

**BOROUGH OF JAMESBURG  
GOVERNING BODY MEETING  
MINUTES  
MAY 14, 2014  
7:00 PM**

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**CALL TO ORDER:** This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:** Led by Mayor Lowande

**ROLL CALL:** Mayor Lowande  
Council Member Busco  
Council Member Gibbons  
Council Member Spillane  
Council Member Sussman  
Council Member Taylor  
Council President Ludas  
Administrator Jawidzik  
Borough Attorney - Raffetto

**PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing):** Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

**Motion Open to Public Comment:**

Proposed By: Sussman

Seconded By: Ludas

All in Favor

John Ritter – 5 East Church Street: Mr. Ritter asked if anything was going to be done regarding the flooding of East Church Street once again with this past storm. Administrator Jawidzik answered that FEMA has not been declared as of yet but the County has applied for FEMA. Mr. Ritter asked if there was any help available to those who have had appliances and belongings ruined, as well as, those who have been displaced. Mayor Lowande had asked if any displaced residents have come in to the Borough for assistance, to which Mr. Ritter replied that he did not know. He also asked whether the sewer line by the SERV Center on Lincoln Avenue had been fixed; Administrator Jawidzik answered that it had been repaired; Mr. Ritter explained that a landscaping truck had caused the area of the sewer line repair to cave in. Administrator Jawidzik responded that she has not received a call about that but will send DPW out to take a look. Council Member Sussman asked if the displaced residents on East Church Street rented the property and if so have they contacted the property owner for assistance; Mr. Ritter responded that they are waiting to hear back but he will let them address that themselves during the public comment period. Council Member Sussman asked if there was any other services available to help the displaced residents outside of FEMA; Administrator Jawidzik and Mayor Lowande both responded no. Mr. Ritter also asked if the sewer lines near the woods have been checked out; Administrator Jawidzik answered that that area is being worked on with monies available from the Sewer Rehabilitation fund.

Rich Margolin – 16 East Church Street: Mr. Margolin commented that the water had risen faster during this past storm than in other storms past. He asked if anything could be done to fix that issue and prevent the water from rising so rapidly in future storms; Administrator Jawidzik and Mayor Lowande both responded. He asked if the stench, debris and dirt that has been left behind on East Church Street could be cleaned by the fire department or a street sweeper; Administrator Jawidzik responded that she will have DPW go out and take care of that with the possibility of the fire department going down and hosing the street. Mr. Margolin also commented that the house rebuilt at 11 East Church Street was done very shoddy and should have never been allowed to be rented out to anyone. He asked if it was possible to have the house red tagged so no one could live there; Mayor Lowande responded and informed everyone that Administrator Jawidzik and OEM Coordinator Brian Wright will be attending an Emergency Management Meeting next week specifically about the flooding issues and hopefully more answers on what is being done to prevent this from happening again will be given along with more information.

Council Member Taylor commented that approximately 1 ½ - 2 years ago the Borough voted to be a part of a long term flood mitigation plan regarding building retention ponds to hold the water flow from Manalapan Lake. He wanted to reiterate to Mr. Margolin and the audience that there is a long term plan in place. Council Member Gibbons asked who is responsible for opening the dams and if they were opened in time; Mayor Lowande and Council Member Taylor answered. Council Member Ludas asked to give her report on the clearing of the creek, in which she read that the Mosquito Control Commission has done clearing but with recent storms and people dumping brush, trees, and etc. back into the creek that herself and Council Member Busco have reached out to the County, Assemblymen and State for further assistance. A meeting is being set up between all agencies to work on a solution to this ongoing problem. Mayor Lowande also added that she has reached out to the Governor's office to have them put pressure on the Counties to resolve.

Tiffany Eosso – 11 East Church Street: Ms. Eosso explained that she had rented out the house at 11 East Church Street which is uninhabitable because of the flooding from the past storm. She has made numerous calls for assistance and asked that the house be red flagged which is needed for her to get assistance from some outside agencies. She has called the construction department but has not received a phone call back. Administrator Jawidzik asked for Ms. Eosso to meet her after the meeting to exchange information so she could get some answers to her as soon as possible. Council Member Sussman asked where she was currently staying; Ms. Eosso replied she has been living at a hotel with her children but because of the expense she is now staying with friends.

Motion to Close to Public Comment:

Proposed By: Sussman

Seconded By: Ludas

All in Favor

**ORDINANCES – FIRST READING BY TITLE (PUBLIC HEARING SET FOR JUNE 18, 2014):**

**ORDINANCE #06-14**

**AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO BUCKELEW AVENUE AND APPROPRIATING THE SUM OF \$300,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

**WHEREAS**, the Borough Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to improve Buckelew Avenue; and

**WHEREAS**, the Borough of Jamesburg has been approved for \$300,000 in funding from the New Jersey Department of Transportation 2014 Municipal Aid Program for such construction.

**NOW THEREFORE, BE IT ORDAINED** and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The improvements described in Section 2 of this ordinance are hereby authorized as General Capital Improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The improvements hereby authorized to be undertaken consist of improvements on Buckelew Avenue, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2014 capital budget of the Borough of Jamesburg is hereby amended to conform to the provisions of this ordinance.

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

<b>COUNCIL MEMBER</b>	<b>MOTION TO INTRODUCE</b>	<b>2nd</b>	<b>VOTE</b>
Council Member Busco			Y
Council Member Gibbons			Y
Council Member Spillane		Y	Y
Council Member Sussman			Y
Council Member Taylor			Y
Council President Ludas	Y		Y
Mayor Lowande			

Council Member Taylor asked if this was the money that he had read about in the newspaper from the DOT; Administrator Jawidzik responded that it was, clarifying that it is grant money.

Council Member Gibbons asked what exactly will be done; Administrator Jawidzik answered that all of the curbs and sidewalks will be done on Buckelew Avenue as the Borough was granted \$300,000.

**ORDINANCES – SECOND READING BY TITLE – PUBLIC HEARING**

The following ordinances were approved on the first reading at the meeting of the Mayor and Council held on April 16, 2014 and published in the April 25, 2014 edition of the Cranbury Press. Copies have been posted on the municipal bulletin board and made available to the public since introduction.

**ORDINANCE #05-14**

**AN ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS EQUIPMENT AND INFRASTRUCTURE IMPROVEMENTS AND APPROPRIATING THE SUM OF \$56,000 THEREFORE.**

**AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX,  
NEW JERSEY**

**WHEREAS**, the Borough of Jamesburg, in the County of Middlesex, New Jersey has determined to acquire various equipment; and

**WHEREAS**, the Borough of Jamesburg has \$56,000 in the Capital Improvement Fund.

**NOW THEREFORE, BE IT ORDAINED** and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The purchase described in Section 2 of this ordinance is hereby authorized as a General Capital purchase to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The acquisition hereby authorized to be undertaken consists of the purchase of various equipment including but not limited to:

- a. Any capital equipment so determined as to be necessary including but not limited to, vehicles, computers, printers, municipal building upgrades, public works equipment

together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2014 General Capital Budget of the Borough of Jamesburg is hereby amended to conform to the provisions of this ordinance

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Busco	Y		Y			Y			Y
Council Member Gibbons			Y			Y			Y
Council Member Spillane			Y			Y			Y
Council Member Sussman			Y		Y	Y			Y
Council Member Taylor		Y	Y			Y	Y		Y
Council President Ludas			Y	Y		Y		Y	Y
Mayor Lowande									

Y = YES    N = OPPOSED    A = ABSTAINED    AB = ABSENT

**CONSENT AGENDA DEFINED:**

All matters listed on tonight's Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with \*\* next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

**CONSENT AGENDA RESOLUTIONS:**

#065-05-14-14\*\*            Accepting Monthly Reports

**RESOLUTION ACCEPTING MONTHLY REPORTS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	March & April 2014
Finance Report	March & April 2014
Report of the Tax Collector	March & April 2014
Report of the Sewer Administrator	March & April 2014

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Council Member Taylor			X			
Council President Ludas	X		X			
Mayor Lowande						

#066-05-14-14\*\* Approve Payment of Vouchers

**APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

**WHEREAS**, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

**WHEREAS**, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$1,318,960.64.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Council Member Taylor			X			
Council President Ludas	X		X			
Mayor Lowande						

#071-05-14-14\*\* Insert Special Item of Revenue – Click It or Ticket

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF JAMESBURG PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such items of revenue in the budget of the municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget;

**WHEREAS**, said Director may also approve the insertion of any item of appropriations for an equal amount.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that it hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget for the year 2014 in the amount of \$4,000 which item is now available as revenue from the Environmental Protection; and

**BE IT FURTHER RESOLVED** that a like sum of \$4,000 be and the same is hereby appropriated under the caption of:

Click it or Ticket – Other Expense

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Council Member Taylor			X			
Council President Ludas	X		X			
Mayor Lowande						

**NON-CONSENT AGENDA RESOLUTIONS:**

#067-05-14-14 Accepting Meeting Minutes – April 16, 2014

**RESOLUTION ACCEPTING MINUTES**

**BE IT RESOLVED** THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:



1. THE BOROUGH OF JAMESBURG DOES HEREBY ENTER INTO AN AGREEMENT WITH THE TOWNSHIP OF MONROE FOR ZONING AND HOUSING PERSONNEL.

2. THE MAYOR AND BOROUGH CLERK ARE HEREBY AUTHORIZED TO EXECUTE THE AGREEMENT WITH THE TOWNSHIP OF MONROE, ATTACHED HERETO.

3. THAT THE BOROUGH CLERK BE AND IS HEREBY DIRECTED TO FORWARD A DULY AUTHENTICATED COPY OF THIS RESOLUTION TO THE TOWNSHIP OF MONROE.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Council Member Taylor			X			
Council President Ludas	X		X			
Mayor Lowande						

#070-05-14-14

Support Click It or Ticket Mobilization - May 19-June 1, 2014

**RESOLUTION SUPPORTING THE *CLICK IT OR TICKET* MOBILIZATION OF MAY 19-JUNE 1, 2014.**

**WHEREAS**, there were 545 motor vehicle fatalities in New Jersey in 2013; and

**WHEREAS**, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

**WHEREAS**, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

**WHEREAS**, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

**WHEREAS**, the State of New Jersey will participate in the nationwide *Click It or Ticket* safety belt mobilization from May 19-June 1, 2014 in an effort to raise awareness and increase safety belt usage through a combination of enforcement and education; and

**WHEREAS**, the Division of Highway Traffic Safety has set a goal of increasing the safety belt usage rate in the state from the current level of 91% to 92%; and

**WHEREAS**, a further increase in safety belt usage in New Jersey will save lives on our roadways;

**NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED**, that the Mayor and Borough Council of the Borough of Jamesburg declare its support for the *Click It or Ticket* safety belt mobilization both locally and nationally from May 19-June 1, 2014 and pledges to increase awareness of the mobilization and the benefits of safety belt usage.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco		X	X			
Council Member Gibbons			X			
Council Member Spillane			X			
Council Member Sussman			X			
Council Member Taylor			X			
Council President Ludas	X		X			
Mayor Lowande						

**COUNCILMATIC COMMITTEE REPORTS:**

- FINANCE COMMITTEE  
Council Member Sussman

No Report.

- EDUCATION COMMITTEE  
Council Member Spillane

Council Member Spillane reported that the Board of Education acknowledged the Honor Roll students at their meeting and held the public hearing on their budget which was approved. They also have done a refunding bond which will save the Board of Education some money. Council Member Spillane also gave an overview of some events that will be held such as Field Day and added that more information can always be found on the school's website [www.jamesburg.org](http://www.jamesburg.org).

- POLICE COMMITTEE  
Council Member Gibbons

Council Member Gibbons reported that 168 summonses were issued last month by the police department. He extended congratulations to Officer Bruno on the birth of his son. Also, he added that the water main replacement project has been moving along with no immediate end in sight, with a projected end sometime in August.

Council Member Gibbons added that he attended the Neighborhood Watch Meeting held on Monday and the message from that meeting especially after the recent burglary that took place last week was if you "see something say something". The police department is urging residents to call with any suspicious activity.

- PERSONNEL COMMITTEE  
Council Member Busco

Council Member Busco had nothing to report from the Personnel Committee but did report that the Jamesburg Library will be participating in the Town Wide Yard Sale being held this Saturday, May 17<sup>th</sup>. The library will also have a float in the Memorial Day Parade and begin its summer reading program soon, with dates to be announced at the next meeting.

- PUBLIC WORKS COMMITTEE  
Council Member Taylor

Council Member Taylor reported that the DPW has been cutting grass and maintaining the ballfield. They have also been busy helping the American Legion cleaning up and maintaining Veteran's Park.

- PUBLIC EVENTS COMMITTEE  
Council President Ludas

Council President Ludas reported that the Memorial Day Parade will be held on Memorial Day, May 26<sup>th</sup> starting promptly at 10am. The dedication ceremony of the new monuments will be held after the parade in Veteran's Park. Also, the Fall Festival is scheduled for September 27<sup>th</sup> with a rain date of September 28<sup>th</sup>, Council President Ludas reported that some businesses downtown have had a drop in business due to the bad weather as of late and this past winter and she has encouraged them to open on Memorial Day during the parade to drum up business.

- ADMINISTRATOR'S REPORT  
Denise Jawidzik

No Report.

- PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE  
Mayor Marlene Lowande

Mayor Lowande reported that the police department held its Neighborhood Watch Meeting on Monday, which has been very informative to the residents who have come to the meetings. She expressed that more residents should make it a point to come to the meetings which will be held quarterly, the next one being sometime in August. She added the Police Department is looking into having meetings for any children interested in attending to allow them to ask questions and learn about safety also.

Mayor Lowande reminded everyone that the Town Wide Yard Sale is being held on Saturday. Also adding that Veteran's Park is looking beautiful with all of the work done over there.

**MOTION TO ADJOURN:**

Proposed By: Sussman

Seconded By: Ludas

All in favor.

**TIME OF ADJOURNMENT:**

7: 35PM

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Tanya Pannucci  
Acting Municipal Clerk

