

**BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
JULY 10, 2013
7:00 PM**

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL: Mayor Lowande
Council President Carpenter
Council Member Busco
Council Member Kostbar
Council Member Ludas
Council Member Sussman - Absent
Council Member Taylor - Absent
Administrator Jawidzik
Borough Attorney Raffetto - Absent

1ST PUBLIC COMMENT PERIOD – AGENDA ITEMS ONLY - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions per citizen.

Motion Open to Public Comment:

Proposed By: Kostbar

Seconded By: Ludas

All in Favor

NO PUBLIC COMMENT

Motion to Close to Public Comment:

Proposed By: Kostbar

Seconded By: Ludas

All in Favor

CONSENT AGENDA DEFINED:

All matters listed on tonight's Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

#103-07-10-13** Approve Payment of Vouchers

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$35,520.42.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar			X			
Council Member Ludas		X	X			
Council Member Sussman						X
Council Member Taylor						X
Council President Carpenter	X		X			
Mayor Lowande						

#104-07-10-13** Accepting Meeting Minutes – June 19, 2013

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

June 19, 2013

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar			X			
Council Member Ludas		X	X			
Council Member Sussman						X
Council Member Taylor						X
Council President Carpenter	X		X			
Mayor Lowande						

#105-07-10-13** Extend Grace Period For 2013 3rd Quarter Taxes

Resolution Extending the Grace Period for 3rd Quarter 2013 Tax Payments

WHEREAS, the 2013 Final/2014 Preliminary tax bills will be mailed out late, as a result of a delay in obtaining the official tax rates from the State of New Jersey; and

WHEREAS, in accordance with N.J.S.A. 54:4 et seq. a minimum of twenty-five days is required from the time the bills are mailed to the time the payment is due.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that the grace period allowed for the August 2013 tax quarter be extended from August 10, 2013 to August 20, 2013 and any payments received after said date will be charged interest from the original August 1, 2013 due date.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar			X			
Council Member Ludas		X	X			
Council Member Sussman						X
Council Member Taylor						X
Council President Carpenter	X		X			
Mayor Lowande						

#106-07-10-13** Approving Liquor License Renewal – Talkhouse Inc.

APPROVING LIQUOR LICENSE RENEWAL FOR TALKHOUSE INC. (POCKET)

WHEREAS, an application has been submitted, with the proper documentation as required by the New Jersey State Division of Alcoholic Beverage Control, by Talkhouse Inc. for the renewal of a Liquor License #1208-33-003-008 for the 2013-2014 license year; and

WHEREAS, the Acting Municipal Clerk has reviewed said application and has deemed it to be complete; and

WHEREAS, the corresponding fees were submitted with the applications for renewal of the aforementioned license;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that approval be and is hereby granted for the renewal of the above referenced Liquor License.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar			X			
Council Member Ludas		X	X			
Council Member Sussman						X
Council Member Taylor						X
Council President Carpenter	X		X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

#107-07-10-13 Rejecting All Bids for the West Railroad Avenue Streetscape Phase VIII
RESOLUTION REJECTING ALL BIDS FOR STREETSCAPE PHASE VIII, WEST RAILROAD AVENUE PAVER REPLACEMENT & STREETLIGHT PROJECT

WHEREAS, the Borough of Jamesburg (also referenced as the “Borough”) advertised for and received bids for Streetscape Phase VIII, West Railroad Avenue Paver Replacement & Streetscape Project (also referenced as the “project”) on June 26, 2013; and

WHEREAS, the Borough received bids from four contractors for this project; and

WHEREAS, the lowest bidder, Terra-Tech Construction, Inc. wishes to withdraw their bid and has the right to do so per N.J.S.A. 40A:11-23.3 and has requested such by letter dated July 3, 2013; and

WHEREAS, the other three bids received substantially exceed the cost estimates for the goods and services of this project; N.J.S.A. 40A:11-13.2 states that bids may be rejected when “the lowest bid substantially exceeds the cost estimates for the goods and services”; and

WHEREAS, the Borough had also reserved the right to reject any and all bids for any reason whatsoever.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey that all bids received for Streetscape Phase VIII, West Railroad Avenue Paver Replacement & Streetscape Project

BE IT FURTHER RESOLVED, that all relevant Borough officials are hereby authorized and directed to revise the bid specifications for this project, and to re-advertise for bids for the project, as revised.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar			X			
Council Member Ludas		X	X			
Council Member Sussman						X
Council Member Taylor						X
Council President Carpenter	X		X			
Mayor Lowande						

Administrator Jawidzik explained that the low bidder Terra-Tech Construction, Inc. had requested in writing to withdraw their bid due to the fact they underestimated and the other bidders were way over pricing.

#108-07-10-13 Award Bid Phase II Buckelew Mansion Rehabilitation Project

RESOLUTION AWARDING A CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND DELL TECH, INC. FOR PHASE II OF THE BUCKELEW MANSION REHABILITATION PROJECT

WHEREAS, the Borough of Jamesburg seeks to award a contract for Phase II of the Buckelew Mansion Rehabilitation Project; and

WHEREAS, the Borough of Jamesburg hereby accepts and approves the specifications of this project as prepared by HMR Architects, and finds this project to be in the best interest of the Borough; and

WHEREAS, on July 9, 2013, the Borough of Jamesburg received bids for Phase II of the Buckelew Mansion Rehabilitation Project; and

WHEREAS, on that date, the lowest bidder for the Bid was received from the following bidder for this project:

- | | | |
|----|---|-----------|
| 1. | Dell Tech, Inc.
930 New York Avenue
Trenton, NJ 08638 | \$429,000 |
|----|---|-----------|

WHEREAS, HMR Architects has recommended that the contract for Phase II of the Buckelew Mansion Rehabilitation Project be awarded to Dell Tech, Inc. in the amount of \$429,000, subject to the Borough Attorney as to form; and

WHEREAS, the Chief Financial Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey that the contract for Phase II of the Buckelew Mansion Rehabilitation Project is awarded to Dell Tech, Inc. in the amount of \$429,000 subject to the approval of the Borough Attorney.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar			X			
Council Member Ludas	X		X			
Council Member Sussman						X
Council Member Taylor						X
Council President Carpenter		X	X			
Mayor Lowande						

Administrator Jawidzik explained this was the “re-bid” for the Buckelew Mansion Rehabilitation Project and the bids received within our budget.

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Taylor

Absent – No Report.

- EDUCATION COMMITTEE
Council Member Sussman

Absent – No Report.

- POLICE COMMITTEE
Council Member Kostbar

Council Member Kostbar reported that there was not much to report other than tickets issued have gone up - with about 167 tickets written in the month of June.

- PERSONNEL COMMITTEE
Council Member Ludas

Council Member Ludas reported that there are no personnel issues to report on at this time. As business liaison, Council Member Ludas has been visiting the businesses in town and would like to welcome “The Diner” who

has been very busy since opening. Also, Hearthstone Grille will be opening up July 21st which we are all looking forward to.

- **PUBLIC WORKS COMMITTEE**
Council Member Busco

Council Member Busco reported that the DPW has been mowing lawns on all Borough properties on a weekly basis, weather permitting.

- **PUBLIC EVENTS COMMITTEE**
Council President Carpenter

Council President Carpenter gave an overview of her progress with the Fall Festival. To date, over \$300 has been collected and applications have gone out to all of the past participants from 2011 and 2012. A meeting will be held hopefully next Tuesday to discuss all of the other needs including children's rides, bands, bathrooms, etc. Council President Carpenter reminded everyone that the Fall Festival is scheduled to be held October 19th from 12PM to 5PM with a rain date of October 20th.

Council President Carpenter also reported that the next Library Board of Trustee meeting will be held next Monday, July 15th at 7PM. The AARP Safe Driving Course will be held on Saturday, July 20th from 9AM to 3PM, the library can be contacted for more information. The library will also be holding a few events including a magic show conducted by Rev. Gary Filson, a sewing club, and story time for children five years old and younger.

- **ADMINISTRATOR'S REPORT**
Denise Jawidzik

No Report.

- **PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT**
Mayor Marlene Lowande

Mayor Lowande mentioned that solutions are being looked into in regards to the Gatzmer Avenue Bridge; she will be attending a meeting held tomorrow morning to go over viable options.

2nd PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions per citizen.

Motion Open to Public Comment:

Proposed By: Carpenter
Seconded By: Busco
All in Favor

NO PUBLIC COMMENT

Motion to Close to Public Comment:

Proposed By: Ludas
Seconded By: Kostbar
All in Favor

MOTION TO ADJOURN:

Proposed By: Kostbar
Seconded By: Carpenter
All in favor.

TIME OF ADJOURNMENT: 7: 07 PM

Tanya Pannucci
Acting Municipal Clerk
Borough of Jamesburg

