

**BOROUGH OF JAMESBURG**  
**GOVERNING BODY SPECIAL MEETING**  
**MINUTES**  
**AUGUST 29, 2012**  
**6:00 PM**

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**CALL TO ORDER:** Mayor Lowande called the meeting to order and announced that same is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:** Led by Mayor Lowande

Mayor Lowande called for a moment up silence honoring Darren Larsen

**ROLL CALL: Present**

Mayor Lowande  
Council President Ludas  
Council Member Busco  
Council Member Carpenter  
Council Member Kostbar  
Council Member Newton  
Council Member Taylor  
Administrator Jawidzik  
Borough Attorney Raffetto

**1<sup>ST</sup> PUBLIC COMMENT PERIOD – AGENDA ITEMS ONLY - EXCLUDES ORDINANCES (they have their own public hearing):** Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

**Motion Open to Public Comment:**

Proposed By: Newton

Seconded By: Taylor

All in Favor

Tom VanDeSande – 8 Fernwood Lane

- Timing of appointment

**Motion to Close to Public Comment:**

Proposed By: Kostbar

Seconded By: Ludas

All in Favor

**ORDINANCES – SECOND READING BY TITLE – PUBLIC HEARING**

The following ordinances were approved on the first reading at the meeting of the Mayor and Council held on August 8, 2012 and published in the August 17, 2012 edition of the Cranbury Press. Copies have been posted on the municipal bulletin board and made available to the public since introduction.

**ORDINANCE #08-12**

**AN ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING ORDINANCE #02-12 AN ORDINANCE AMENDING AND ESTABLISHING SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.**

**WHEREAS**, the Borough of Jamesburg has determined that it is necessary to hire an Acting Municipal Clerk; and

**WHEREAS**, the salary for such position does not conform to the existing salary ordinance.

**NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED**, by the Borough Council of the Borough of Jamesburg, in the County of Middlesex and State of New Jersey, that Ordinance #02-12 is hereby amended as follows:

<b>Position</b>	<b>Minimum</b>	<b>Maximum</b>
Municipal Clerk	7,000 per annum	9,000 per annum

Motion to Open to Public Comment:

Proposed By: Kostbar  
 Seconded By: Taylor  
 All in Favor

Tom VanDeSande – 8 Fernwood Lane  
 - requested explanation

Councilman Kostbar responded explaining that the salary of \$8,500 was significantly less than we were previously paying for the position and this is a great benefit to the Borough.

Motion to Close to Public Comment:

Proposed By: Ludas  
 Seconded By: Carpenter  
 All in Favor

<b>COUNCIL MEMBER</b>	<b>MOTION</b>	<b>2nd</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Council Member Busco			X			
Council Member Carpenter			X			
Council Member Kostbar			X			
Council Member Newton			X			
Council Member Taylor		X	X			
Council President Ludas	X		X			
Mayor Lowande						

**ORDINANCE #09-12**

**AN ORDINANCE ESTABLISHING CERTAIN FEES FOR THE USE OF BOROUGH OWNED PROPERTY OR FACILITIES, AND AMENDING AND SUPPLEMENTING THE EXISTING SCHEDULE OF FEES OF THE BOROUGH OF JAMESBURG.**

**WHEREAS**, the Borough of Jamesburg has received many requests for use of Borough owned property or facilities from organizations not affiliated with the Borough of Jamesburg or its programs; and

**WHEREAS**, the Governing Body wishes to establish certain fees for such use of Borough owned property or facilities by these various organizations.

**NOW, THEREFORE, BE IT ORDAINED**, by the Governing Body of the Borough of Jamesburg, in the County of Middlesex and State of New Jersey, as follows:

1. That the following fees are hereby approved and established for the year 2012:

Ball field Permit per Day	\$75.00
Ball field Permit per Night	\$100.00
Senior Building Rental:	
Jamesburg based Non-Profit	\$10.00/hour
Non-Jamesburg and For Profit	\$25.00/hour

2. That the "Revised General Ordinances of the Borough of Jamesburg, New Jersey (2000)," and the Schedule of Fees established pursuant to Ordinance #01-12, are hereby amended and supplemented accordingly.
3. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.
4. That in the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.
5. That this Ordinance shall take effect upon final passage and publication in accordance with the law.

Motion to Open to Public Comment:

Proposed By: Ludas  
Seconded By: Kostbar  
All in Favor

Tom VanDeSande – 8 Fernwood Lane  
- requested explanation regarding revenue

Administrator Jawidzik explained that the revenue is unanticipated in the budget and would therefore go into surplus.

Motion to Close Public Comment

Proposed By: Kostbar  
Seconded By: Ludas  
All in Favor

Councilman Newton questioned whether the Little League would be required to pay the permit fee. Administrator Jawidzik responded that Little League is part of the recreation program and therefore would not be charged a fee.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter		X	X			
Council Member Kostbar			X			
Council Member Newton			X			
Council Member Taylor			X			
Council President Ludas	X		X			
Mayor Lowande						

## RESOLUTION #0145-08-08-12

### APPOINT ACTING BOROUGH CLERK

I, Marlene Lowande, Mayor, with the advice and consent of the Borough Council do hereby appoint Tanya Pannucci as Acting Borough Clerk to fill the unexpired term of the former Acting Municipal Clerk to expire on December 22, 2012.

**WHEREAS**, the Mayor and Council of the Borough of Jamesburg wish to enter into a contract with Tanya Pannucci to define the terms and conditions of her employment as Acting Borough Clerk;

**BE IT RESOLVED**, that the Mayor and Borough Administrator are hereby authorized to execute the attached contract on behalf of the Borough of Jamesburg.

Councilman Kostbar explained the terms and conditions of the contract.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter			X			
Council Member Kostbar	X		X			
Council Member Ludas			X			
Council Member Newton			X			
Council Member Taylor		X	X			
Mayor Lowande						

**2<sup>nd</sup> PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing):** Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

Motion to Open to Public Comment:

Proposed By: Ludas  
 Seconded By: Carpenter  
 All in Favor

Tom VanDeSande – 8 Fernwood Lane  
- clerk appointment and budget

Motion to Close to Public Comment:

Proposed By: Ludas  
Seconded By: Taylor  
All in Favor

Motion to Adjourn:

Proposed By: Kostbar  
Seconded By: Taylor  
All in Favor

**ADJOURNMENT: 6:15pm**

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Denise Jawidzik  
Deputy Municipal Clerk