

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
FEBRUARY 29, 2012
7:00 PM

CALL TO ORDER: Mayor Marlene Lowande will call the meeting to order and announce that same is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded tonight require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also announced, in the event of a fire and pursuant to the N.J. Uniform Fire Code, that the members of the audience were requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL: Mayor Lowande - Present
 Council President Ludas - Present
 Council Member Busco - Present
 Council Member Carpenter - Present
 Council Member Kostbar - Present
 Council Member Newton - Present
 Council Member Taylor - Present
 Administrator Jawidzik - Present
 Borough Attorney Raffetto - Present

BUDGET WORKSHOP

INTRODUCTION OF 2012 LOCAL MUNICIPAL BUDGET

Administrator Jawidzik gave an overview of the budget and fielded questions from Council Members.

COUNCIL	MOTION TO INTRO	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter		X	X			
Council Member Kostbar			X			
Council Member Newton			X			
Council Member Taylor	X		X			
Council President Ludas			X			
Mayor Lowande						

Clerk announced that the Public Hearing for the Budget would be held on May 16, 2012 at 7:00 PM at 131 Perrineville Road, Jamesburg, New Jersey.

MAYORAL PROCLAMATIONS:

Boy Scouts of America – 101st Anniversary
Youth Art Month – March 2012

1ST PUBLIC HEARING – AGENDA ITEMS ONLY – EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

MOTION TO OPEN PUBLIC COMMENT – AGENDA ITEMS ONLY

Proposed By: Council Member Newton
Seconded By: Council President Ludas
All in favor.

Mr. Elliott Stroul – 110 Mendoker Drive – Informed the Mayor and Council that he is available to field questions regarding the permit request on the agenda for the Spring Fair.

MOTION TO CLOSE PUBLIC COMMENT – AGENDA ITEMS ONLY

Proposed By: Council President Ludas
Seconded By: Council Member Newton

ORDINANCES – SECOND READING BY TITLE – PUBLIC HEARING

The following ordinance was approved on first reading at the meeting of the Mayor and Council held on January 18, 2012, and published in the January 27, 2011 edition of the Cranbury Press. Copies have been posted on the municipal bulletin board and made available to the public since introduction.

ORDINANCE #03-12

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

COUNCIL MEMBER	MOTION TO OPEN	2nd	MOTION TO CLOSE	2nd	MOTION TO ADOPT	2nd	VOTE
Council Member Busco						X	Y
Council Member Carpenter	X		X				Y
Council Member Kostbar							Y
Council Member Newton					X		Y
Council Member Taylor							AB
Council President Ludas		X		X			Y
Mayor Lowande							

ORDINANCES – FIRST READING BY TITLE (Public Hearing set for March 14, 2011)

ORDINANCE #04-12

AN ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS EQUIPMENT AND APPROPRIATING THE SUM OF \$30,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

COUNCIL MEMBER	MOTION TO INTRO	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco		X	X			
Council Member Carpenter			X			
Council Member Kostbar			X			
Council Member Newton			X			
Council Member Taylor			X			
Council President Ludas	X		X			
Mayor Lowande						

ORDINANCE #05-12

AN ORDINANCE PROVIDING FOR THE REMEDIATION OF UNDERGROUND STORAGE TANK SITES AND APPROPRIATING THE SUM OF \$35,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

COUNCIL MEMBER	MOTION TO INTRO	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter		X	X			
Council Member Kostbar	X		X			
Council Member Newton			X			
Council Member Taylor			X			
Council President Ludas			X			
Mayor Lowande						

CONSENT AGENDA DEFINED:

All matters listed on tonight's Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

- #066-02-29-12** Accept Meeting Minutes – January 18, 2012 and February 8, 2012
- #067-02-29-12** Approve Payment of Vouchers
- #068-02-29-12** Accept Monthly Reports
- #069-02-29-12** Approve Person-to-Person Transfer of Alcoholic Beverage Control License
- #070-02-29-12** Accept Length of Service Award Program List for 2011
- #071-02-29-12** Authorize Refunds of Tax Overpayments

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter			X			
Council Member Kostbar			X			
Council Member Newton			X			
Council Member Taylor	X		X			
Council President Ludas		X	X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

#072-02-29-12

Self-Examination of Budget

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter	X		X			
Council Member Kostbar			X			
Council Member Newton			X			
Council Member Taylor		X	X			
Council President Ludas			X			
Mayor Lowande						

#073-02-29-12

Temporary Emergency Appropriations

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Carpenter			X			
Council Member Kostbar		X	X			
Council Member Newton			X			
Council Member Taylor			X			
Council President Ludas			X			
Mayor Lowande						

#074-02-29-12

Authorize Final Change Order and Final Payment

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter			X			
Council Member Kostbar	X		X			
Council Member Newton			X			
Council Member Taylor			X			
Council President Ludas		X	X			
Mayor Lowande						

#075-02-29-12

Approve Special Event Permit

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter	X		X			
Council Member Kostbar		X	X			
Council Member Newton			X			
Council Member Taylor			X			
Council President Ludas			X			
Mayor Lowande						

#078-02-29-12

Appoint Class II Police Officer – Mendoza

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter			X			
Council Member Kostbar	X		X			
Council Member Newton		X	X			
Council Member Taylor			X			
Council President Ludas			X			
Mayor Lowande						

Oath of Office – Probationary Officer Richard Bruno; Oath of Office – Class II Police Officer – Anthony Mendoza

#079-02-29-12

Authorize Tonnage Grant Application

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Carpenter			X			
Council Member Kostbar		X	X			
Council Member Newton			X			
Council Member Taylor			X			
Council President Ludas			X			
Mayor Lowande						

#080-02-29-12

Appoint Library Board of Trustees Member – Faas

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter			X			
Council Member Kostbar	X		X			
Council Member Newton		X	X			
Council Member Taylor			X			
Council President Ludas			X			
Mayor Lowande						

#081-02-29-12

Approve Police Chief Contract

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter			X			
Council Member Kostbar	X		X			
Council Member Newton			X			
Council Member Taylor		X	X			
Council President Ludas			X			
Mayor Lowande						

Transfer of Appropriation Reserves

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Carpenter			X			
Council Member Kostbar			X			
Council Member Newton			X			
Council Member Taylor			X			
Council President Ludas		X	X			
Mayor Lowande						

Release of Performance Bond/Acceptance of Maintenance Bond – Z Brothers

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter			X			
Council Member Kostbar	X		X			
Council Member Newton			X			
Council Member Taylor			X			
Council President Ludas		X	X			
Mayor Lowande						

Accepting Amended P.B.A. Contract

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Carpenter		X	X			
Council Member Kostbar	X		X			
Council Member Newton			X			
Council Member Taylor			X			
Council President Ludas			X			
Mayor Lowande						

DISCUSSION ITEMS:

- Temporary Bus Stop – Council Member Kostbar – Council Member Kostbar reported that the head of the Middlesex County Department of Transportation requested that we look at establishing set bus stops in Jamesburg to eliminate the “flagging down” of the MCAT buses by Jamesburg residents. Mr. Kostbar reported that he discussed the situation with Chief Horvath and they agree that it is a significant safety concern. Further, Mr. Kostbar detailed the research that had been done in collaboration with the County and Chief Horvath in regards to possible bus stop locations. Chief Horvath spoke detailing his departments experience with residents flagging down the MCAT bus, conversations held with area business owners regarding the installation of possible bus stops, and meetings and conversations held with representatives from MCAT. A discussion among the Council Members, Chief Horvath and Administrator Jawdzik ensued weighing the various considerations of the issue. It was agreed that, although the Governing Body would like to accommodate the request for additional bus stops, there is no ideal sight, and it was further agreed that it would not be in the best interest of Jamesburg residents to allow the practice of “flagging down” the MCAT buses to

continue. Administrator Jawidzik and Chief Horvath agreed to collaborate to prepare a letter to MCAT outlining the Borough's position on "flag down" stops.

- Police Department Promotions – Council Member Kostbar – Councilman Kostbar invited Chief Horvath to share his recommendations on promotions within the Police Department. Chief Horvath detailed the history of the department structure and offered his recommendations for promotions. It was agreed that promotions would be presented at the April 11, 2012 meeting with an effective date of May 1, 2012.

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE and EDUCATION COMMITTEES
Council Member Taylor

Council Member Taylor noted that the Finance Committee's recent focus has been on the budget that was just introduced. As for Education, Council Member Taylor reported that the Board of Education recently voted to move the School Board elections from April to November. Also, Mr. Taylor reported that he recently had the honor of being selected as a judge for the Governor's Teacher of the Year award and extended his congratulations to the winners as well as all those nominated. Further, Mr. Taylor gave a summary of the D.A.R.E. program that is currently underway and congratulated a local student who recently broke the school's all-time record for the 50 meter hurdle event.

- POLICE COMMITTEE
Council Member Kostbar

Council Member Kostbar reported that the Police Department remains short one unmarked vehicle and is awaiting potential funds from FEMA. Mr. Kostbar also noted that the new Crossing Guard is working out well. Further, Mr. Kostbar reported that there continues to be incidents of trucks getting stuck under the bridge and recommended that the Governing Body consider increasing the fines associated with this from \$500 to \$750. Mr. Kostbar also reported that there was a complaint made about a near accident at the Forsgate /East Railroad train crossing. Mr. Kostbar reported that a team of inspectors were deployed to observe the crossing and then submitted a report of their findings. Mr. Kostbar shared a copy of the report with Chief Horvath and the Mayor and Council. In regards to the Community Development Block Grant, approximately \$33,000 will be received to be used on the Half Acre Road sidewalk project. Mr. Kostbar gave a brief summary of the agenda and participants of a recent Public Safety Meeting including the need for a new communication system. Mr. Kostbar commended the volunteer emergency service teams for their efforts. In closing, Mr. Kostbar gave highlights from a recent Middlesex County Transportation meeting specifically the pending funding for two (2) projects in Jamesburg one in connection with Lake Street and the other in connection with Gatzmer Avenue intersection.

- PERSONNEL COMMITTEE
Council President Ludas

Council President Ludas reported that the Personnel Committee is continuing negotiations with the DPW and Dispatcher Locals. Ms. Ludas announced that Mr. Barrett Hughes is the new manager of SERV. The SERV committee has requested painted lines be put in place in front of the SERV building to designate no-parking areas. Ms. Ludas reported that there have been several hit and run accidents on Church Street due to the increased traffic. Ms. Ludas also announced the opening of two (2) new businesses in Jamesburg.

- PUBLIC WORKS COMMITTEE
Council Member Busco

Council Member Busco reported that streets were plowed and sanded after the recent light snowfall. The road crew, due to the light winter, has been able to focus on cutting and trimming tree limbs. Mr. Busco also reported that fence repairs were made at the Buckelew house site and the DPW team is getting spring and summer equipment prepared for the season.

- PUBLIC EVENTS COMMITTEE
Council Member Carpenter

Council Member Carpenter reported on the Memorial Day parade and invited members of the public to attend meetings. Ms. Carpenter also gave updates on the Fall Festival and the Holiday Tree Lighting events. Ms. Carpenter reported on various events hosted by the Friends of the Library. Also reported was the installation of cameras to provide more safety for staff working evening and weekend hours. Ms. Carpenter also announced an 18% increase in circulation in 2012 over 2010. All services saw an increase in use citing poor economic conditions as playing a part in this increase.

- PUBLIC SAFETY COMMITTEE
Council Member Newton

- ADMINISTRATOR'S REPORT
Denise Jawidzik

- MAYOR'S REPORT
Mayor Marlene Lowande

Mayor Lowande reported that the PTA is hosting a book sale and a tricky tray and encouraged members of the public to support the events. The Mayor also read a letter from a resident commending the Borough's Police and EMS.

MOTION TO OPEN PUBLIC COMMENT:

Proposed By: Council Member Carpenter

Seconded By: Council Member Kostbar

All in favor.

Mr. Elliot Stroul – 110 Mendoker – Acknowledged the Boy Scout organization and those involved in the program. Mr. Stroul also presented a framed photograph to the Governing Body that was taken at the 2011 Memorial Day Parade.

Mr. Sandy Sussman – Offered a suggestion that perhaps the Governing Body could reach out to the County to assist with any costs associated with additional bus stops for MCAT. Council Member Kostbar addressed noting that much of the costs would be borne by the Borough.

MOTION TO CLOSE PUBLIC COMMENT:

Proposed By: Council Member Newton

Seconded By: Council Member Carpenter

All in favor.

#082-02-29-12

Executive Session

Council Member Kostbar, who requested the Executive Session, asked to have the Resolution removed given the lateness of the hour. All Council Members agreed.

MOTION TO ADJOURN:

Proposed By: Council Member Newton

Seconded By: Council Member Carpenter

TIME OF ADJOURNMENT: 8:18 PM