

**BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
SEPTEMBER 16, 2015
7:00 PM**

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL: Mayor Lowande
Council Member Gibbons
Council Member Ludas
Council Member Rutsky
Council Member Spillane
Council Member Sussman - *ABSENT*
Council President Busco
Administrator Jawidzik
Borough Attorney – Raffetto - *ABSENT*

ORDINANCES – SECOND READING BY TITLE – PUBLIC HEARING

The following ordinances were approved on the first reading at the meeting of the Mayor and Council held on August 19, 2015 and published in the August 28, 2015 edition of the Cranbury Press. Copies have been posted on the municipal bulletin board and made available to the public since introduction.

ORDINANCE #07-15

**ORDINANCE OF THE BOROUGH OF JAMESBURG ESTABLISHING REGISTRATION
REQUIREMENTS, REGISTRATION FEES, INSPECTION REQUIREMENTS,
MAINTENANCE REQUIREMENTS AND INSURANCE REQUIREMENTS FOR VACANT
PROPERTIES**

WHEREAS, The Township of Jamesburg contains structures which are vacant in whole or large part: and

WHEREAS, in many cases, the owners or responsible parties of these structures are neglectful of them, are not maintaining or securing them to adequate standard or restoring them to productive use: and

WHEREAS, it has been established that vacant and abandoned structures cause severe harm to health , safety and general welfare of the community, including diminution neighboring property values, increased risk of fire and potential increases in criminal activity and public health risks: and

WHEREAS, the Borough incurs disproportionate costs in order to deal with the problems of vacant and abandoned structures, including, but not limited to, excessive police calls, fire calls and property inspections: and

WHEREAS, it is in the public interest for the Borough to establish minimum standards of accountability on the owners or other responsible parties of vacant and abandoned structures in order to protect the health, safety and general welfare of the residents of the Borough, and

WHEREAS, it is in the public interest for the Borough to impose a fee in conjunction with registration of vacant and abandoned structures in light of the disproportionate costs imposed on the Borough by the presence of these structures.

NOW THEREFORE, be it ordained by the Mayor and Council of the Borough of Jamesburg follows:

(1) For purposes of the Ordinance, the following terms are defined as set forth herein:

MUNICIPAL OFFICER, - shall mean the Zoning/Housing officer or such official within that Department as may be designated by the Department Head in writing.

OWNER – shall include the title holder, any agent of the title holder having authority to act with respect to a vacant property, any foreclosing entity subject to the provisions of C:46:10B-51 (P.L. 2008, c. 127, Sec.17 as amended by P.L. 2009, c. 296), or any other entity determined by the Borough to have authority to act with respect to the property.

VACANT PROPERTY – any building used or to be used as a residence which is not legally occupied or at which substantially all lawful construction operations or residential occupancy has ceased, (and which is in such condition that it cannot legally be reoccupied without repair or rehabilitation, including, but not limited to, any property meeting the definition of abandoned property in N.J.S.A. 55:19-80; provided, however, that any property where all building systems are in working order, where the building and grounds are maintained in good order, or where the building is in habitable condition, and where the building is being actively marketed by its owner for sale or rental, shall not be deemed vacant property for purposes of this ordinance.)

(2) a. Effective immediately, the owner of any vacant property as defined herein shall, within 30 calendar days after the building becomes vacant property or within 30 calendar days after assuming ownership of the vacant property, whichever is later: or within 10 calendar days of receipt of notice by the municipality, file a registration statement for such vacant property with the municipal officer on forms provided by the Borough for such purposes. Failure to receive notice by the municipality shall not constitute grounds for failing to register the property.

b. Each property having a separate block and lot number as designated in official records of the municipality shall be registered separately.

c. The registration statement shall include the name, street address, telephone number, and email address (if applicable) of a person 21 years of age or older, designated by the owner or owners as the authorized agent for receiving notices of code violations and for receiving process in any court proceeding or administrative enforcement proceeding on behalf of such owner or owners in connection with the enforcement of any applicable code; and the name, street address, telephone number and email address (if applicable) of the firm and the actual name(s) of the firm's individual principal(s) responsible for maintaining the property. The individual or representative of the firm responsible for maintaining the property shall be available by telephone or in person on a 24-hour per day, seven-day per week basis. The two entities may be the same or different persons. Both entities shown on the statement must maintain offices in the state of New Jersey or reside within the state of New Jersey,

d. The registration shall remain valid for one year from the date of registration. The owner shall be required to renew the registration annually, as long as the building remains a vacant property, and shall pay a registration or renewal fee in the amount prescribed in this ordinance, for each vacant property registered. The owner shall pay a registration annually as long as the building remains a vacant property, and shall pay a registration or renewal fee in the amount prescribed in this ordinance, for each vacant property registered.

e. The owner shall notify the municipal officer within 30 calendar days of any change in the registration information by filing an amended registration statement on a form provided by the municipal officer for such purpose.

f. The registration statement shall be deemed prima facie proof of the statements therein contained in any administrative enforcement proceeding or court proceeding instituted by the Borough against the owners of the building.

(3) The owner of any vacant property registered under this ordinance shall provide access to the Borough to conduct exterior and interior inspections of the building to determine compliance with municipal codes, upon reasonable notice to the property owner or the designated agent.

a. An owner who meets the requirements of this ordinance with respect to the location of his/her residence or workplace in the State of New Jersey may designate himself/herself as agent or as the individual responsible for maintaining the property.

b. By designating an authorized agent under the provisions of this section the owner consents to receive any and all notices of code violations concerning the registered vacant property and all process in any court proceeding or administrative enforcement proceeding brought to enforce code provisions concerning the registered building by service of the notice or process on the authorized agent.

Any owner who has designated an authorized agent under the provisions of this section shall be deemed to consent to the continuation of the agent's designation for the purpose of this section until the owner notifies the Borough, in writing, of a change of authorized agent or until the owner files a new annual registration statement.

c. Any owner who fails to register vacant property under the provisions of this Article shall further be deemed to consent to receive, by posting on the building, in plain view, and by service of notice at the last known address of the owner of the property on record with the Borough by regular and certified mail, any and all notices of code violations and all process in an administrative proceeding brought to enforce code provisions concerning the building.

(4) a. The registration and annual renewal fee for each building shall be as follows:

Vacant Property Registration Fee Schedule

Initial Registration	\$ 500.00
First Renewal	\$1,000.00
Second Renewal	\$1,000.00
Subsequent Renewal	\$3,000.00

b. At least 20% of all fee income resulting from the application of this ordinance shall be used for the sole purpose of carrying our municipal activities with respect to vacant and distressed properties, including, but not limited to, code enforcement, abatement of nuisance conditions, stabilization, rehabilitation, and other activities designated to minimize blight and further productive reuse of properties.

(5) The owner of any building that has become vacant property, and any person maintaining or operating or collecting rent for any such building that has become vacant shall, within 30 days thereof:

a. Enclose and secure the building against unauthorized entry as provided in the applicable provisions of the Borough Code, or as set forth in the rules and regulations supplementing those codes: and

b. Post a sign affixed to the building indicating the name, address and telephone number of the owner or the owner's authorized agent, for the purpose of service of process, and the person responsible for the day-to-day supervision and management of the building, if such person is different from the owner holding title or authorized agent. The sign shall be of a size no smaller than 18" x 24" and shall include words "To report problems with this building call...", and placed in such a location, so as to be legible from the nearest public street or sidewalk, whichever is nearer: and

c. Secure the building from unauthorized entry and maintain the sign until the building is again legally occupied or demolished, or until repair or rehabilitation of the building is complete; and

d. Make provisions for the cessation of electric or gas utility services to the property; other than buildings with a fire sprinkler system, and

e. Make provisions for winterizing of the property by the cessation of water service to the property and the draining of water lines; other than buildings with a fire sprinkler system, and

f. Make provisions for the cessation of the delivery of mail, newspapers and circulars to the property, including having the property listed on the exclusion list maintained by the Borough of Jamesburg for the delivery of circulars and advertisements to the property; and

g. Make provision for the maintenance of the lawn and yard, including regular grass cutting as required by the applicable provisions of the Code of the Borough of Jamesburg; and

h. Ensure that the exterior grounds of the structure, including yards, fences, sidewalks, walkways, right-of-ways, alleys, retaining walls, attached or unattached accessory structures and driveways, are well-maintained and free from debris, loose litter, and grass and weed growth; and

i. Continue to maintain the structure in a secure and closed condition, keep the grounds in a clean and well-maintained condition, and ensure that the sign is visible and intact until the building is again occupied, demolished, or until repair and/or rehabilitation of the building is complete.

(6) The municipal officer may issue rules and regulations for the administration of the provisions of this ordinance. Such administratively promulgated rules and regulations shall be in writing and shall be provided to the owners of properties registered under this Article or their designated agents within 30 calendar days of their effective date.

(7) Violations.

a. Any person who violates any provisions of this Article or of the rules and regulations issued hereunder shall be fined not less than \$500.00 and not more than \$1,000.00 for each offense. Every day that a violation continues shall constitute a separate and distinct offense. Fines assessed under this chapter shall be recoverable from the owner and shall be a lien on the property.

b. For purposes of this section, failure to file a registration statement within 30 calendar days after a building becomes vacant property or within 30 calendar days after assuming ownership of a vacant property, whichever is later; or within 10 days of receipt of notice by the municipality, and failure to provide correct information on the registration statement, failure to comply with the provisions of Sections 2 through 6 of this ordinance, or such provisions contained therein shall be deemed to be violations of this ordinance.

Repealer. All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflict.

Severability. If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not effect the remaining provisions of this ordinance. The governing body of the Borough of Jamesburg declares that it would have passed the ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Effective Date. The ordinance shall take effect immediately upon passage and publication according to law.

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Gibbons			Y		Y	Y			Y
Council Member Ludas	Y		Y	Y		Y	Y		Y
Council Member Rutsky			Y			Y			Y
Council Member Spillane		Y	Y			Y		Y	Y
Council Member Sussman			AB			AB			AB
Council President Busco			Y			Y			Y
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

Mayor Lowande commented that this is a great ordinance; no members of the public wished to speak during the public comment portion for Ordinance #07-15.

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

Motion Open to Public Comment:

Proposed By: Busco
 Seconded By: Ludas
 All in Favor

Elliot Stroul – 110 Mendoker Drive: Mr. Stroul commented on Mr. Betze’s presentation on the state of the schools at the last council meeting, adding that it is wonderful thing happening at the schools with how the leadership is affecting the ability of the students to learn better and more easily aiding in their transition to higher grades. He asked if there was any word on the grant application for Phase III of the Buckelew Mansion Restoration Project, to which Administrator Jawidzik answered that she has not heard anything yet.

Motion to Close to Public Comment:

Proposed By: Busco
Seconded By: Ludas
All in Favor

CONSENT AGENDA DEFINED:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

#113-09-16-15** Approve Payment of Vouchers

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$121,465.09.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman						X
Council President Busco			X			
Mayor Lowande						

#114-09-16-15** Approving Liquor License Renewal – Jamesburg Fire Dept.

APPROVING LIQUOR LICENSE RENEWAL FOR JAMESBURG VOLUNTEER FIRE DEPARTMENT

WHEREAS, an application has been submitted, with the proper documentation as required by the New Jersey State Division of Alcoholic Beverage Control, by the Jamesburg Volunteer Fire Department for the renewal of a Liquor License #1208-31-010-001 for the 2015-2016 license year; and

WHEREAS, the Municipal Clerk has reviewed said application and has deemed it to be complete; and

WHEREAS, the corresponding fees were submitted with the applications for renewal of the aforementioned license:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that approval be and is hereby granted for the renewal of the above referenced Liquor License.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
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Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman						X
Council President Busco			X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

#115-09-16-15 Accepting Meeting Minutes – August 19, 2015

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

August 19, 2015

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons		X	X			
Council Member Ludas	X				X	
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman						X
Council President Busco			X			
Mayor Lowande						

#116-09-16-15 Accepting Shared Services Agreement for the Provision of Yard Waste Recycling and Marketing Services

RESOLUTION ACCEPTING THE SHARED SERVICES AGREEMENT BETWEEN THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AND THE BOROUGH OF JAMESBURG FOR THE PROVISION OF YARD WASTE RECYCLING AND MARKETING SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the “Act”), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Mayor and Council of the Borough of Jamesburg have determined that it is in the best interest of Jamesburg to enter into a Shared Services Agreement with the Middlesex County Improvement Authority for the provision of yard waste recycling and marketing services; and

WHEREAS, the service to be provided by Middlesex County Improvement Authority to the Borough of Jamesburg is detailed in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg as follows:

1. The Borough of Jamesburg does hereby enter into an agreement with Middlesex County Improvement Authority for the provision of yard waste recycling and marketing services.
2. The Mayor and Borough Clerk are hereby authorized to execute the attached agreement.
3. An executed copy of the agreement along with the authorizing resolution shall be forwarded to the Middlesex County Improvement Authority.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman						X
Council President Busco			X			
Mayor Lowande						

#117-09-16-15

NJ DOT Grant Application & Contract – Emma, Cherry & John Street –Improvement Project

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE EMMA, CHERRY AND JOHN STREETS IMPROVEMENTS PROJECT

NOW, THEREFORE, BE IT RESOLVED, that Council of the Borough of Jamesburg formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and Administrator are hereby authorized to submit an electronic grant application identified as MA – 2016 – Emma, Cherry and John Streets Reconstruction – 00071

to the New Jersey Department of Transportation on behalf of the Borough of Jamesburg.

BE IT FURTHER RESOLVED, that the Administrator and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Jamesburg and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons		X	X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman						X
Council President Busco			X			
Mayor Lowande						

Administrator Jawidzik clarified the resolution as to what it will encompass.

#118-09-16-15

Authorize Change Order #1 to the Contract between the Borough of Jamesburg and A&A Curbing Inc. – Buckelew Ave. Curb & Sidewalk Project

RESOLUTION AUTHORIZING A CHANGE ORDER (KNOWN AS CHANGE ORDER #1) TO THE CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND A & A CURBING, INC. FOR COMPLETION OF BUCKELEW AVE. CURB AND SIDEWALK PROJECT

WHEREAS, DUE TO UNANTICIPATED CIRCUMSTANCES WHICH HAVE ARISEN DURING THE COMPLETION OF THE BUCKELEW AVE. CURB AND SIDEWALK PROJECT THE BOROUGH ENGINEER HAS RECOMMENDED A CHANGE ORDER (KNOWN AS CHANGE ORDER #1) IN ORDER TO AMEND THE CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND A & A CURBING, INC.. AND

WHEREAS, THE PROPOSED CHANGE ORDER IS DESCRIBED IN MORE DETAIL IN THE ATTACHED FORM, LAST DATED BY BOROUGH ENGINEER ON SEPTEMBER 1, 2015; AND

WHEREAS, THE PROPOSED CHANGE ORDER SHALL CHANGE THE AMOUNT OF THE ORIGINAL CONTRACT BY A DECREASE IN THE CONTRACT AMOUNT OF EIGHTEEN THOUSAND, SEVEN HUNDRED NINE DOLLARS AND TWENTY EIGHT CENTS (\$18,709.28), AND

WHEREAS, THE PROPOSED CHANGE ORDER DOES NOT EXCEED THE TWENTY PERCENT (20%) LIMITATION IMPOSED BY LAW; AND

WHEREAS, THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG HAS RECEIVED THE RECOMMENDATIONS OF THE BOROUGH ENGINEER AND BOROUGH BUSINESS ADMINISTRATOR TO PROCEED WITH THE SAID CHANGE ORDER.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG AS FOLLOWS:

1. THAT THE BOROUGH IS AUTHORIZED TO ENTER INTO THE ATTACHED CHANGE ORDER (KNOWN AS CHANGE ORDER #1) WHICH SHALL BE CONSIDERED AN AMENDMENT TO THE ORIGINAL CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND A & A CURBING, INC. FOR THE COMPLETETION OF THE BUCKELEW AVE. CURB AND SIDEWALK PROJECT.

2. THAT THE BUSINESS ADMINISTRATOR SHALL CERTIFY THAT THERE ARE SUFFICIENT FUNDS TO COVER THE AMOUNT OF THIS CHANGE ORDER.

3. THAT A CERTIFIED COPY OF THIS RESOLUTION SHALL BE PROVIDED TO EACH OF THE FOLLOWING:

- a. TERRENCE VOGT, BOROUGH ENGINEER
- b. A&A CURBING INC.
- c. DENISE JAWIDZIK, BOROUGH BUSINESS ADMINISTRATOR

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman						X
Council President Busco		X	X			
Mayor Lowande						

#119-09-16-15 Approving Final Payment of Buckelew Avenue Curb & Sidewalk Replacement Project

RESOLUTION OF THE BOROUGH OF JAMESBURG APPROVING FINAL PAYMENT OF BUCKELEW AVENUE CURB & SIDEWALK REPLACEMENT PROJECT

WHEREAS, the Contractor, A & A Curbing, Inc., has issued final payment certificate for the Buckelew Avenue Curb & Sidewalk Replacement Project; and

WHEREAS, the Borough Engineer has reviewed said quantities and is in agreement with same; and

WHEREAS, the Engineer recommends the approval of final payment dated September 1, 2015, in the amount of four thousand, eight hundred five dollars and seventy-seven cents (\$4,805.77),

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that Final Payment Certificates in the aggregate amount of four thousand, eight hundred five dollars and seventy-seven cents (\$4,805.77), be hereby authorized for payment to A & A Curbing Inc.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT

Council Member Gibbons		X	X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman						X
Council President Busco			X			
Mayor Lowande						

#120-09-16-15

Best Practices Inventory

RESOLUTION ACKNOWLEDGING DISCUSSION OF BEST PRACTICE INVENTORY AND AUTHORIZING SUBMISSION OF PUBLIC MEETING CERTIFICATION

WHEREAS, the State’s Fiscal 2015 Appropriations Act (P.L. 2013, c.77) requires the Division of Local Government Services (DLGS) to determine how much of each municipality’s final 5% allocation of its CMPTRA and ETR aid will be disbursed based upon the results of a Best Practices Inventory; and

WHEREAS, the Chief Financial Officer (CFO) has completed the attached Best Practices Inventory on behalf of the Borough of Jamesburg; and

WHEREAS, the Mayor and Council have reviewed and discussed the Best Practices Inventory as prepared by the CFO.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Municipal Clerk is hereby authorized to file the attached Best Practice Public Meeting Certification Form with the DLGS.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman						X
Council President Busco			X			
Mayor Lowande						

Administrator Jawidzik explained that we will receive 100% of the State Aid as we passed with an 88%; there were 6 questions that were no applicable to our borough.

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Rutsky

Council Member Rutsky has no report for finance but did report on the library happenings. There is a speaker scheduled for September 16th at 7pm. September 19th from 8am-1pm is the Town Wide Yard Sale which the library will be partaking in, using any funds raised to pay for the painting of the trim at the library.

- EDUCATION COMMITTEE
Council Member Gibbons

No Report; commented that he will speak with the superintendent regarding rescheduling meetings.

- POLICE COMMITTEE
Council Member Sussman

No Report.

- PERSONNEL COMMITTEE
Council Member Ludas

Council Member Ludas has no report for personnel. She reported that there was a water resource authority meeting which approved the draft of the WWM Plan for the County. Council Member Ludas also reported on the Church Street Creek Project and gave an overview as to the progress and what has been found at the site. NJDEP inspected and are pleased with the results. She extended thanks to our DPW, Monroe Twp., Council Member Busco, Council Member Rutsky, Zoning Official Bill Maresca and Mayor Lowande for support.

- **PUBLIC WORKS COMMITTEE**
Council President Busco

Council President Busco reported that the DPW has been busy maintaining borough property and clearing the Creek. He extended thanks to our DPW and all who have helped with the Church Street Creek Project. He has also proposed no dumping signs to be placed at the site.

Council Member Rutsky added that the water flow is different since the cleanup and she hopes to utilize the site as a resource for the schools.

- **PUBLIC EVENTS COMMITTEE**
Council Member Spillane

Council Member Spillane reported that the Land Use Board recognized Bill Maresca for his outstanding service as zoning officer. She also updated everyone on the Fall Festival which is coming along nicely. Phone calls have been made to the vendors and applications had been steadily coming in. Jamesburg Recreation will be holding a Cruise Night for a \$10 entrance fee and the Town Wide Yard Sale will be held on September 19th.

- **ADMINISTRATOR'S REPORT**
Denise Jawidzik

Administrator Jawidzik reported that the application for the Ridegview Road Improvement has been submitted to the DOT for approval, they are short staffed but she hopes to have the project bid and awarded before year end.

- **PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE**
Mayor Marlene Lowande

Mayor Lowande wished the Jamesburg Fire Department safe travels to Wildwood. She reminded everyone that the Fit Girls will be having their 5k on October 3rd.

MOTION TO ADJOURN:

Proposed By: Spillane

Seconded By: Ludas

All in favor.

TIME OF ADJOURNMENT: 7: 24PM

Tanya Pannucci
Registered Municipal Clerk