixty Three Thousand Six Hundred Forty Seven and 30/100 Dollars (\$763,647.30) and cash in the amount of Eighty Four Thousand Eight Hundred Forty Nine and 70/100 Dollars (\$84,849.70), shall hereby be released for the improvements relating to the above property, as described in the Bond Estimate attached hereto, and that the Borough shall accept the attached two (2) year Maintenance Bond in the amount of , of Seven Thousand Four Hundred Ninety Five Dollars (\$7,495.00),contingent upon the payment of all outstanding escrow invoices.
2. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Quick Chek
 - b. Remington & Vernick Engineers;

- c. Michael Capabianco, Borough Administrator;
- d. William Maresca, Zoning Officer; and
- e. Frederick C. Raffetto, Esq., Borough Attorney.

RESOLUTION #183-12-15-21

A RESOLUTION OF THE BOROUGH OF JAMESBURG RELEASING THE PERFORMANCE GUARANTEE FOR 239 FORSGATE DRIVE (QUICK CHEK) BLOCK 44, LOTS 1.01-1.03 & 2-4 AND ACCEPTING MAINTENANCE BOND.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION # 184-12-15-21

A RESOLUTION OF THE BOROUGH OF JAMESBURG RELEASING THE PERFORMANCE GUARANTEE FOR 79 EAST RAILROAD AVENUE (THERA CORP) BLOCK 37, LOT 3.01 AND ACCEPTING MAINTENANCE BOND.

WHEREAS, Remington & Vernick Engineers has inspected 79 East Railroad Avenue (Block 37, Lot 3.01) and

WHEREAS, Remington & Vernick Engineers has determined that the condition of the improvements is satisfactory; and

WHEREAS, it is the recommendation of Remington & Vernick Engineers that the Borough of Jamesburg (the "Borough") release the Performance Guarantee posted in the form of a Bond in the amount of Twenty Eight Thousand One Hundred Eighty Eight Dollars \$28,188.00) and cash in the amount of Three Thousand One Hundred Thirty Two Dollars (\$3,132.00), contingent upon the Borough's acceptance of the attached two (2) year Maintenance Bond in the amount of Four Hundred Fifty Seven and 50/100 Dollars (\$457.50), and further provided that the release of the Performance Guarantee is also contingent upon the payment of all outstanding escrow invoices; and

WHEREAS, it is the intention of the Jamesburg Borough Council and in the best interest of the Borough to release the Performance Guarantee and accept the attached two-year Maintenance Bond, contingent upon the payment of all outstanding escrow invoices, in accordance with the recommendations of Remington & Vernick Engineers.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, in the County of Middlesex and State of New Jersey, as follows:

1. That the Performance Guarantee posted in the form of a Bond in the amount of Twenty Eight Thousand One Hundred Eighty Eight Dollars (\$28,188.00) and cash in the amount

of Three Thousand One Hundred Thirty Two Dollars (\$3,132.00), shall hereby be released for the improvements relating to the above property, as described in the Bond Estimate attached hereto, and that the Borough shall accept the attached two (2) year Maintenance Bond in the amount of , Four Hundred Fifty Seven and 50/100 Dollars (\$457.50) ,contingent upon the payment of all outstanding escrow invoices.

2. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Thera Corp
 - b. Remington & Vernick Engineers;
 - c. Michael Capabianco, Borough Administrator;
 - d. William Maresca, Zoning Officer; and
 - e. Frederick C. Raffetto, Esq., Borough Attorney.

RESOLUTION #184-12-15-21

A RESOLUTION OF THE BOROUGH OF JAMESBURG RELEASING THE PERFORMANCE GUARANTEE FOR 79 EAST RAILROAD AVENUE (THERA CORP) BLOCK 37, LOT 3.01 AND ACCEPTING MAINTENANCE BOND.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

RESOLUTION #186-12-15-21

ACCEPTING AND CONFIRMING SALARIES FOR FIRE COMMISSIONERS

WHEREAS, the Board of Fire Commissioners of Fire District No1 are compensated for their positions on the Board:

WHEREAS, attached is a copy of the salaries for 2022

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the Borough of Jamesburg accept and confirm the salaries for the Jamesburg Fire Commissioners

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			Y			
Council Member Ludas	Y		Y			
Council Member Rampacek		Y	Y			
Council Member Rutsky						Y
Council Member Shaughnessy					Y	
Council President Sussman			Y			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Rampacek

Finance Report – Michael went out to bid for our solid waste contract. Solterra was the only bidder. The increase per month is broken down as follows:

- Year 1 - \$5,955.00
- Year 2 - \$6,733.00
- Year 3 - \$7,542.00
- Year 4 - \$8,383.00
- Year 5 - \$9,258.00

Keep in mind this is largely a big increase because we were out of contract for the past few years and operating under an emergency situation. Either way, this contract is cheaper than attempting to bring garbage in house.

We are discussing the idea of creating a Bond Ordinance for \$1,000,000.00 to cover costs from Hurricane Ida. A breakdown could look like follows:

- \$700,000.00 – Professional/construction services
- \$250,000.00 – Police processing area
- \$150,000.00 – Parking lot repair (we can keep this out if need be)
- \$412,500.00 – From FEMA 75%
- \$387,500.00 – Borough cost over 10 years

Michael has also gotten quotes for the library and has been waiting diligently on getting these damages remediated.

Library – Holiday Sale is December 4th through December 31st

- EDUCATION COMMITTEE

Council Member Shaughnessy

The Jamesburg Public Schools are finishing the first trimester of the school year, and it's been a successful one in terms of health, academics, and events. The schools have just completed a first round of after school learning acceleration programs for grades K-8. They may introduce the program again in the Spring, and, as with most school-related concerns, staffing will be a major determining factor.

As we enter the Holiday and end-of-year season, there are not the events that we had become accustomed to seeing, but students are participating in events within schools. The district looks forward to next year being able to return to in-person concerts, and chorus participation in borough events such as the tree lighting. Throughout December, both schools celebrate spirit days on Wednesdays, and teachers and administrators find ways to engage students in related activities. One such activity was the red ribbon T shirt design contest. This has just concluded, and the winning design will be turned into the T-shirt that students wear at events at the end of the school year.

There has been a slight uptick in COVID cases since Thanksgiving, but certainly not more than expected after a holiday when people are likely to travel. It was expected, and no regulations or procedures will change. Now that the child's vaccine dose has been available for long enough, we are seeing more students become fully vaccinated, and that is a key piece to return to closer to normal.

As the year comes to a close, I want to congratulate the Jamesburg Public School system for bringing all of our children back into school safety, and for maintaining a commitment to high quality education and care for our children. This has been done in the most difficult times.

As my term ends, I regret that I can't be there in person to deliver this message, but I want to thank the borough of Jamesburg for the opportunity to serve. It has been gratifying, educational, and fulfilling, and I appreciate and thank all those with whom I have served, and I thank the constituency of the borough for being a caring, active, and engaged community, and I thank all of those who recognize how great Jamesburg is and contribute to making it a great place to live.

- POLICE COMMITTEE
Council President Sussman

The Jamesburg Police Department is in need of crossing guards. Applications can be picked up at Police Headquarters.

The Jamesburg Police Detectives are conducting several investigations of fraud. One of the incidents is over eighty thousand dollars. Residents are encouraged never to send money to anyone that contacts them online or by phone.

I served nine years on Council. Thank you to Police, DPW, Sue, Michael. I will be taking a lot of good memories with me. I appreciate and value all of you. There is no finer group of people than our Police.

- PERSONNEL COMMITTEE
Council Member Czarneski

I have spoken to Business Administrator Capabianco several times since our last meeting regarding matters that have arose within the Borough. Everything within the Borough continues to run smoothly.

- PUBLIC WORKS COMMITTEE
Council Member Rutsky

DPW Will resume leaf pick up this Thursday. A special thank you to DPW for helping set up and work the Borough's Menorah lighting and tree lighting.

Members of the Historical Association Decorated The Buckelew house for Christmas. The association met with Michael to discuss future projects and executing grants. Council woman Ludas and I were also in attendance.

The Borough pots we're decorated with donations from the Rutsky family. Additional decorations on Railroad Avenue were put up and donated by the Boulogne family.

I am truly sorry I am not able to be at this meeting in person. I am attending my son's senior and final winter chorus concert. I would like to take this opportunity to thank my fellow council members Peter Shaughnessy and Sandy Sussman for their hard work and dedication to our wonderful town & community. I would also like to wish all in attendance a Happy Holiday Season.

- ENVIRONMENT/ GREEN COMMITTEE:
Council Member Ludas

The County Road Department and the Mosquito Control Department worked in Jamesburg the last 2 weeks of November in clearing up sedimentation within the culverts on Pergola Avenue behind the Buckelew House. All excess sedimentation has been cleared.

Due to end of the year decreased personnel, the drones have surveyed our waterways as yet. However, drones will be released shortly after the start of the new year. I have spoken with the county t length on this and we have mapped out designated areas to be surveyed. The areas included are Wigwam Pond, Manalapan Brook starting in Monroe and following through Jamesburg, Helmetta and Spotswood. I will be advised in advance of the drone surveying dates. Chief, I will inform you of the dates, as the Wigwam Pond area is heavily residential.

The county has also responded to the letter Councilmember Rutsky and I sent them regarding assistance. We are reviewing dates to schedule a meeting to discuss flooding in town and identify potential strategies.

SERV: Bill Maresca and I held a SERV meeting with Dana Williams, County SERV Director and Danielle Larson, building and operations director. We expressed the boroughs condolences on the sudden passing of Jamesburg Maintenance Isaac Johnson who we worked with for many years. Mr. Maresca reviewed snow plowing regulations with them. A new building manager will begin in January. We are scheduling a meeting with him mid-February. SERV is pleased with Mr. Maresca informing them of landscaping and snow issues prior to the season. SERV continues and maintains COVID restrictions.

Businesses: I received complaints about Solterra not picking up garbage from the receptacles in front of stores.

- CHIEF OF POLICE
Chief Craparotta

I echo Councilmember Sussman. I am a huge supporter of our Police. Sandy, you will be greatly missed.

- ADMINISTRATOR'S REPORT
Michael Capabianco

We can take the \$150,000.00 for parking lot repairs out of the Bond. We can just grate for the water to lead to the park away from the building. We will have to go out to bid. FEMA can say no, but I am 90-100% sure they will pay. JIF doesn't know what they will pay yet. We can introduce an Ordinance at reorg. The Library, Senior Center, then Borough Hall would be the order of repairs.

The limit for the garbage cans is 50 lbs. or they won't take them.

- PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:
Mayor Marlene Lowande

Thank you to all for your help at the Menorah and Tree Lighting. It is nice to see a community come out. Santa will be on the Firetruck this Saturday. Wrestling is back at GMB. Our mats were destroyed when the Senior Center flooded. I am recommending an Ethics class for all of council.

There was an issue with a arrest the Police had. Councilmembers didn't think they were notified. This was an incident that happened in January or February. Councilmembers were informed at the time.

Chief Craparotta explained he is not required to notify council of issues or investigations. We use our Facebook page to keep residents informed.

MOTION TO ADJOURN:

Proposed By: Rampacek

Seconded By: Ludas

TIME OF ADJOURNMENT:

7:45 PM

Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg