

**BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
JULY 9, 2014
7:00 PM**

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL: Mayor Lowande
Council Member Busco – ABSENT
Council Member Gibbons
Council Member Spillane
Council Member Sussman
Council Member Taylor
Council President Ludas
Administrator Jawidzik
Borough Attorney - Raffetto

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

Motion Open to Public Comment:

Proposed By: Ludas
Seconded By: Taylor
All in Favor

No Public Comment.

Motion to Close to Public Comment:

Proposed By: Sussman
Seconded By: Ludas
All in Favor

CONSENT AGENDA DEFINED:

All matters listed on tonight's Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

#090-07-09-14** Approve Payment of Vouchers

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$98,518.62.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Gibbons			X			
Council Member Spillane			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Ludas		X	X			
Mayor Lowande						

#091-07-09-14** Appoint UST Engineering Service – Kenny Environmental Services

APPOINT UST ENGINEERING SERVICE

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THE VENDOR KENNY ENVIRONMENTAL SERVICES, AS THE UST ENGINEERING SERVICE FOR THE BOROUGH, FOR A TERM TO EXPIRE DECEMBER 31, 2014 OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Gibbons			X			
Council Member Spillane			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Ludas		X	X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

#092-07-09-14 Accepting Meeting Minutes – June 18, 2014

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

June 18, 2014

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Gibbons	X		X			
Council Member Spillane			X			
Council Member Sussman			X			
Council Member Taylor					X	
Council President Ludas		X	X			
Mayor Lowande						

RESOLUTION AUTHORIZING AWARD OF BANKING PROPOSAL

WHEREAS, the Borough of Jamesburg has determined that it is in the best interest of the Borough to seek more competitive rates on our investment income from our local banks; and

WHEREAS, on June 11, 2014, the Borough of Jamesburg received proposals for Banking Services for a period of four years; and

WHEREAS, on that date, the Borough received proposals from PNC Bank, Investor's Bank and 1st Constitution Bank for Banking Services; and

WHEREAS, the Purchasing Official has evaluated those proposals based on criteria that best meets the needs of the Borough; and

WHEREAS, the Purchasing Official has determined that 1st Constitution Bank has offered the most advantageous proposal to meet the needs of the Borough of Jamesburg.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey that the proposal for Banking Services is hereby awarded to 1st Constitution and the Chief Financial Officer is authorized to transfer banking services to 1st Constitution.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Gibbons			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Council Member Taylor			X			
Council President Ludas	X		X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Sussman

No Report.

- EDUCATION COMMITTEE
Council Member Spillane

Council Member Spillane reported that at the June 26th Board of Education meeting a presentation of the progress the Star Achiever Program was given noting that significant progress amongst the students was made. The website host has changed making it more user friendly and streamlined. Also an app has been created for smart phone users to access school information, such as school closings. Council Member Spillane also reported that the school calendar has been approved and mentioned that the August 28th meeting has been moved to the 21st. Two teachers have retired and Mr. Perno has put in his resignation effective midnight on August 10th. Council Member Spillane added that there was no news on the Vice President but there is a meeting scheduled July 10th where hopefully an update will be given.

- POLICE COMMITTEE
Council Member Gibbons

Council Member Gibbons reported that he has submitted a copy of Chief Horvath's police report to Tanya so he will not go into detail but wanted to add that he as the Police Committee Chariman he has submitted a letter requesting to meet with Mayor Lowande, Council Member Sussman, Administrator Jawidzick and the police department to begin the process of police negotiations.

He also added that the issue of the park lighting, which came up at the last meeting, has two solutions which are to either put timers on the lights, this option being expensive because it is labor intensive. The other solution would be to remove some of the bulbs and replace them

with deep set bulbs which would cost an additional \$50.00 per bulb, making the total per bulb \$150.00. The American Legion has no money to pay for the additional cost of either solution. Council Member Taylor commented that he thought the issue had been rectified between the resident and Commander Brown, as he noticed while driving in that area one evening that the offending lights had been turned off and no longer affecting the residents home. Council Member Gibbons and Mayor Lowande responded that in Council Member Taylor's absence at the last meeting, he missed the resident voicing his concern that the issue had not been rectified. Mayor Lowande asked if Bob Garvey and Commander Brown had come in to speak with Administrator Jawidzik regarding this to which Administrator Jawidzik replied they had not. Mayor Lowande inquired further about the cost and mentioned that she would like to speak to some of the electricians about possibly donating the labor aspect of the cost; Administrator Jawidzik commented that would be ideal as this additional cost was not budgeted for.

Council Member Gibbons lastly addressed the clothing donation bins that are located throughout town. He mentioned that there are a total of 4 and they are usually overflowing with clothing and used improperly with people leaving bags, garbage and television sets outside of them. Council Member Gibbons added that he did not want to get rid of the dumpsters as he knows they support our DARE program but asked if they could possibly be relocated to the DPW yard; to which Mayor Lowande responded that that would make it less convenient for residents and the point of having them throughout the borough is to serve as a reminder to drop off their clothing. Administrator Jawidzik, Tanya and Mayor Lowande added that we can look into getting more frequent pickups and get clarification that the other 3 bins located throughout the borough are actually going to support our DARE program as Administrator Jawidzik believes that we only get paid quarterly for the one located in the borough hall parking lot.

- **PERSONNEL COMMITTEE**
Council Member Busco

No Report - ABSENT

- **PUBLIC WORKS COMMITTEE**
Council Member Taylor

Council Member Taylor reported that grass cutting is in full effect by the DPW now that it's summer. The DPW is also very busy cleaning up the recycling yard and have been working on diminishing the brush and wood pile left over from the past storms. Council Member Taylor added that the DPW fully supported the 4th of July activities by putting up barricades and cleaning up afterwards.

- **PUBLIC EVENTS COMMITTEE**
Council President Ludas

Council President Ludas reported that applications for the Street Fair, being held September 27th, with a rain date of the 28th have been made available and posted on the borough website. Applications will start to be emailed out to past vendors and interested parties to reduce the money spent on postage. Also, the county is still working on a solution to the Church Street Creek Project. Lastly, the Middlesex County Parks and Recreation Department will start their annual concerts in the park starting tomorrow June 10th, they are inviting all Jamesburg residents to attend.

- **ADMINISTRATOR'S REPORT**
Denise Jawidzik

Administrator Jawidzik reported that the Buckelew Mansion is on the final stages of being finished and its re-opening is imminent.

Council Member Sussman asked Administrator Jawidzik if the sidewalk project over on Buckelew Avenue has gone out for bid yet; she responded that bid specs are still being worked on.

- PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE
Mayor Marlene Lowande

Mayor Lowande thanked all who were involved in making the 4th of July activities a success. Also, soccer signups started and was a huge success with approximately 100 children signing up. Mayor Lowande asked Detective Kevin Wilson, who along with Jeff Miller and business owner Roberto Sanchez, have stepped up to take on this new recreation program, to come up and talk about the program. Detective Wilson gave an overview of the soccer program and commented on how successful signups were. Children from pre-k through age 18 can and have signed up. Mayor and Council thanked Detective Wilson for all of his hard work in getting this program started and wished for a successful season. Mayor Lowande added lastly that a letter from the Consolidation Committee has been generated and will go out to neighboring towns inquiring about their interest in sharing services.

MOTION TO ADJOURN:

Proposed By: Sussman

Seconded By: Ludas

All in favor.

TIME OF ADJOURNMENT: 7: 27PM

Tanya Pannucci
Registered Municipal Clerk
Borough of Jamesburg