

**BOROUGH OF JAMESBURG  
GOVERNING BODY MEETING  
MINUTES  
AUGUST 17, 2016  
7:00 PM**

---

**CALL TO ORDER:** This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:** Led by Mayor Lowande

**ROLL CALL:**  
 Mayor Lowande  
 Council Member Busco  
 Council Member Gibbons - *ABSENT*  
 Council Member Ludas - *ABSENT*  
 Council Member Rutsky  
 Council Member Spillane  
 Council President Sussman  
 Administrator Jawidzik  
 Borough Attorney – Raffetto - *ABSENT*

**PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing):** Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

**Motion Open to Public Comment:**  
 Proposed By: Sussman  
 Seconded By: Rutsky  
 All in Favor

There were no public comments.

**Motion to Close to Public Comment:**  
 Proposed By: Busco  
 Seconded By: Sussman  
 All in Favor

**CONSENT AGENDA RESOLUTIONS:**

RESOLUTION #109-08-17-16\*\*  
**RESOLUTION ACCEPTING MINUTES**

**BE IT RESOLVED** THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

July 20, 2016

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman	X		X			
Mayor Lowande						

**RESOLUTION #110-08-17-16\*\***  
**APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

**WHEREAS**, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

**WHEREAS**, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$1,736,356.77

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman	X		X			
Mayor Lowande						

**RESOLUTION #116-08-17-16\*\***  
**AUTHORIZE REFUND OF TAX OVERPAYMENT**

**WHEREAS**, an overpayment of taxes have been received by the Tax Collector's office in the aggregate amount of three thousand, seven hundred, sixty-nine dollars & sixty-nine cents (\$3,769.69); and

**WHEREAS**, this payment has been certified by the Tax Collector as an overpayment;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refund and the Chief Financial Officer is hereby directed to issue such checks in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman	X		X			
Mayor Lowande						

**RESOLUTION #117-08-17-16\*\***

**PROPERTY TAX DEDUCTION ALLOWANCE**

**WHEREAS**, deduction of property taxes has been received by the Tax Collector's office in the aggregate amount of two hundred fifty dollars (\$250.00); and

**WHEREAS**, these payments have been certified by the Tax Collector as property tax deduction allowance;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such checks in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman	X		X			
Mayor Lowande						

RESOLUTION #118-08-17-16\*\*

**RESOLUTION ACCEPTING MONTHLY REPORTS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	July 2016
Finance Report	July 2016
Report of the Tax Collector	July 2016
Report of the Sewer Administrator	July 2016

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman	X		X			
Mayor Lowande						

RESOLUTION #119-08-17-16\*\*

**APPOINT CROSSING GUARD**

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THE FOLLOWING AS A CROSSING GUARD FOR THE BOROUGH OF JAMESBURG:

ANITA GENTHE

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman	X		X			
Mayor Lowande						

RESOLUTION #120-08-17-16\*\*

**APPROVING PERSON TO PERSON TRANSFER OF LIQUOR LICENSE**

**WHEREAS**, an application has been submitted, with the proper documentation as required by the New Jersey State Division of Alcoholic Beverage Control, by Hearthstone Grill. for the transfer of a Liquor License #1208-33-005-009 for the 2016-2017 license year; to Domenico Musso, and:

**WHEREAS**, the Municipal Clerk has reviewed said application and has deemed it to be complete;  
and

**WHEREAS**, the corresponding fees were submitted with the applications for renewal of the  
aforementioned license:

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg,  
County of Middlesex, State of New Jersey, that approval be and is hereby granted for the transfer of the  
above referenced Liquor License effective August 17, 2016.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman	X		X			
Mayor Lowande						

RESOLUTION #121-08-17-16\*\*

**RESOLUTION OF THE BOROUGH OF JAMESBURG APPROVING PAYMENT OF CERTIFICATE  
NO. 2- FINAL – RIDGEVIEW ROAD – RESURFACING AND DRAINAGE IMPROVEMENTS**

**WHEREAS**, the Contractor, Lancha Construction Corp., has submitted a payment certificate No.  
2 for final payment of the Ridgeview Rd. Resurfacing and Drainage Improvements; and

**WHEREAS**, the Borough Engineer has reviewed said quantities and is in agreement with same;  
and

**WHEREAS**, the Engineer recommends the approval of payment certificate No. 2- Final, dated  
August 1, 2016, in the amount of seven thousand, seven hundred ten dollars and seventy-five cents  
(\$7,710.75).

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg  
that Payment Certificates No. 2 - Final in the aggregate amount of seven thousand, seven hundred ten  
dollars and seventy-five cents (\$7,710.75), be hereby authorized for payment to Lancha Construction  
Corp. Release Performance Bond and Obtain Maintenance Bond.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman	X		X			
Mayor Lowande						

**NON-CONSENT AGENDA RESOLUTIONS**

RESOLUTION #111-08-17-16

**RESOLUTION APPOINTING CHIEF OF POLICE**

**WHEREAS**, MARTIN HORVATH, THE CHIEF OF THE JAMESBURG POLICE DEPARTMENT  
HAS RETIRED FROM THE BOROUGH OF JAMESBURG, EFFECTIVE JUNE 30, 2016; AND

**WHEREAS**, LIEUTENANT JAMES CRAPAROTTA HAS BEEN SERVING AS ACTING CHIEF OF POLICE, FULFILLING THE DUTIES OF THE CHIEF SINCE JUNE 30, 2016: AND

**WHEREAS**, THE MAYOR AND BOROUGH COUNCIL ARE DESIROUS OF FILLING THIS VACANCY FOR THE GREATER GOOD AND EFFICIENCY OF THE JAMESBURG POLICE DEPARTMENT:

**NOW, THEREFORE, BE AND IT IS** HEREBY RESOLVED, BY THE MAYOR AND BOROUGH COUNCIL THAT LIEUTENANT JAMES CRAPAROTTA IS HEREBY APPOINTED CHIEF OF POLICE OF THE JAMESBURG POLICE DEPARTMENT, EFFECTIVE SEPTEMBER 1, 2016.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky		X	X			
Council Member Spillane	X		X			
Council President Sussman			X			
Mayor Lowande						

**RESOLUTION #112-08-17-16**  
**APPOINT PROBATIONARY LIEUTENANT**

I, MAYOR MARLENE LOWANDE, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT SERGEANT ROBERT TONKERY TO THE POSITION OF PROBATIONARY LIEUTENANT OF THE JAMESBURG POLICE DEPARTMENT, EFFECTIVE SEPTEMBER 1, 2016.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco		X	X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane			X			
Council President Sussman	X		X			
Mayor Lowande						

**RESOLUTION #113-08-17-16**  
**APPOINT PROBATIONARY SERGEANT**

I, MAYOR MARLENE LOWANDE, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT DETECTIVE JASON MULLER TO THE POSITION OF PROBATIONARY SERGEANT OF THE JAMESBURG POLICE DEPARTMENT, EFFECTIVE SEPTEMBER 1, 2016.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane			X			
Council President Sussman		X	X			
Mayor Lowande						

RESOLUTION #114-08-17-16  
APPOINT PROBATIONARY DETECTIVE

I, MAYOR MARLENE LOWANDE, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT PATROLMAN PATRICK SMITH TO THE POSITION OF PROBATIONARY DETECTIVE OF THE JAMESBURG POLICE DEPARTMENT, EFFECTIVE SEPTEMBER 1, 2016.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane	X		X			
Council President Sussman		X	X			
Mayor Lowande						

RESOLUTION #115-08-17-16  
RESOLUTION APPROVING THE CHIEF OF POLICE CONTRACT

**WHEREAS**, THE BOROUGH OF JAMESBURG WISHES TO ENTER INTO A CONTRACT WITH CHIEF OF POLICE JAMES CRAPAROTTA; AND

**WHEREAS**, THE PERSONNEL COMMITTEE HAS NEGOTIATED SUCH A CONTRACT WITH THE CH

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG THAT THE ATTACHED CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND THE JAMESBURG CHIEF OF POLICE BE ACCEPTED;

**BE IT FURTHER RESOLVED**, THAT THE MAYOR IS AUTHORIZED TO EXECUTE AND THE BOROUGH CLERK TO ATTEST THE ATTACHED CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND THE JAMESBURG CHIEF OF POLICE JAMES CRAPAROTTA.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky	X		X			
Council Member Spillane		X	X			
Council President Sussman			X			
Mayor Lowande						

\*\*There were several people in the audience that stood up to congratulate our Police Officers on their promotions. Chief Craparotta spoke about how he went through the Jamesburg School system. He graduated 26 years ago. He has always been in law enforcement. His brother Joe Craparotta also spoke about being born and raised in Jamesburg. His father was a Council Member and sat where all of us are sitting. Former mayor Tonkery now has a grandson that is being promoted. Proud of the Council Members who support our Police Department.

**COUNCILMATIC COMMITTEE REPORTS:**

- FINANCE COMMITTEE  
 Council Member Rutsky

Council Member Rutsky reported library director Cortney Frank has been meeting with the principal Pam Hernandez of JFK School to help facilitate a working relationship with the children of Jamesburg and the library. Cortney Frank has been the library director now for 18 months. A committee has met to discuss and negotiate the pay scale for the new director. Monroe Township Library has donated shelving that they no longer need to our library. The shelving is up and the display of books looks wonderful.

The next Food Truck Event is Wednesday, August 31<sup>st</sup>. 5:00 – 8:00pm.

There is no report for financial.

#### EDUCATION COMMITTEE

Council Member Busco

Council Member Busco reported the schools have been prepping for the upcoming school year. There is a new “Buddy Bench” being installed on the playground at JFK School. Popsicles will be on the blacktop at JFK School on September 9<sup>th</sup>. The Board of Education will go from 9 members down to 7 members.

- POLICE COMMITTEE  
Council Member Gibbons

Council Member Gibbons was absent. Council Member Sussman reported on what a big night it was for our Police Department. Police Department facebook has been up and running for about 1-1/2 months, and has already caught someone stealing planters from Hearthstone Grill.

October 6<sup>th</sup> @ 7:00PM there will be a Neighborhood Watch Meeting at Borough Hall.

At the July 14<sup>th</sup> Food Truck Event, our Police Chief and several Officers were there. I am just overwhelmed by there support.

Jamesburg Press donated Business Cards for all the Officers who were promoted. A local Girl Scout Troop made survival kits for the Police Officers of Jamesburg.

We really do have a great group of men in blue. You all have our support.

#### PERSONNEL COMMITTEE

Council Member Ludas –

No Report

- PUBLIC WORKS COMMITTEE  
Council President Sussman

- Council President Sussman reported under the Police Committee. There were no Public Works announcements.

- PUBLIC EVENTS COMMITTEE  
Council Member Spillane

Council Member Spillane reported the preparations continue for the Fall Festival. Vendor registrations are pouring in. All interested please email me at [sspillane@jamesburg.org](mailto:sspillane@jamesburg.org) or visit the Borough website to download the forms [www.jamesburgborough.org](http://www.jamesburgborough.org).

A big congratulations to all of our Police Officers tonight. The next Food Truck night will be August 31<sup>st</sup>.

- ADMINISTRATOR’S REPORT  
Denise Jawidzik

Administrator Jawidzik had no report. She did congratulate all of our Police Officers on there promotions, and looks forward to working with them the next few months.

#### PUBLIC SAFETY COMMITTEE/MAYOR’S REPORT/CONSOLIDATION COMMITTEE

Mayor Marlene Lowande

Mayor Lowande thanked retired Chief Marty Horvath for attending the meeting. Congratulations to all of you. We support you, and thank you to all of your families. We commend you.

**MOTION TO ADJOURN:**

Proposed By: Sussman

Seconded By: Rutsky

All in favor.

**TIME OF ADJOURNMENT:**                      7:27 PM

---

Susan Boulogne  
Acting Municipal Clerk  
Borough of Jamesburg