

**BOROUGH OF JAMESBURG  
GOVERNING BODY MEETING  
MINUTES  
JUNE 17, 2015  
7:00 PM**

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**CALL TO ORDER:** This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:** Led by Mayor Lowande

**ROLL CALL:** Mayor Lowande  
 Council Member Gibbons  
 Council Member Ludas  
 Council Member Rutsky  
 Council Member Spillane  
 Council Member Sussman -*ABSENT*  
 Council President Busco - *ABSENT*  
 Administrator Jawidzik  
 Borough Attorney – Raffetto - *ABSENT*

**ORDINANCES – SECOND READING BY TITLE – PUBLIC HEARING**

The following ordinances were approved on the first reading at the meeting of the Mayor and Council held on May 20, 2015 and published in the May 29, 2015 edition of the Cranbury Press. Copies have been posted on the municipal bulletin board and made available to the public since introduction.

**ORDINANCE #06-15**

**AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO RIDGEVIEW ROAD AND APPROPRIATING THE SUM OF \$231,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

**WHEREAS**, the Borough Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to improve Ridgeview Road; and

**WHEREAS**, the Borough of Jamesburg has been approved for \$231,000 in funding from the New Jersey Department of Transportation 2015 Municipal Aid Program for such construction.

**NOW THEREFORE, BE IT ORDAINED** and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The improvements described in Section 2 of this ordinance are hereby authorized as General Capital Improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The improvements hereby authorized to be undertaken consist of improvements on Ridgeview Road, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2015 capital budget of the Borough of Jamesburg is hereby amended to conform to the provisions of this ordinance.

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO	2n	VOTE	MOTIO N TO	2nd	VOTE
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				<b>CLOSE</b>	<b>d</b>		<b>ADOPT</b>		
Council Member Gibbons			Y		Y	Y			Y
Council Member Ludas	Y		Y			Y	Y		Y
Council Member Rutsky		Y	Y			Y			Y
Council Member Spillane			Y	Y		Y		Y	Y
Council Member Sussman			AB			AB			AB
Council President Busco			AB			AB			AB
Mayor Lowande									

**PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing):** Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

**Motion Open to Public Comment:**

Proposed By: Ludas  
 Seconded By: Rutsky  
 All in Favor

Paul Gentile – 11 Sedgewick St.: Mr. Gentile brought up an idea of having a Food Truck Night, involving the restaurants in town that want to participate, as well as, inviting actual food trucks in. Mayor Lowande and Council expressed interest in the idea and will coordinate together to pick a date and get information out for participants.

Rose Marie Spillane – 29A Lincoln Ave.: Ms. Spillane expressed that she would like to have Jamesburg showcased more, as we are a wonderful town with so much to offer, who encompasses great people who live here. She threw out various ideas, to which the Mayor and Council agreed to explore.

Brian Taylor – 11 Hillside Ave.: Mr. Taylor commented that he loves Mr. Gentile’s and Ms. Spillane’s ideas and would love to see more done to showcase the borough.

**Motion to Close to Public Comment:**

Proposed By: Ludas  
 Seconded By: Spillane  
 All in Favor

**CONSENT AGENDA DEFINED:**

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with \*\* next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

*Tanya Pannucci, RMC advised that Resolutions #083-06-17-15, as well as, #084-06-17-15 would be removed from the agenda as the appointment of the tax assessor (Resolution #083-06-17-15) is unnecessary as he advised that he is now tenured and the appointment of Mr. Lorfing as Special Class II Officer (Resolution #084-06-17-15) was no longer being considered since he took another job offer with a different town.*

**CONSENT AGENDA RESOLUTIONS:**

#079-06-17-15\*\* Approve Payment of Vouchers

**APPROVE PAYMENT OF VOUCHERS**

**WHEREAS,** The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

**WHEREAS,** all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

**WHEREAS,** the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$724,697.55.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons		X	X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman						X
Council President Busco						X
Mayor Lowande						

#080-06-17-15\*\* Accepting Meeting Minutes – May 20, 2015

**RESOLUTION ACCEPTING MINUTES**

**BE IT RESOLVED** THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

*MAYOR AND COUNCIL*

May 20, 2015

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons		X	X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman						X
Council President Busco						X
Mayor Lowande						

#081-06-17-15\*\* Accept Monthly Reports

**RESOLUTION ACCEPTING MONTHLY REPORTS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	May 2015
Finance Report	May 2015
Report of the Tax Collector	May 2015
Report of the Sewer Administrator	May 2015

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons		X	X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman						X
Council President Busco						X
Mayor Lowande						

#082-06-17-15\*\*

Authorize Refund of Tax Overpayments

**AUTHORIZE REFUNDS OF TAX OVERPAYMENTS**

**WHEREAS**, overpayments of taxes have been received by the Tax Collector’s office in the aggregate amount of one thousand, four hundred and fourteen dollars and forty three cents (\$1,414.43); and

**WHEREAS**, these payments have been certified by the Tax Collector as overpayments;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such checks in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons		X	X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman						X
Council President Busco						X
Mayor Lowande						

~~#083-06-17-15\*\* Appoint Tax Assessor Pacera~~

~~#084-06-17-15\*\* Appoint Class II Officer Lorring~~

#085-06-17-15\*\* Approving Liquor License Renewal – Aayushi, Inc. (Village Liquor)  
**APPROVING LIQUOR LICENSE RENEWAL FOR AAYUSHI, INC. (VILLAGE LIQUOR)**

**WHEREAS**, an application has been submitted, with the proper documentation as required by the New Jersey State Division of Alcoholic Beverage Control, by Aayushi, Inc. for the renewal of a Liquor License #1208-44-006-007 for the 2015-2016 license year; and

**WHEREAS**, the Municipal Clerk has reviewed said application and has deemed it to be complete; and

**WHEREAS**, the corresponding fees were submitted with the applications for renewal of the aforementioned license:

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that approval be and is hereby granted for the renewal of the above referenced Liquor License.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons		X	X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman						X
Council President Busco						X
Mayor Lowande						

#086-06-17-15\*\* Approving Liquor License Renewal – Parkside Tavern, Inc.  
**APPROVING LIQUOR LICENSE RENEWAL FOR PARKSIDE TAVERN INC.**

**WHEREAS**, an application has been submitted, with the proper documentation as required by the New Jersey State Division of Alcoholic Beverage Control, by Parkside Tavern Inc. for the renewal of a Liquor License #1208-33-004-001 for the 2015-2016 license year; and



Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office”.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Jamesburg, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this Resolution and the required affidavit to said Board to show evidence of said compliance.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky		X	X			
Council Member Spillane			X			
Council Member Sussman						X
Council President Busco						X
Mayor Lowande						

Mayor Lowande added that there were no comments or recommendations from the auditors.

#088-06-17-15 Release Performance Bond – 100 Lakeview Ave. (Scamporino)  
**RELEASE OF PERFORMANCE BOND OF 100 LAKEVIEW AVENUE (FRANK SCAMPORINO) BEING HELD FOR SITE IMPROVEMENTS ON BLOCK 79 LOT 1.01**

**WHEREAS**, the Borough of Jamesburg is in possession of a Performance Bond from 100 Lakeview Avenue (Frank Scamporino) for site improvements on Block 79 Lot 1.01; and

**WHEREAS**, the Performance Bond has been eligible for release since January 18, 2013 in exchange for a two-year Maintenance Bond; and

**WHEREAS**, the two-year time period has passed thereby negating the need for a maintenance bond.

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that the Borough Clerk is hereby authorized to release the Performance Bond held for 100 Lakeview Avenue (Frank Scamporino).

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman						X
Council President Busco						X
Mayor Lowande						

#089-06-17-15 Terms & Conditions – Registered Municipal Clerk Position  
**RESOLUTION CHANGING THE TERMS & CONDITIONS OF THE REGISTERED MUNICIPAL CLERK POSITION**

**WHEREAS**, ON JUNE 18, 2014, TANYA PANNUCCI WAS APPOINTED REGISTERED MUNICIPAL CLERK, FOR A TERM TO EXPIRE ON JUNE 18, 2017; AND

**WHEREAS**, IT HAS BECOME NECESSARY TO CHANGE THE TERMS & CONDITIONS OF THE OFFICE OF THE MUNICIPAL CLERK;



Council Member Gibbons

Council Member Gibbons reported that a play was performed at the last Board of Education meeting and a noticeable positive change in the staff and students has been seen since the hiring of the new superintendent.

- POLICE COMMITTEE  
Council Member Sussman

No Report - Absent

- PERSONNEL COMMITTEE  
Council Member Ludas

Council Member Ludas welcomed Susan Boulogne and Brian Heyesey as new employees of the Borough. She also mentioned that a meeting was held to go over the Church Street Creek Project which is ongoing.

- PUBLIC WORKS COMMITTEE  
Council President Busco

No Report – Absent

- PUBLIC EVENTS COMMITTEE  
Council Member Spillane

Council Member Spillane reported that the Memorial Day Parade was a great success; she thanked the police department for allowing use of their PA system. She also reported that vendor applications have been coming in for the street fair and she will be distributing more applications to interested vendors at the Middlesex County Fair, if anyone wants to join her in doing so.

- ADMINISTRATOR’S REPORT  
Denise Jawidzik

Administrator Jawidzik reported that with the passing of Ordinance #06-15, the Ridgeview Road project will begin to move forward with the necessary repairs being done to fix a number of issues on that road.

- PUBLIC SAFETY COMMITTEE/MAYOR’S REPORT/CONSOLIDATION COMMITTEE  
Mayor Marlene Lowande

Mayor Lowande reported that a Health & Fitness Field Day is in the works, as well as, the new idea of a Food Truck Night. She mentioned that all ideas are welcome at any time.

Council Member Gibbons asked for an update on the Lakeview Mansion Project; Administrator Jawidzik answered the project is complete as of now and another grant was applied for.

Council Member Rutsky thanked the PTA for the flower pot donations that are outside of borough hall.

**MOTION TO ADJOURN:**

Proposed By: Spillane

Seconded By: Ludas

All in favor.

**TIME OF ADJOURNMENT:**            7: 24PM

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Tanya Pannucci  
Registered Municipal Clerk  
Borough of Jamesburg