

**BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
MARCH 11, 2015
7:00 PM**

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL: Mayor Lowande
 Council Member Gibbons
 Council Member Ludas
 Council Member Rutsky
 Council Member Spillane
 Council Member Sussman
 Council President Busco
 Administrator Jawidzik
 Borough Attorney – Raffetto - *ABSENT*

FIT GIRLS PRESENTATION TO MAYOR & COUNCIL:

Diane Bruno & June Rizza, coaches for Fit Girls presented the Mayor and Council with an idea to have a 5K run in October to begin and end at the Hearthstone Grill, with support from Mark Spiezio the owner of Hearthstone Grill. Mrs. Bruno gave Mayor Lowande a drawing of the route and explained their ideas to her and Council for further consideration. Mayor Lowande was very excited to hear their ideas and also mentioned that JFK School will be participating in their first color run for kids, taking place on May 9th. Mayor Lowande agreed to speak with Mrs. Rizza and Mrs. Bruno about coordinating this event.

MAYORAL PROCLAMATIONS: Youth Art Month – March 2015

Mayor Lowande declared March as Youth Art Month.

INTRODUCTION OF 2015 LOCAL MUNICIPAL BUDGET:

Borough Clerk, Tanya Pannucci read the Municipal Budget Notice explaining that the Budget will be advertised in the Cranbury Press on March 27, 2015.

COUNCIL MEMBER	MOTION TO INTRODUCE 2015 BUDGET	2 nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman		X	X			
Council President Busco			X			
Mayor Lowande						

Administrator Jawidzik explained that as she mentioned at the Budget Workshop, she received a bill from the MTMUA for \$121,000 for sewage treatment based on their final figures from their 2013 audit. Because of this we will need to raise the sewer rate and make changes in the budget. The budget is now a 7.1 cent increase which represents an increase of \$87.53 for the average home. She added that she has lowered the Capital Improvement Fund by \$40,000 and added a line item for MTMUA in the amount of \$75,000. The sewer rate will increase from \$97 per quarter to \$101 per quarter which equates to a \$16 per year increase.

Borough Clerk, Tanya Pannucci added that the Public Hearing on the Budget is set for April 15, 2015 and she invited the public to attend.

ORDINANCES – FIRST READING BY TITLE (Public Hearing set for April 15, 2015):

ORDINANCE #03-15

AN ORDINANCE AMENDING CHAPTER XV (SEWERS) OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG,(2000)”

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

- 5. CHAPTER XV (SEWERS) OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG, (2000)” IS HEREBY AMENDED AND SUPPLEMENTED TO READ AS FOLLOWS:

SECTION 15-12.11(i) – (*Formula for Operational Charge*). THE ANNUAL SEWER RATES TO BE UTILIZED FOR THE USE OF THE JAMESBURG SEWER SYSTEM, ARE AS FOLLOWS (ADDITIONS ARE UNDERLINED, DELETIONS SHOWN WITH ~~STRIKETHROUGH~~):

RATE:

CATEGORY	DESCRIPTION	ANNUAL RATE
R01	Residential	\$388.00 <u>\$404.00</u>
R02	Senior Citizens	\$140.00 <u>\$146.00</u>
R03	Single Apts.	\$297.00 <u>\$309.00</u>
C01	Laundromat	\$432.00 per washer
C02	Bakery	\$6,312.00
C03	Office Complex	\$2,060.00
C04	Small Restaurant	\$947.00
C05	Medium Restaurant	\$3,309.00
C06	Large Restaurant	\$5,615.00
C07	Gas Station	\$1,180.00
C08	Schools	\$2,272.00
C09	Office	\$324.00
C10	333 Forsgate	\$6,795.00
C11	Car Wash	\$6,204.00

The Sewer Administrator is hereby given the authority to determine which rate schedule each property shall be billed under based upon past consumption and factual data. Senior citizens are those individuals who qualify for a senior citizen tax deduction as determined by the State of New Jersey. Restaurant categories shall be based upon a combination of: 1.) the seating capacity, as determined by the Jamesburg Fire Official and; 2.) Assessed property value, as determined by the Jamesburg Tax Assessor.

- 2. ALL OTHER ORDINANCES OR PART OF ORDINANCES HERewith ARE HEREBY REPEALED.
- 3. THIS ORDINANCE SHALL TAKE EFFECT ON APRIL 1ST.

RECORD OF VOTE:

FIRST READING: March 11, 2015

COUNCIL MEMBER	MOTION TO INTRODUCE	2 nd	VOTE
Council Member Gibbons			Y
Council Member Ludas	Y		Y
Council Member Rutsky			Y
Council Member Spillane			Y
Council Member Sussman		Y	Y
Council President Busco			Y
Mayor Lowande			

ORDINANCE #04-15

AN ORDINANCE PROVIDING FOR THE REMEDIATION OF UNDERGROUND STORAGE TANK SITES AND APPROPRIATING THE SUM OF \$80,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Mayor and Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to remediate underground storage tank sites; and

WHEREAS, the Borough of Jamesburg has \$80,000 in Capital Improvement Fund.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The improvements described in SECTION 2 of the ordinance are hereby authorized as General Capital Improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The improvements hereby authorized to be undertaken consist of Remediation of Underground Storage Tanks sites, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2015 Capital Budget of the Borough of Jamesburg will conform to the provisions of this ordinance.

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

RECORD OF VOTE:

FIRST READING: March 11, 2015

COUNCIL MEMBER	MOTION TO INTRODUCE	2 nd	VOTE
Council Member Gibbons	Y		Y
Council Member Ludas		Y	Y
Council Member Rutsky			Y
Council Member Spillane			Y
Council Member Sussman			Y
Council President Busco			Y
Mayor Lowande			

ORDINANCE #05-15

AN ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS EQUIPMENT AND INFRASTRUCTURE IMPROVEMENTS AND APPROPRIATING THE SUM OF \$80,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough of Jamesburg, in the County of Middlesex, New Jersey has determined to acquire various equipment and make various infrastructure improvements; and

WHEREAS, the Borough of Jamesburg has \$80,000 in the Capital Improvement Fund.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The purchase described in Section 2 of this ordinance is hereby authorized as a General Capital purchase to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The acquisition hereby authorized to be undertaken consists of the purchase of various equipment and infrastructure improvements including but not limited to:

- a. Any capital equipment so determined as to be necessary including but not limited to, vehicles, computers, printers, computer equipment and software, municipal building upgrades, public works equipment together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2015 General Capital Budget of the Borough of Jamesburg will conform to the provisions of this ordinance

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

RECORD OF VOTE:

FIRST READING: March 11, 2015

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Gibbons			Y
Council Member Ludas	Y		Y
Council Member Rutsky		Y	Y
Council Member Spillane			Y
Council Member Sussman			Y
Council President Busco			Y
Mayor Lowande			

Council Member Spillane asked is this was for the repairs of the DPW equipment; Administrator Jawidzik responded yes.

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Sussman

Seconded By: Ludas

Brian Taylor – 11 Hillside Ave.: Mr. Taylor commented on the resignation of the library director Ms. Evalina Erbe and asked the library representative to consult with the trustee members in considering reducing the salary for whoever the next director may be. He cited the zoning officer and municipal clerk positions which were all reduced from full-time positions to part-time positions and proving to be a cost savings to the Borough. Mr. Taylor also commented on the solar project that was discussed while he was a member of council. He mentioned an article he read in which Morris County is having major issues with their solar project and urged the Mayor and Council to use caution, adding that he thinks it is a great idea but needs to be researched more thoroughly before proceeding.

Jennie Ludas – 38 Ridgeview Rd.: Ms. Ludas complimented the DPW on a job well done clearing the roads during the snow storms.

MOTION TO CLOSE TO PUBLIC COMMENT:

Proposed By: Spillane
 Seconded By: Busco

CONSENT AGENDA DEFINED:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

#058-03-11-15** Approve Payment of Vouchers

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$713,564.02.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons			X			
Council Member Ludas		X	X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman	X		X			
Council President Busco			X			
Mayor Lowande						

#059-03-11-15** Accepting Meeting Minutes – February 18, 2015

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

February 18, 2015

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons			X			
Council Member Ludas		X	X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman	X		X			
Council President Busco			X			
Mayor Lowande						

#060-03-11-15**

Cancellation of Grant: 2009 Safe Routes to School

CANCELLATION OF GRANT

WHEREAS, the Borough of Jamesburg was approved for a Federal Safe Routes to Schools Grant from the NJ Department of Transportation in 2009 for the rehabilitation of Harrison, Birchwood & Sedgwick Streets; and

WHEREAS, since that time the Federal Government has revised various standards by which a municipality may accept such funds; and

WHEREAS, the lengthy process due to the revised standards caused much time to elapse since that approval; and

WHEREAS, Harrison Street and Birchwood Road had emergent infrastructure damage that needed immediate rehabilitation and such rehabilitation was done with subsequent grants, thus significantly compromising the scope of the original project making the project no longer eligible for Federal Funds.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Jamesburg that the following grant receivable and reserve be canceled:

2009 Safe Routes to Schools - \$269,000

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons			X			
Council Member Ludas		X	X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman	X		X			
Council President Busco			X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

#061-03-11-15

Appoint Part-Time Janitor – Perdoni

APPOINT PART-TIME JANITOR – TIMOTHY PERDONI

I, Marlene Lowande, Mayor, with the advice and consent of the Borough Council, do hereby appoint, **TIMOTHY PERDONI**, to the position of part time janitor effective February 25, 2015.

The salary for this position is \$500.00 per month.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Gibbons			X			

Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Council President Busco			X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Rutsky

Council Member Rutsky had nothing else to report on regarding finance but she mentioned the Spud Dobenski Scholarship Dinner in which the recipients’ for the scholarships were announced. She mentioned that this was their biggest donation year and thanked the community for all of their support.

- EDUCATION COMMITTEE
Council Member Gibbons

Council Member Gibbons gave an overview of the events taking place at the schools; PARCC testing has commenced and an online substitute program has been initiated. The Board of Education is deciding on when the start of the 2015/2016 school year will begin since Labor Day falls on September 7th; they have thrown the idea around of having the staff come in the week prior as an in-service week, with the students starting after Labor Day. He also reported on the club offerings at GMB and the vo-tech program for those who are interested. He also added that Abe Lincoln visited JFK School and the St. Patty’s Day dance will be held tomorrow March 12th. Mayor Lowande added that the roof and HVAC repairs were completed with grants and that an ESL program is being looked into as parents’ who do not speak English are interested in learning and paying for the program.

- POLICE COMMITTEE
Council Member Sussman

Council Member Sussman reported that the police department, with the exception of 5 arrests, have had a quiet month. He also thanked the DPW for a job well done and added that with their effort in clearing the snow and ice it made for a safer commute for our police, first aid and fire department to respond to emergencies.

- PERSONNEL COMMITTEE
Council Member Ludas

Council Member Ludas welcomed Mr. Perdoni to our staff and was pleased that a fellow resident and taxpayer was a member of our staff. She also mentioned that she has made calls to some business owners who mentioned they are hurting because of the bad weather we have had over the past few months and she encouraged all to patronize and support our local businesses.

- PUBLIC WORKS COMMITTEE
Council President Busco

Council President Busco complimented the DPW for the great job they have done tirelessly clearing the roads during the multiple snowstorms.

- PUBLIC EVENTS COMMITTEE
Council Member Spillane

Council Member Spillane proposed a meeting date to meet with the rest of the Public Events Committee to begin coordinating the schedule of events for this year; first of which will be the Memorial Day Parade. After that event she expressed interest in sending out an email to all vendors from last year’s Fall Festival to get started on coordinating that event.

- ADMINISTRATOR’S REPORT
Denise Jawidzik

No Report.

- PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE
Mayor Marlene Lowande

Mayor Lowande mentioned that basketball is coming to end with many of the participants looking forward to next year. She also mentioned that baseball is starting. Lastly, she complimented our DPW for a job well done on the snow removal during the past storms we have had and has received many compliments from residents as well.

MOTION TO ADJOURN:

Proposed By: Sussman

Seconded By: Ludas

TIME OF ADJOURNMENT: 7:35 PM

Tanya Pannucci
Registered Municipal Clerk
Borough of Jamesburg