

**BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
MARCH 12, 2014
7:00 PM**

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL: Mayor Lowande
Council Member Busco
Council Member Gibbons
Council Member Spillane
Council Member Sussman
Council Member Taylor
Council President Ludas
Administrator Jawidzik
Borough Attorney – Raffetto

JOINT ANNUAL MUNICIPAL/SCHOOL COMMUNITY NEEDS BUDGET PRESENTATION:
POSTPONED TO NEXT COUNCIL MEETING APRIL 16, 2014

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

Motion Open to Public Comment:

Proposed By: Sussman
Seconded By: Ludas
All in Favor

Tom Van de Sande – 2 Fernwood Lane: Mr. Van de Sande asked why the public comment portion of the meetings have been cut down to one instead of two; Mayor Lowande answered. Mr. Van de Sande asked questions regarding the budget: amount of revenue received, how revenue is received and raised, who is in charge of spending and capital improvement expenditures; Administrator Jawidzik answered asking for clarification on some questions to which Mr. Van de Sande responded he would move on and asked if there were any expenditures for recreation, to which Mayor Lowande and Administrator Jawidzik answered no. He then asked if the Mayor and Council consider themselves stewards of the town; All of Mayor and Council responded yes.

Motion to Close to Public Comment:

Proposed By: Sussman
Seconded By: Ludas
All in Favor

ORDINANCES – SECOND READING BY TITLE – PUBLIC HEARING

The following ordinances were approved on the first reading at the meeting of the Mayor and Council held on February 26, 2014 and published in the March 3, 2014 edition of the Home News & Tribune. Copies have been posted on the municipal bulletin board and made available to the public since introduction.

ORDINANCE #04-14

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE SCHEDULE OF FEES OF
THE BOROUGH OF JAMESBURG**

BE IT ORDAINED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, as follows:

1. “Revised General Ordinances of the Borough of Jamesburg New Jersey (2000)” is hereby amended and supplemented to read as follows:

SCHEDULE OF FEES

ALCOHOLIC BEVERAGE CONTROL LICENSES

RETAIL CONSUMPTION	\$2,500.00
RETAIL DISTRIBUTION	\$2,500.00

CLUB \$ 188.00

BALLFIELD PERMIT

PER DAY \$75.00
PER NIGHT \$100.00

CATS

KENNEL FEES – STRAY ANIMALS – SURRENDER - FLAT FEE \$ 100.00
IMPOUNDMENT/QUARANTINE - PER DAY \$ 21.20
ADMINISTRATION FEE \$ 100.00

LICENSE:

SPAYED/NEUTERED \$ 10.00 \$12.00
(EFFECTIVE

NON SPAYED/NEUTERED \$ 14.00 \$17.00
(EFFECTIVE

REPLACEMENT TAG \$ 1.00
LATE FEE - April 1 through December 31 - each license \$ 10.00
(Excluding cats less than 7 mos. of age)

COPIES ON BOROUGH COPIER (OPRA-FEES PER STATUTE)

LETTER SIZE PER COPY \$.05
LEGAL SIZE PER COPY \$.07

ELECTRONIC TRANSMITTALS \$ FREE
OTHER FORMS OF DUPLICATION ACTUAL COST TO BOROUGH

DOGS

KENNEL FEES – STRAY ANIMALS - FLAT FEE \$ 100.00
IMPOUNDMENT/QUARANTINE - PER DAY \$ 21.20
ADMINISTRATION FEE \$ 100.00

LICENSE:

SPAYED/ NEUTERED \$ 10.00 \$11.80
(EFFECTIVE

NON SPAYED/NEUTERED \$ 12.00 \$13.80
(EFFECTIVE

STATE POPULATION CONTROL \$ 3.00
STATE REGISTRATION FEE \$ 1.00
N.J. PILOT CLINIC FEE \$.20
REGISTRATION TAG \$ 1.00
REPLACEMENT TAG \$ 1.00
LATE FEE - April 1 through December 31 - each license \$ 10.00
(Excluding dogs less than 7 mos. of age)

FINGERPRINTING FEE

\$60.00

FIRE PREVENTION FEES:

REGISTRATION PERMITS

REGISTRATION PERMITS ARE REQUIRED ON ALL COMMERCIAL PROPERTIES AND/OR BUSINESSES LOCATED WITHIN THE JURISDICTION OF THE BOROUGH OF JAMESBURG. REGISTRATION PERMITS SHALL BE REQUIRED ON ALL COMMERCIAL AND OTHER PUBLIC PLACES NOT OUTLINED OR FALLING UNDER THE LIFE HAZARD USE CATEGORY. IT SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING: MERCANTILE, PROFESSIONAL OFFICE, BUSINESS OFFICE, WAREHOUSE, STORAGE BUILDING, EATING ESTABLISHMENT, BANK, CHURCH, MAINTENANCE BUILDING, CLUB HOUSE. ALL PROPERTIES AND/OR BUSINESSES

THE FEES FOR REGISTRATION PERMITS ARE DUE IN THE MONTH OF JANUARY OF EACH YEAR. THOSE FEES NOT RECEIVED IN THE OFFICE OF THE FIRE PREVENTION BUREAU WITHIN 1 MONTH OF DATED INVOICES ARE SUBJECT TO A LATE PENALTY OF THAT EQUAL TO AND INCLUDING THE REGISTRATION FEE FOR THAT YEAR, WHICH ARE:

1 through 300 square feet \$45.00
301 through 1,000 square feet \$115.00
1,001 through 3,000 square feet \$150.00
3,001 through 5,000 square feet \$200.00
5,001 through 10,000 square feet \$250.00

10,001 through 20,000 square feet	\$300.00
20,001 square feet and larger	\$350.00

CERTIFICATE OF SMOKE AND CARBON MONOXIDE DETECTOR COMPLIANCE

INITIAL INSPECTION

Within ten (10) days prior to closing	\$45.00
Within four (4) days prior to closing	\$80.00
Less than four (4) days prior to closing	\$140.00
RE-INSPECTION REQUIRED DUE TO FAILURE AT INITIAL INSPECTION	\$45.00

A CERTIFICATE OF SMOKE AND CARBON MONOXIDE DETECTOR COMPLIANCE WILL NOT BE ISSUED UNTIL ALL FEES HAVE BEEN PAID TO THE JAMESBURG FIRE PREVENTION BUREAU.

GAMES OF CHANCE

OFF-PREMISES DRAW RAFFLE (per occasion)	\$ 10.00
OFF-PREMISES CASE 50/50 RAFFLE (per occasion)	\$ 10.00
ON-PREMISES DRAW RAFFLE (per occasion)	\$ 10.00
ON-PREMISES DRAW RAFFLE AWARDED CASH OR MERCHANDISE (per occasion)	\$ 10.00
CARNIVAL GAMES OR WHEEL (per occasion)	\$ 10.00
CALENDAR RAFFLE (per occasion)	\$ 10.00
INSTANT RAFFLE (per day on which instant raffle tickets are sold or offered for sale)	\$ 10.00
INSTANT RAFFLE (for a one year license)	\$ 375.00
GOLF HOLE-IN-ONE (per occasion)	\$ 10.00
ARMCHAIR RACE (per day of operation)	\$ 25.00
CASINO NIGHTS (per occasion)	\$ 50.00

JUNK YARD PERMIT \$ 100.00

LAUNDRIES/ LAUNDERETTES

COIN OPERATED DRYER INSTALLED- each machine	\$ 15.00
COIN OPERATED WASHER INSTALLED - each machine	\$ 15.00
LATE FEE - per day, per machine, after March 31	\$ 1.50/DAY

LAND USE BOARD FEES: ALL FEES ARE CUMULATIVE:

APPEAL OF BUILDING INSPECTOR'S DECISION OR ZONING ORDINANCE INTERPRETATION	\$ 100.00
BULK VARIANCE (N.J.S.A. 40:55D-70c)	\$ 200.00
USE VARIANCE (N.J.S.A. 40:55D-70d)	\$ 500.00
ZONING CHANGES	\$ 500.00
SITE PLAN	\$ 500.00
MINOR SUBDIVISION	\$ 300.00
MAJOR SUBDIVISION	\$ 500.00
ALL OTHER APPLICATIONS	\$ 500.00

LAND-USE BOARD PROFESSIONAL SERVICES

ESCROW SHALL BE DEPOSITED WITH THE BOROUGH TO COVER THE COST OF PROFESSIONAL SERVICES TO BE RENDERED TO THE MUNICIPALITY OR APPROVING AUTHORITY FOR REVIEW OF APPLICATIONS FOR DEVELOPMENT, REVIEW AND PREPARATION OF DOCUMENTS FOR CONSIDERATION BEFORE THE LAND USE BODY UNDER THE PROVISIONS OF P.L. 1975,c.291 (N.J.S.A. 40:55D-1 et seq.). PRIOR TO AN APPLICATION BEING RULED COMPLETE, THE FOLLOWING SUM(S) SHALL BE SUBMITTED TO BE HELD IN ESCROW:

LAND USE BOARD ESCROWS: 3

ALL ZONING CHANGES - ESCROW	\$3,000.00
USE VARIANCE AND BULK VARIANCE	\$2,000.00
SUBDIVISION, MINOR	\$1,000.00
SUBDIVISION, MAJOR	\$3,000.00
ALL OTHER APPLICATIONS	\$1,000.00

SITE PLAN - (0 to 2 acres) ESCROW	\$4,000.00
(2+ acres, per acre or portion thereof)	\$ 250.00
PRE-APPLICATION MEETING ESCROW	\$ 500.00
<u>LICENSES (each machine)</u>	
COIN OPERATED GAMES/ AMUSEMENTS	\$ 60.00
NEWSRACKS	\$ 15.00
JUKE BOXES	\$ 60.00
VENDING MACHINES	\$ 25.00
POOL/ BILLIARD TABLE PINBALL, INCLUDING COIN OPERATED TABLES	\$ 60.00
LATE FEES - per day, per license, after March 31	\$ 1.50
<u>LIMOUSINES</u> license	\$ 100.00
<u>MAINTENANCE OF PROPERTY BY BOROUGH FEE</u>	\$ 500.00
<u>ORDINANCES</u>	
COMPLETE COPY OF "REVISED GENERAL ORDINANCES (2000)"	\$ 40.00
SUPPLEMENTS TO "REVISED GENERAL ORDINANCES (2000)"	\$ 10.00
COPY OF LAND-USE ORDINANCES ONLY	\$ 25.00
COPY OF CURRENT MASTER PLAN	\$ 45.00
<u>PUBLIC DEFENDER APPLICATION</u>	\$ 200.00
<u>POLICE REPORTS</u> per copy when not requested in person (first three pages)	\$ 5.00
(Each additional page after the first three)	\$ 1.00
<u>RECYCLING BUCKETS</u>	\$ 20.00
<u>REGISTRAR</u>	
MARRIAGE LICENSES/DOMESTIC PARTNERSHIP	\$ 28.00
CERTIFIED COPIES - first copy	\$ 25.00
each additional copy	\$ 2.00 each
BURIAL PERMITS	\$ 5.00
SEARCHES – per 5 year time period searched	\$ 15.00
CORRECTIONS	\$ 10.00
<u>RENTAL PROPERTY REGISTRATION:</u>	
REGISTRATION FEE (per unit)	\$ 30.00
[CERTIFICATE OF APPROVAL \$35.00]	
ROOMING/BOARDING HOUSES	\$ 30.00+
EACH INDIVIDUAL ROOM WHERE ACCOMMODATIONS ARE OFFERED	\$ 5.00
<u>RETAIL FOOD HANDLING PERMIT</u>	
PERMIT FOR ONE DAY EVENT- SALE OF NON-PACKAGED FOOD	\$ 10.00
PACKAGED FOOD SALES ONLY	\$ 60.00
ON-PREMISE PREPARATION OF FOOD	\$ 150.00
LATE FEE – per day, per license, after March 31	\$ 1.50/DAY
<u>RETURNED CHECK FEE:</u> per check, per return	\$ 20.00
<u>SENIOR BUILDING RENTAL</u>	
JAMESBURG BASED NON-PROFIT	\$10.00/HOUR
NON-JAMESBURG AND FOR-PROFIT	\$25.00/HOUR
<u>STREET MAPS</u>	\$ 1.00

STREET EXCAVATIONS

THE APPLICANT SHALL BE CHARGED A FEE OF SEVENTY-FIVE DOLLARS (\$75.00) FOR EACH PERMIT, IN ADDITION TO A NON-REFUNDABLE ENGINEERING INSPECTION FEE TO BE PAID AT THE TIME OF APPLICATION, IN THE AMOUNT OF \$125.00. ANY PERMITTED STREET OPENING THAT IS NOT PROPERLY RESTORED, CAUSING THE NEED FOR RE-INSPECTION BY THE BOROUGH ENGINEER'S OFFICE SHALL BE BILLED AND ADDITIONAL \$125.00 FOR EACH RE-INSPECTION OF THE STREET OPENING.

AN ADDITIONAL FEE OF \$500.00 WILL BE CHARGED TO EXCAVATE ANY ROADWAY THAT HAS BEEN IMPROVED WITHIN THE PREVIOUS FIVE (5) YEARS.

SHOULD THE APPLICANT NOT HAVE A BOND FILED WITH THE BOROUGH OF JAMESBURG, THE APPLICANT SHALL POST A CASH OR CERTIFIED CHECK DEPOSIT ACCORDING TO THE FOLLOWING SCHEDULE:

A.	UNIMPROVED ROADS OR UNPAVED SHOULDER PER SQUARE FOOT MINIMUM	\$ 6.00 \$ 325.00
B.	IMPROVED STONE OR ROAD OIL PER SQUARE FOOT MINIMUM	\$ 6.00 \$ 325.00
C.	PENETRATING MACADAM /SIMILAR SURFACE PER SQUARE FOOT MINIMUM	\$ 9.00 \$ 550.00
D.	REINFORCED CONCRETE OR BITUMINOUS CONCRETE/ SIMILAR SURFACE PER SQUARE FOOT MINIMUM	\$ 9.00 \$ 550.00

WHERE THE EXCAVATION IS MADE IN A HEAVILY TRAVELLED STREET OR WHERE FOR ANY REASON IT IS NECESSARY FOR THE BOROUGH TO STATION A POLICE OFFICER NEAR THE EXCAVATION TO DIRECT TRAFFIC, THE APPLICANT SHALL ALSO BE CHARGED THE CURRENT RATE FOR SPECIAL DUTY ASSIGNMENT OF POLICE OFFICERS.

SEWER CONNECTION INSPECTIONS

ENGINEERING INSPECTION - BILLED @ \$60.00 PER HOUR WITH MINIMUM FEE OF \$500.00 TO BE SUBMITTED WITH APPLICATION. UNUSED PORTION OF FEE IS TO BE RETURNED TO APPLICANT AT COMPLETION OF WORK AND SETTLEMENT OF BILLING.

SEWER CONNECTIONS

APPLICATION FEE	\$ 50.00
DWELLINGS WITHIN THE BOROUGH OF JAMESBURG:	
SINGLE FAMILY DWELLING	\$ 500.00
TWO-FAMILY DWELLING SIDE-BY-SIDE	\$ 500.00
MULTI-FAMILY DWELLING, INCLUDING BUT NOT LIMITED TO GARDEN APARTMENTS	\$ 500.00
EACH ADDITIONAL UNIT AFTER THE FIRST SINGLE FAMILY LIVING UNIT	\$ 400.00
EACH TOWNHOUSE SINGLE-FAMILY DWELLING SIDE-BY-SIDE	\$ 500.00
PROFESSIONAL OFFICE BUILDING, INDUSTRIAL BUILDING AND ALL OTHER BUILDINGS NOT OTHERWISE PROVIDED FOR	\$ 500.00
EACH ADDITIONAL LAVATORY AFTER FIRST	\$ 300.00
LAUNDRY CLOTHES WASHING MACHINES, DOMESTIC, COMMERCIAL AND INDUSTRIAL	\$ 500.00
EACH ADDITIONAL WASHING MACHINE AFTER FIRST TWO WASHING MACHINES IN A SINGLE BUILDINGSTRUCTURE	\$ 50.00
EACH ADDITIONAL FIXTURE (FIXTURES INCLUDE LAVATORIES, KITCHEN SINKS, SLOP SINKS, URINALS, BATH TUBS, SHOWER STALLS, LAUNDRY TUBS, FLOOR DRAINS, HOSE BIBB AND SUMP PUMPS)	\$ 8.00
FEE FOR A DWELLING OUTSIDE OF JAMESBURG TO BE TIED INTO THE BOROUGH'S SEWER SYSTEM.	\$ 800.00

SOLICITORS, PEDDLERS, AUCTIONEERS \$ 50.00

SIGNS - Fine for Violation of Sign Ordinance as per Borough Code Chapter 27, sec. 139 \$ 500.00

SPECIAL EVENT PERMIT

Non-Profit	\$ 50.00
All Others	\$ 200.00

TATTOO LICENSE

INITIAL APPLICATION	\$ 500.00
ANNUAL RENEWAL OF LICENSE	\$ 150.00
LATE FEE - per month, after July 1	\$100.00/Month

TAX OFFICE:

TAX RECORD SEARCH (per year)	\$ 15.00
COMPUTER PRINT-OUTS (each block & lot)	\$ 1.00
USE OF DUPLICATE (MEMO) TAX BILL	\$ 5.00
ELECTRONIC FILE TRANSFER FEE – PER TRANSFER	\$ 10.00
TAX SALE NOTICE IN LIEU OF ADVERTISING	\$ 25.00
REDEMPTION CALCULATIONS 1 ST AND 2 ND	FREE
REDEMPTION CALCULATIONS 3 RD OR MORE	\$ 50.00/EA

TOWER’S LIST APPLICATION FEE \$ 250.00

TOWER’S LIST APPLICATION FEE (REGULAR & HEAVY DUTY TOWING) \$ 350.00

TOWING SERVICES:

MONDAY THROUGH FRIDAY 6:00AM TO 6:00PM	\$110.00 \$125.00
MONDAY THROUGH FRIDAY 6:01PM TO 5:59AM	\$120.00 \$150.00
WEEKENDS AND HOLIDAYS	\$130.00 \$150.00

STORAGE FEES:

INSIDE STORAGE FACILITY	\$ 40.00/DAY \$60.00/DAY
OUTSIDE STORAGE FACILITY	\$ 30.00/DAY \$40.00/DAY

ADDITIONAL FEES:

<u>CLEAN-UP</u>	\$45.00 +
	<u>\$15.00/BAG OIL</u>
	<u>ABSORBENT</u>
<u>ADMINSTRATIVE FEE</u>	\$35.00
<u>YARD FEE</u>	\$35.00
<u>COVERING/TARPING</u>	\$40.00
<u>EXTRA PERSON</u>	
<u>\$75.00/HOUR/MAN</u>	
<u>WAITING TIME</u>	\$75.00.HOUR
	<u>AFTER ON</u>
	<u>SCENE FOR 60</u>
	<u>MINUTES</u>
<u>WINCHING/RECOVERY</u>	\$100.00/HOUR +
	<u>TOW FEE</u>
<u>ROAD SERVICE</u>	\$75.00 DAY
	<u>\$85.00 NIGHT,</u>
	<u>WEEKEND &</u>
	<u>HOLIDAY</u>
<u>MILEAGE</u>	\$7.00/MILE
	<u>(OUTSIDE OF</u>
	<u>JAMESBURG)</u>

HEAVY DUTY TOWING:

CONVENTIONAL TOW 6,001 POUNDS TO 25,000 POUNDS	\$185.00 \$200.00
CONVENTIONAL TOW 25,001 POUNDS TO 55,000 POUNDS	\$310.00 \$350.00
CONVENTIONAL TOW 55,001 POUNDS TO 80,000 POUNDS	\$460.00 \$500.00
CONVENTIONAL TOW BUS COACH	\$460.00 \$500.00
NIGHTS, WEEKENDS, AND HOLIDAYS – ADDITIONAL	\$85.00
<u>LOWBOY OR LANDOLL TRACTOR TRAILER</u>	\$350.00/HOUR

STORAGE FEES:

<u>6,001 POUNDS TO 12,000 POUNDS</u>	\$50.00
<u>12,001 POUNDS TO 26,000 POUNDS</u>	\$75.00
<u>26,001 POUNDS TO 80,000 POUNDS</u>	\$85.00

ADDITIONAL FEES:

<u>CONNECT AIR LINES</u>	\$35.00 EACH
<u>REMOVE AXLE OR DRIVESHAFT</u>	\$75.00 EACH
<u>CAGED BRAKES</u>	\$35.00 EACH
<u>VEHICLE PREPARATION FEE</u>	\$75.00/HOUR
	<u>(LABOR</u>
	<u>REQUIRED TO</u>
	<u>PREPARE TOW</u>

	<u>PAST 30 MINUTES)</u>
<u>ADMINISTRATIVE FEE</u>	<u>\$50.00</u>
<u>YARD FEE</u>	<u>\$50.00</u>
<u>CLEAN UP FEE</u>	<u>\$45.00 + \$15.00/BAG OIL ABSORBENT</u>
<u>COVERING/TARPING EXTRA MAN</u>	<u>\$40.00</u>
	<u>\$85.00/ MAN/HOUR</u>
<u>WAITING TIME</u>	<u>\$100.00/HOUR AFTER ON SCENE FOR 60 MINUTES</u>
<u>WINCHING/RECOVERY</u>	<u>\$450.00/ HOUR/TRUCK</u>
	<u>+ TOW FEE</u>
<u>ROTATOR/CRANE SERVICE</u>	<u>\$875.00/HOUR</u>
<u>MILEAGE</u>	<u>\$12.00/MILE (OUTSIDE OF JAMESBURG)</u>

TRANSCRIPTS OF MEETINGS

DEPOSIT (PER MEETING) \$ 100.00

TRAVELING SHOWS, CARNIVALS, & CIRCUSES

Traveling Show/Circus License (each day of performance) \$ 25.00
 Bond to be deposited at time of application \$ 200.00

Carnival License (each day) \$ 100.00
 Bond to be deposited at time of application \$ 1,000.00

TWO HUNDRED FOOT LIST per Block & Lot requested \$ 10.00

ZONING

1. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39a,
APPEAL FROM ADMINISTRATIVE OFFICIAL OR AGENCY \$ 50.00
 2. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39b,
SPECIAL EXCEPTION \$ 50.00
 3. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39c,
HARDSHIP \$ 50.00
 4. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40-55D-39d,
SPECIAL REASONS. \$
- 150.00
5. ZONING PERMIT, FENCE OR POOL \$ ~~25.00~~ \$ 35.00
 6. ALL OTHER ZONING PERMITS \$ ~~20.00~~ \$ 30.00

ZONING MAP \$ 10.00

1. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.
2. This ordinance shall take effect January 1, 2014, following adoption and publication pursuant to law.

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Busco			Y			Y			Y
Council Member Gibbons			Y			Y			Y
Council Member Spillane			Y			Y			Y
Council Member Sussman			Y		Y	Y			Y
Council Member Taylor	Y		Y			Y	Y		Y
Council President Ludas		Y	Y	Y		Y		Y	Y
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

NO PUBLIC COMMENT

Council Member Taylor reiterated that the Towing Fees were increased which would have no impact to the Borough's budget; it specifies the fees Towing Contractors can charge to the insurance companies when accidents occur and their services are needed.

CONSENT AGENDA DEFINED:

All matters listed on tonight's Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

#051-03-12-14** Approve Payment of Vouchers

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$65,317.33.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco		X	X			
Council Member Gibbons			X			
Council Member Spillane			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Ludas			X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

#052-03-12-14 Accepting Meeting Minutes – February 26, 2014

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

February 26, 2014

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco					X	
Council Member Gibbons			X			
Council Member Spillane			X			
Council Member Sussman		X	X			
Council Member Taylor			X			
Council President Ludas	X		X			
Mayor Lowande						

AUTHORIZE TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987c. 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling; and

WHEREAS, the recycling regulations impose municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2013 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Council of the Borough of Jamesburg to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Borough of Jamesburg hereby endorses the submission of the Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and designates Denise Jawidzik, Borough Administrator, with the approval of Joseph Intravartola, Recycling Coordinator, to ensure that the application is properly filed.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Spillane			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Ludas		X	X			
Mayor Lowande						

APPOINT CROSSING GUARD - LAGUARDIA

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT DIANE LAGUARDIA AS A CROSSING GUARD AT A RATE OF PAY OF \$12.04 PER HOUR FOR TERMS COMMENCING FEBRUARY 27, 2014 AND EXPIRING DECEMBER 31, 2014 OR UNTIL A SUCESSOR IS DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Spillane			X			
Council Member Sussman			X			
Council Member Taylor		X	X			
Council President Ludas	X		X			
Mayor Lowande						

APPROVE SPECIAL EVENT PERMIT

WHEREAS, application has been made by the Jamesburg Presbyterian Church for a Special Event Permit to host a Spring Fair; and

WHEREAS, the event is to be held May 31, 2014 from 10:00 AM until 5:00 PM, with the rain date being June 1, 2014 from 12:00 PM until 6:00 PM; and

WHEREAS, the appropriate fees have been submitted with the application.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that a Special Event Permit be and is hereby approved for the Jamesburg Presbyterian Church to host a Spring Fair in accordance with the details as submitted on the attached application.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Spillane			X			
Council Member Sussman	X		X			
Council Member Taylor			X			
Council President Ludas		X	X			
Mayor Lowande						

#056-03-12-14

Fixing Salaries for Borough Employees

**A RESOLUTION OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX,
FIXING SALARIES FOR BOROUGH EMPLOYEES**

WHEREAS, the Borough of Jamesburg has established salary ranges for the employees of the Borough of Jamesburg; and

WHEREAS, it is the desire of the Mayor and Council to fix the salaries for Borough employees within the appropriate ranges; and

WHEREAS, the Personnel Committee makes the following recommendations;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg as follows:

1. That the following salaries be and are hereby fixed for the following positions within the Borough of Jamesburg for the year 2014, effective January 1, 2014.

<u>TITLE</u>	<u>SALARY</u>	<u>PAYABLE</u>
MAYOR	\$5,800	PER ANNUM
COUNCIL	\$4,800	PER ANNUM
BUSINESS ADMINISTRATOR	\$17,410	PER ANNUM
CHIEF FINANCIAL OFFICER	\$89,666	PER ANNUM
BOROUGH CLERK		PER CONTRACT
PURCHASING OFFICIAL	\$4,200	PER ANNUM
TAX ASSESSOR	\$18,260	PER ANNUM
TAX COLLECTOR	\$17,963	PER ANNUM
ADMINISTRATIVE ASSISTANT	\$25,694	PER ANNUM
PROSECUTOR	\$8,000	PER ANNUM
COURT ADMINISTRATOR	\$53,501	PER ANNUM
DEPUTY COURT ADMIN.	\$15.00	PER HOUR
COURT JUDGE	\$14,249	PER ANNUM
PUBLIC DEFENDER	\$1,500	PER ANNUM
DEPUTY REGISTRAR	\$1,274	PER ANNUM
POLICE SECRETARY	\$13.23	PER HOUR
CROSSING GUARDS	\$12.04	PER HOUR
FIRE PREVENTION INSPECTORS	\$25.00 \$15.00	PER INSPECTION PER RE-INSPECTION

FIRE PREVENTION OFFICIAL	\$9,637	PER ANNUM
SPECIAL POLICE	\$19.24	PER HOUR
SPECIAL POLICE HIRED AFTER 1/1/12	\$13.50	PER HOUR
PATROLMAN		PER CONTRACT
PUBLIC WORKS DEPARTMENT		PER CONTRACT
ANIMAL CONTROL OFFICER	\$15,239	PER ANNUM
COMMUNITY DEVELOPMENT ZONING/HOUSING OFFICER		PER CONTRACT
DISPATCHERS FULL TIME		PER CONTRACT
PART TIME	\$13.50	PER HOUR
PART TIME	\$15.00 AFTER ONE YEAR	PER HOUR
RABIES CLINIC WORKERS	\$30.00/DAY + .75/SHOT	

COUNCIL MEMBER	MOTION TO TABLE	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons	X		X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Council Member Taylor			X			
Council President Ludas			X			
Mayor Lowande						

Council Member Gibbons asked to table this resolution as he has reached out to the Finance Committee and Mayor to discuss this resolution and has not heard back. He asked for more time to go over, adding that he ran a campaign based on lowering taxes and salaries fixed in this resolution would contribute to a tax increase.

#057-03-12-14 Fixing Salaries for Borough Employees – Taylor
**A RESOLUTION OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX,
 FIXING SALARIES FOR BOROUGH EMPLOYEES - Taylor**

WHEREAS, the Borough of Jamesburg has established salary ranges for the employees of the Borough of Jamesburg; and

WHEREAS, it is the desire of the Mayor and Council to fix the salaries for Borough employees within the appropriate ranges; and

WHEREAS, the Personnel Committee makes the following recommendations;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg as follows:

That the following salaries be and are hereby fixed for the following positions within the Borough of Jamesburg for the year 2014, effective January 1, 2014.

<u>TITLE</u>	<u>SALARY</u>	<u>PAYABLE</u>
<u>Kelly Taylor:</u>		
ASST. TAX COLLECTOR	\$2,845.00	PER ANNUM
REGISTRAR	\$2,000.00	PER ANNUM
ASST. CHIEF FINANCIAL OFFICER	\$7,000.00	PER ANNUM
LAND-USE BOARD SECRETARY	\$6,000.00	PER ANNUM
SEWER ADMINISTRATOR	\$35,000.00	PER ANNUM
Effective April 1, 2014:		
ASST. TAX COLLECTOR	\$3,845.00	PER ANNUM
ASST. CHIEF FINANCIAL OFFICER	\$7,500.00	PER ANNUM
SEWER ADMINISTRATOR	\$36,000.00	PER ANNUM
Effective July 1, 2014:		
ASST. TAX COLLECTOR	\$4,845.00	PER ANNUM
ASST CHIEF FINANCIAL OFFICER	\$8,000.00	PER ANNUM
SEWER ADMINISTRATOR	\$37,000.00	PER ANNUM

Effective October 1, 2014:

SEWER ADMINISTRATOR

\$39,500.00

PER ANNUM

COUNCIL MEMBER	MOTION TO TABLE	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons		X	X			
Council Member Spillane	X		X			
Council Member Sussman			X			
Council Member Taylor			X			
Council President Ludas			X			
Mayor Lowande						

Council Member Spillane asked to table the resolution for the same reasons Council Member Gibbons asked to table Resolution #056-03-12-14; sitting more time is needed to discuss.

#058-03-12-14 Authorize State Contract Purchase

Authorize State Contract Purchase

WHEREAS, the Borough of Jamesburg wishes to purchase a 2014 Ford Police Interceptor Utility Vehicle from an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, Winner Ford, 250 Haddonfield Berlin Rd, Cherry Hill, NJ 08034 has been awarded New Jersey State Contract #82925 for this vehicle; and

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that it represents the best price available; and

WHEREAS, the actual cost for the purchase of the 2014 Ford Police Interceptor Utility Vehicle is \$35,299; and

WHEREAS, The Chief Financial Officer has certified the availability of funds for this contract,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Jamesburg that Winner Ford be awarded a contract for the purchase of a 2014 Ford Police Interceptor Utility Vehicle

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Spillane			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Ludas		X	X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Sussman

Council Member Sussman reported that there will be no increase in sewer fees this year unlike past years.

- EDUCATION COMMITTEE
Council Member Spillane

Council Member Spillane reported that the Board of Education meted on February 26th awarding the Honor Roll students during an award ceremony as well as deciding that Spring Break will not be used to make up days missed for snow; the last day of classes is scheduled for June 20th given no more days are missed. JFK School will be holding a Cookies & Milk day on March 19th from 6-8pm and a fitness program has been adopted for the staff which will start on March 18th running until June 10th and run from 3-4pm. Council Member Spillane also added that there is still an empty seat on the Board; and the Superintendent search is still ongoing with four candidates being considered for the position.

Council Member Sussman questioned if anyone has come forward to sit on the Board and if the Superintendent search was still down to four people as reported from the last meeting and now; Council Member Spillane and Mayor Lowande answered.

- POLICE COMMITTEE
Council Member Gibbons

Council Member Gibbons reported that the police department has had 1,652 calls for service come through to dispatch last month. There have been 30 motor vehicle accidents, 1 with injuries and 15 arrests made. 150 summonses were issued as well. The police department remains very busy attending to a variety of calls.

Council Member Gibbons also reported that the construction to the water lines on Gatzmer Avenue is ongoing with Hooker Street having started as well and Lincoln Avenue scheduled to begin. He noted that this is an ongoing project and will have to be something we will have to deal with until it is complete. Also, because the police are out working these road jobs they will be using the older police vehicles to refrain from putting additional wear and tear on the newer vehicles engines since they are idling for long periods of time.

- PERSONNEL COMMITTEE
Council Member Busco

No Report due to the tabling of Resolutions #056-03-12-14 and #057-03-12-14

- PUBLIC WORKS COMMITTEE
Council Member Taylor

Council Member Taylor reported that in speaking with the DPW Foreman it was reported that all maintenance on equipment has been completed and salt delivery has arrived making the DPW 100% prepared for any upcoming storms if they should arise before winter's end.

- PUBLIC EVENTS COMMITTEE
Council President Ludas

Council President Ludas reported that the Memorial Day Parade Committee will be holding a meeting on April 7th, as well as, the SERV Committee at Borough Hall. Council President Ludas also gave an overview of what SERV is for anyone who is not familiar.

- ADMINISTRATOR'S REPORT
Denise Jawidzik

No Report

- PUBLIC SAFETY COMMITTEE/CONSOLIDATION COMMITTEE/MAYOR'S REPORT
Mayor Marlene Lowande

Mayor Lowande reported that hockey and wrestling have wrapped up and the last day of basketball is tonight. She extended thanks to all the coaches and volunteers who have taken the time to be apart of these programs, noting the children have shown marked improvement and have enjoyed the programs immensely. She mentioned also that dance classes are being considered and reminded that if anyone has suggestions to start additional programs that those ideas are always welcome.

Mayor Lowande also reported on behalf of the newly formed Consolidation Committee. The Committee held its first meeting between the Mayor, Council Member Gibbons and Council President Ludas and ideas for consolidation and shared services were discussed, such as solar energy for some buildings in town; Council Member Gibbons explained further that he has reached out to five solar companies for quotes on making approximately fifteen buildings/locations powered by solar energy and the process behind getting this done. Council Member Sussman and Council Member Taylor asked questions regarding how exactly this would work and Council Member Gibbons answered. He also added that the Consolidation Committee is trying to reach out to other towns to explore shared services with the intention of saving money. He proposed a motion from the council as a whole for the Committee to reach out to neighboring towns to discuss shared services further.

Motion to allow the Consolidation Committee to explore opportunities for shared services with neighboring towns

Proposed By: Gibbons

Seconded By: Ludas

All in Favor

Mayor Lowande added that the committee has discussed putting together a letter to send out asking how we can help each other and that will be the next move. Also, she explained that she has reached out to Helmetta's police department about possibly sharing services but due to their current situation they are not exploring any shared services options with the police department. Council Member Taylor added that South Brunswick has put an

offer on the table to Helmetta as well.

Mayor Lowande mentioned the costs savings in moving Community Service to Saturdays allowing the Recycling Yard to be open now every Saturday opposed to just the 1st and 3rd Saturday of each month. The savings is \$4,000. Council Member Gibbons asked how that is possible; Administrator Jawidzik answered. Council Member Gibbons also commented about the overtime being used up for the year by DPW because of the snowstorms, and that he was hoping to eliminate overtime for the DPW with offering comp time instead and asked that the Consolidation Committee consider that as a viable option; Mayor Lowande and Council Member Sussman responded. Council Member Gibbons asked if the DPW contract could possibly be renegotiated; Council Member Taylor and Administrator Jawidzik responded.

MOTION TO ADJOURN:

Proposed By: Sussman

Seconded By: Ludas

All in favor.

TIME OF ADJOURNMENT:

7:32PM

Tanya Pannucci
Acting Municipal Clerk
Borough of Jamesburg\