

**BOROUGH OF JAMESBURG  
COUNCIL MEETING  
MINUTES  
OCTOBER 12, 2011  
7:00 PM**

---

**CALL TO ORDER:** Mayor Anthony LaMantia called the meeting to order and announced that same is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also announced, in the event of a fire and pursuant to the N.J. Uniform Fire Code, that the members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:** To be led by Mayor LaMantia

**ROLL CALL:**

Mayor LaMantia - Present  
Council President Kostbar - Present  
Council Member Busco - Present  
Council Member Carpenter - Present  
Council Member Deans - Present  
Council Member Ludas - Present  
Council Member Newton - Present  
Administrator Jawidzik - Present  
Borough Attorney Youssouf - Absent

Municipal Clerk Capristo read a Proclamation into the record honoring the Friends of the Jamesburg Public Library.

**Whereas**, Friends of the Jamesburg Public Library raise money that enables our library to progress – providing the resources for additional programming, much needed equipment, support for children’s summer reading, and special events throughout the year; and

**Whereas**, the work of the Friends highlights on an on-going basis the fact that our library is the cornerstone of the community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present; and

**Whereas**, the Friends understand the critical importance of well funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers’ advisory, and children’s services; and

**Whereas**, the Friends’ gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community.

**Now, therefore, be it resolved that I**, Mayor Anthony LaMantia, of the Borough of Jamesburg proclaim October 16 – 22, 2011, as Friends of Libraries Week in Jamesburg, NJ and urges everyone to join the Friends of the Library and thank them for all they do to make our library and community so much better.

**1<sup>ST</sup> PUBLIC HEARING – AGENDA ITEMS ONLY – EXCLUDES ORDINANCES (they have their own public hearing):** Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

**MOTION TO OPEN PUBLIC COMMENT**

Proposed By: Council Member Newton  
Seconded By: Council Member Ludas  
All in favor.

No Public Comment.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Council President Kostbar  
Seconded By: Council Member Ludas  
All in favor.

**ORDINANCES – SECOND READING BY TITLE – PUBLIC HEARING**

**ORDINANCE #19-11**

**AN ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING ORDINANCE #12-11 AN ORDINANCE AMENDING AND ESTABLISHING SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.**

**WHEREAS**, THE BOROUGH OF JAMESBURG HAS DETERMINED THAT IT IS NECESSARY TO HIRE A PART-TIME DISPATCHER IN THE JAMESBURG POLICE DEPARTMENT; AND

**WHEREAS**, THE POLICE DEPARTMENT HAS IDENTIFIED AND RECOMMENDED A CANDIDATE TO FULFILL THE OPEN POSITION AND THE MAYOR AND COUNCIL HAVE APPROVED THE HIRING OF THE CANDIDATE.

**NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED**, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX AND STATE OF NEW JERSEY, THAT ORDINANCE #12-11 IS HEREBY AMENDED TO INCLUDE THE FOLLOWING:

<b>Job Title</b>	<b>Employee Name</b>	<b>2011 Salary</b>
Dispatcher – Part-time	Ryan Galway	\$13.50

Mr. Brian Taylor – 11 Hillside Avenue – Mr. Taylor asked for an explanation of the Ordinance. Mayor LaMantia responded detailing the need to hire two new employees and the need to introduce and pass an ordinance to do so. Mayor LaMantia explained the change from previous Salary Ordinances that allowed for hiring with a Resolution. Council President Kostbar interjected that in consultation with legal council they decided to change the way the Borough hires allowing for a public hearing on each new hire.

**RECORD OF VOTE**

FIRST READING DATE: 09/14/11

<b>COUNCIL MEMBER</b>	<b>MOTION</b>	<b>2nd</b>	<b>VOTE</b>
Council President Kostbar	X		Y
Council Member Busco			Y
Council Member Carpenter		X	Y
Council Member Deans			Y
Council Member Ludas			Y
Council Member Newton			Y

DATE PUBLISHED IN THE CRANBURY PRESS: September 23, 2011

DATE PUBLIC HEARING HELD: October 12, 2011

DATE SECOND READING HELD: October 12, 2011

<b>COUNCIL</b>	<b>MOTION TO OPEN</b>	<b>2nd</b>	<b>MOTION TO CLOSE</b>	<b>2nd</b>	<b>MOTION TO ADOPT</b>	<b>2nd</b>	<b>VOTE</b>
Council President Kostbar							Y
Council Member Busco						X	Y
Council Member Carpenter		X					Y
Council Member Deans							Y
Council Member Ludas				X			Y
Council Member Newton	X		X		X		Y

**ORDINANCE #20-11**

**AN ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING ORDINANCE #12-11 AN ORDINANCE AMENDING AND ESTABLISHING SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.**

**WHEREAS**, THE BOROUGH OF JAMESBURG HAS DETERMINED THAT IT IS NECESSARY TO HIRE A FIRE INSPECTOR; AND

**WHEREAS**, THE PERSONNEL COMMITTEE HAS IDENTIFIED AND RECOMMENDED A CANDIDATE TO FULFILL THE OPEN POSITION AND THE MAYOR AND COUNCIL HAVE APPROVED THE HIRING OF THE CANDIDATE.

**NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED**, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX AND STATE OF NEW JERSEY, THAT ORDINANCE #12-11 IS HEREBY AMENDED TO INCLUDE THE FOLLOWING:

Job Title	Employee Name	2011 Salary
Fire Inspector	Robert Lebrun Jr.	\$25/Inspection \$15/Reinspection

**RECORD OF VOTE**

FIRST READING DATE: 09/28/11

COUNCIL MEMBER	MOTION	2nd	VOTE
Council President Kostbar			AB
Council Member Busco			Y
Council Member Carpenter			Y
Council Member Deans			AB
Council Member Ludas		X	Y
Council Member Newton	X		Y

DATE PUBLISHED IN THE HOME NEWS & TRIBUNE: October 3, 2011

DATE PUBLIC HEARING HELD: October 12, 2011

DATE SECOND READING HELD: October 12, 2011

COUNCIL	MOTION TO OPEN	2nd	MOTION TO CLOSE	2nd	MOTION TO ADOPT	2nd	VOTE
Council President Kostbar		X	X		X		Y
Council Member Busco							Y
Council Member Carpenter							Y
Council Member Deans							Y
Council Member Ludas							Y
Council Member Newton	X			X		X	Y

**CONSENT AGENDA DEFINED:**

All matters listed on tonight's consent agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with an\*\* next to their respective number are to be considered as part of the consent agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

**CONSENT RESOLUTIONS:**

#188-10-12-11\*\*                      Accept Minutes of September 14, 2011; September 21, 2011 and September 28, 2011

**BE IT RESOLVED** THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

Regular Meeting – September 14, 2011  
Special Meeting – September 21, 2011  
Special Meeting – September 28, 2011

#189-10-12-11\*\*                      Approving Payment of Vouchers

**WHEREAS**, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

**WHEREAS**, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

**WHEREAS**, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$631,998.03.

#190-10-12-11\*\* Authorize Refunds of Tax Overpayments

**WHEREAS**, overpayments of taxes have been received by the Tax Collector's office in the aggregate amount of three thousand, nine hundred, ninety-nine dollars and forty-two cents (\$3,999.42); and

**WHEREAS**, these payments have been certified by the Tax Collector as overpayments;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such checks in accordance with the certification(s) attached hereto.

COUNCIL	MOTION	SECOND	VOTE
Council President Kostbar	X		Y
Council Member Busco			Y
Council Member Carpenter			Y
Council Member Deans		X	Y
Council Member Ludas			Y
Council Member Newton			Y

**NON-CONSENT RESOLUTIONS:**

**DISCUSSION ITEMS:**

**COUNCIL PRESIDENT REPORT:**

Council President Kostbar reported that efforts are still underway to obtain quotes for repairs needed to Buckelew Mansion.

**COUNCILMATIC COMMITTEE REPORTS:**

- COMMITTEES ON FINANCE/GRANTS and INFRASTRUCTURE  
Council President Kostbar

No report.

- POLICE COMMITTEE/COMMISSIONER and COMMITTEE ON ETHICS  
Council Member Deans

Council Member Deans asked Chief Horvath to give an updated on the status of the radio installation efforts. Chief Horvath reported that the installation of radios is approximately 95% complete. The Chief reported that communication has improved significantly as a result of the radios. The dispatch work area has been completed rebuilt, reported Chief Horvath, thanking the dispatch operators for their efforts.

- COMMITTEES ON PERSONNEL/POLICY  
Council Member Newton

Council Member Newton informed the Mayor and Council that he had invited Special Counsel Kanan to attend the meeting to provide the Mayor and Council with an update on the Police contract negotiations. Mr. Kanan had not yet arrived. Council Member Newton read a letter from the Neighbors Helping Neighbors organization announcing a fund raising event.

- COMMITTEE ON PUBLIC WORKS and BUILDING/GROUNDS  
Council Member Busco

Council Member Busco reported on the following:

- § The road department continues to cut grass and maintain all borough buildings, and green acres areas. Normal Wednesday recycling center duties continue.
- § Post Hurricane Irene clean-up continues. Two large trees fell in Tilly Park. Branches were cut and hauled away while stumps and roots were also removed.
- § A tree fell on a fence on Cherry Street which was also cut and removed.
- § A broken fence was removed from the Buckelew House. Debris in front of Buckelew House was also cleaned up and the washed out area of the House was filled in with dirt. The sewers have been cleaned along Buckelew Avenue.

- COMMITTEE ON PUBLIC EVENTS  
Council Member Carpenter

Council Member Carpenter reported on the following:

- § Fall Festival
  - The Fall Festival is set for October 23, 2011 from 12:00 noon to 5:00 pm at West Railroad Avenue from Willow Street to the Elks.
  - Eighty-four vendors are confirmed. The vendor deadline has been extended to Friday, October 21<sup>st</sup>. There will be several children's activities. The Elks will sponsor Classic Cars with a DJ and lots of food. There will be student bands, animal shelters, free blood pressure checks, fingerprinting for school age children and several vendors selling goods and food.
  - The event is being advertised on the county's large sign board. Flyers have been distributed to the schools.
  - The last meeting for the festival is Monday, October 17<sup>th</sup>.
- § Library
  - Computer classes continue with great interest.
  - A ten (10) week Preschool story time program begins October 18<sup>th</sup>.
  - On September 18<sup>th</sup> the Friends of Jamesburg Public Library hosted an Open House.
  - There is now a group of teen volunteers helping out at the library after school.
  - A bus trip to Longwood Gardens still has space available.
  - National Friends of the Library is October 16<sup>th</sup> to October 22<sup>nd</sup>.
  - The Friends of the Library is critical to the library operations as a fundraising arm. The decline in funds, approximately 15% since 2008 makes the fundraising efforts more critical than ever.
  - Anyone interested in participating as a Friend should contact the Library. Volunteers are welcomed and greatly appreciated.

- COMMITTEE ON EDUCATION, COMMITTEE ON SAFETY and BUSINESS OUTREACH  
LIAISON  
Council Member Ludas

Council Member Ludas reported on the following:

- § Education:
  - Newly tenured teachers and new staff members were welcomed and recognized.
  - NJASK scores: for grades 3-8 some areas in Math and Science scored higher than average. Eighth grade did very well exceeding state scores in Language and Science. The Special Ed student scores have progressed over the past 3 years. Scores will be posted on the website.
  - Board of Ed attorney presented an Anti-Bullying Prevention procedure which has been adapted into the board's policy/procedure manual. A team is in place to identify and stop bullying trends and to investigate bullying reports.
  - The opening of the new school year went well. There were two Back-to-School nights that were very successful. Chief Horvath presented new crisis management procedures, lockdown drills, non-fire evacuations and bomb scare drills. Fire Prevention week programs are in place.
  - As of September 22<sup>nd</sup>, the five send/receive school districts have not responded.
  - Continued progress is being made in using the Genesis System. The JFK Computer Lab has been refurbished and updated.
  - JFK School lost a large tree during Hurricane Irene. The tree has been removed. Minor leaks to the school are being repaired.

- A special meeting was held October 10<sup>th</sup> concerning the Monroe send/receive relationship. Two districts, South Amboy and Old Bridge, have responded stating they need more time to consider Jamesburg.

§ Safety:

- The Fire Commission met on September 22<sup>nd</sup>.
- Three bids were received for the new fire truck and are being reviewed.

§ SERV:

- SERV meeting was held October 1<sup>st</sup>. The SERV Center had 2 feet of water in the basement from Hurricane Irene. It has been cleaned and sanitized.

• ADMINISTRATOR'S REPORT

Denise Jawidzik

Borough Administrator Jawidzik reported on the following:

§ West Railroad Avenue Project is underway. They are starting with the sewer line repairs and then will move on to paving. It's expected to be completed in a few weeks.

§ The Administrator attended a FEMA briefing regarding reimbursement for Hurricane Irene costs. A formal Request for Assistance has been filed. FEMA reported that they will finish with homeowners before they begin the process of assisting municipalities.

• MAYOR'S REPORT

Mayor Anthony LaMantia

The Mayor reported on the following:

§ FEMA – FEMA has been active in working with residents. Residents are receiving benefits.

§ COSTCO Area – The Mayor, Borough Engineer, Monroe Township's Engineer and representatives from COSTCO have met and are working together. They have begun to clean up the area yet have not completed the effort. In cooperation with the residents in the area we are looking to find solutions moving forward.

§ Fire Prevention Week – The Mayor invited Brian Wright to share the details regarding the Fire Prevention Week's programs at the area schools.

**2nd PUBLIC HEARING – NON-AGENDA ITEMS: Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.**

**MOTION TO OPEN TO PUBLIC COMMENT:**

Proposed By: Council Member Carpenter

Seconded By: Council Member Newton

All in favor.

Mr. Brian Taylor – 11 Hillside Avenue – Mr. Taylor publicly thanked the Borough's police department for their recent efforts in response to a rash of auto burglaries in the Borough.

**MOTION TO CLOSE TO PUBLIC COMMENT:**

Proposed By: Council President Kostbar

Seconded By: Council Member Ludas

All in favor.

#191-10-12-11

Resolution Permitting the Mayor and Council to Exclude the Public from a Portion of the Public Meeting

**A RESOLUTION PERMITTING THE MAYOR AND BOROUGH COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A PUBLIC MEETING**

**WHEREAS**, it has been determined by the Mayor and Borough Council of the Borough of Jamesburg that it is necessary to discuss the following specific matters:

*Status of Police Contract Negotiations*

**WHEREAS**, the Open Public Meetings Act, specifically at N.J.S.A. 10:4-12, permits the Mayor and Borough Council to exclude the public from that portion of a public meeting during which such matters are discussed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg as follows:

1. That the Mayor and Council shall forthwith recess into a private executive session, from which the public shall be excluded, to discuss the above-referenced matters.
2. That the scope of the aforesaid executive session shall be limited to the above matters as stated.
3. That those matters discussed in executive session shall remain confidential until such time as the need for confidentiality no longer exists, pursuant to direction from the Borough Attorney.
4. That minutes of the executive session shall be prepared and maintained by the Borough Clerk, and that such minutes shall be made public at such time as the need for confidentiality no longer exists, pursuant to direction from the Borough Attorney.
5. That formal action on any of the matters discussed in the executive session may only be taken during the open public portion of a meeting of the Mayor and Borough Council.
6. That, following the conclusion of this executive session (i.e., when the Mayor and Council re-convene the open portion of the meeting), action may be taken in public by the Mayor and Borough Council upon any of the matters discussed during this executive session.

Council Member Newton informed the Mayor and Council that Special Counsel Kanan was present, per Mr. Newton’s request, to offer an update regarding the police contract negotiations. The Mayor informed the public that no action would be taken following the Executive Session.

<b>COUNCIL</b>	<b>MOTION</b>	<b>SECOND</b>	<b>VOTE</b>
Council President Kostbar	X		X
Council Member Busco			X
Council Member Carpenter		X	X
Council Member Deans			X
Council Member Ludas			X
Council Member Newton			X

**MOTION TO ADJOURN:**

Proposed By: Council Member Newton

Seconded By: Council Member Carpenter

All in favor.

**TIME OF ADJOURNMENT:**                      7:54 PM