

**Borough of Jamesburg  
Council Meeting Minutes  
September 8, 2010**

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**Call to Order:** 7:00 p.m. – Council President Longo called the meeting to order and announced that same is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded tonight require the contractor to comply with N.J.S.A. 10:5-3.1 et. seq. and N.J.A.C. 17:17. Also announced, in the event of a fire and pursuant to the NJ Uniform Fire Code, the members of the audience were requested to take notice of the exits at the front and rear of the Council Chambers as well as the main hallway.

**FLAG SALUTE:** Led by Council President Longo

**ROLL CALL:**

Present: Council President Longo  
Council Member Busco  
Council Member Carpenter  
Council Member Deans  
Council Member Ludas  
Administrator Jawidzik  
Attorney Raffetto

Absent: Mayor LaMantia , and Council Member Newton

**1<sup>st</sup> PUBLIC HEARING FOR AGENDA ITEMS ONLY. Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.**

**MOTION TO OPEN TO PUBLIC COMMENT**

Proposed By: Council Member Ludas  
Seconded By: Council Member Busco

Mr. Tom Van De Sande of 2 Fernwood Lane inquired about the safety officer and the historic preservation trust fund resolutions on this evening's agenda. He also inquired if elected officials are required to reside in Jamesburg.

**MOTION TO CLOSE TO PUBLIC COMMENT**

Proposed By: Council Member Ludas  
Seconded By: Council Member Carpenter

**MAYORAL PROCLAMATIONS** – Council President Longo read the Proclamation on the Mayor's behalf for Domestic Violence Awareness Month.

**CONSENT AGENDA DEFINED:**

The Borough Clerk read the following statement: All matters listed on tonight's consent agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with an\*\* next to their respective number are to be considered as part of the consent agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

**RESOLUTION #153-09-08-10\*\***

RESOLUTION ACCEPTING MINUTES

**BE IT RESOLVED** THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL  
August 11, 2010

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Council President Longo</i>			x			
<i>Council Member Busco</i>			x			
<i>Council Member Carpenter</i>		x	x			
<i>Council Member Deans</i>			x			
<i>Council Member Ludas</i>	x		x			
<i>Council Member Newton</i>						x

**RESOLUTION #154-09-08-10\*\***

RESOLUTION ACCEPTING MONTHLY REPORTS

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Sewer Administrator	July 2010
Tax Collector	July 2010
Finance	July 2010
Investments	July 2010
Chief of Police	July 2010
Library	December 2009, June & July 2010
Zoning Officer	August 2010

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Council President Longo</i>			x			
<i>Council Member Busco</i>			x			
<i>Council Member Carpenter</i>		x	x			
<i>Council Member Deans</i>			x			
<i>Council Member Ludas</i>	x		x			
<i>Council Member Newton</i>						x

**RESOLUTION #155-09-08-10\*\***

APPROVE PAYMENT OF VOUCHERS

**WHEREAS**, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

**WHEREAS**, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

**WHEREAS**, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$1,586,233.64.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Council President Longo</i>			X			
<i>Council Member Busco</i>			X			
<i>Council Member Carpenter</i>		X	X			
<i>Council Member Deans</i>			X			
<i>Council Member Ludas</i>	X		X			
<i>Council Member Newton</i>						X

**RESOLUTION # 156-09-08-10\*\***

**REDEMPTIONS OF TAX LIENS**

**WHEREAS**, the Tax Collector has confirmed receipt of payments in the aggregate amount of one thousand, four hundred and three dollars and ninety five cents (\$1,403.95) as verified in the certification attached hereto; and

**WHEREAS**, this payment has been made for the redemption of the following:

Tax Sale Certificate # 05-00004	Amount \$	58,331.24
Tax Sale Certificate # 08-0003	Amount \$	2,747.78
	Total: \$	61,079.02

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to issue checks in the total amount of sixty-one thousand, seventy-nine dollars and two cents(\$61,079.02) to the lien holders specified on the attached certification.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Council President Longo</i>			X			
<i>Council Member Busco</i>			X			
<i>Council Member Carpenter</i>		X	X			
<i>Council Member Deans</i>			X			
<i>Council Member Ludas</i>	X		X			
<i>Council Member Newton</i>						X

**RESOLUTION #157-09-08-10\*\***

**APPOINT A SAFETY OFFICER PURSUANT TO DCA BEST PRACTICES**

I, Mayor Anthony LaMantia, with the advice and consent of the Borough Council, do hereby appoint Denise Jawidzik, as the Safety Officer the Year 2010 pursuant to DCA Best Practices.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Council President Longo</i>			X			
<i>Council Member Busco</i>			X			
<i>Council Member Carpenter</i>		X	X			
<i>Council Member Deans</i>			X			
<i>Council Member Ludas</i>	X		X			
<i>Council Member Newton</i>						X

**RESOLUTION #158-09-08-10\*\***

Resolution of The Borough of Jamesburg Approving Payment  
Certificate #1 for the Half Acre Road Curb and Sidewalk Project and also approving  
Change Order #1 representing a net deduction

**WHEREAS**, the Contractor, Buckler Associates, has submitted a partial payment Certificate No. 1 for the Half Acre Road Curb and Sidewalk Project; and

**WHEREAS**, the Borough Engineer has reviewed said quantities and is in agreement with same; and

**WHEREAS**, the Engineer recommends the approval of payment certificate #1, dated August 20 2010, in the amount of thirty thousand, eight hundred eighty-four dollars and sixty-eight cents (\$30,884.68), and

**WHEREAS**, the proposed Change Order No. 1 is described in more detail in the attachment from the Borough Engineer dated August 20, 2010; and

**WHEREAS**, the proposed Change Order No. 1 shall change the amount of the original contract by a net deduction in the contract amount of three hundred and seventy-one dollars (\$371.00); and

**WHEREAS**, the Borough Council of the Borough of Jamesburg have received the recommendations of the Borough Engineer and the Borough Business Administrator to proceed with both the partial payment Certificate No. 1 and the Change Order No. 1,

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that Payment Certificates No. 1 in the aggregate amount of thirty thousand, eight hundred eighty-four dollars and sixty-eight cents (\$30,884.68) be hereby authorized for payment to Buckler Associates, and Change Order No. 1 for a net reduction to the original contract in the amount of three hundred seventy-one (\$374.00) be approved upon adoption of this Resolution for the Half Acre Road Curb and Sidewalk Repair Project.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Council President Longo</i>			X			
<i>Council Member Busco</i>			X			
<i>Council Member Carpenter</i>		X	X			
<i>Council Member Deans</i>			X			
<i>Council Member Ludas</i>	X		X			

<i>Council Member Newton</i>						<b>x</b>
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**RESOLUTION #159-09-08-10\*\***

RESOLUTION COMMITTING TO A CASH MATCH FOR GARDEN STATE HISTORIC PRESERVATION TRUST FUND CAPITAL PRESERVATION GRANTS LEVEL II 2010 GRANT

**WHEREAS**, the Borough of Jamesburg wishes to apply for Garden State Historic Preservation Trust Fund Capital Preservation Grants Level II 2010 Grant; and

**WHEREAS**, there is a one to one matching fund requirement for this Grant; and

**WHEREAS**, the Borough of Jamesburg is applying for \$546,600 in funding through this Grant and the matching portion of \$546,451 is in hand of which \$149.00 is to be raised; and

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Jamesburg that of the \$546,451 in hand, \$153,695 has been expended and \$392,756 is the unpaid portion of the current project and that the Borough Council of the Borough of Jamesburg hereby commits the \$546,451 in hand and \$149.00 to be raised as matching funds for the Garden State Historic Preservation Trust Fund Capital Preservation Grants Level II 2010 Grant.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Council President Longo</i>			<b>x</b>			
<i>Council Member Busco</i>			<b>x</b>			
<i>Council Member Carpenter</i>		<b>x</b>	<b>x</b>			
<i>Council Member Deans</i>			<b>x</b>			
<i>Council Member Ludas</i>	<b>x</b>		<b>x</b>			
<i>Council Member Newton</i>						<b>x</b>

**RESOLUTION #160-09-08-10\*\***

AUTHORIZING SUBMISSION OF GRANT APPLICATION TO GARDEN STATE HISTORIC PRESERVATION TRUST FUND CAPITAL PRESERVATION GRANTS LEVEL II 2010

**WHEREAS**, the Borough of Jamesburg wishes to apply for a Grant from the Garden State Historic Preservation Trust Fund Capital Preservation Grants Level II 2010; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, and State of New Jersey hereby formally approves the aforementioned grant application.

**BE IT FURTHER RESOLVED**, that Denise Jawidzik, Business Administrator is hereby authorized to submit the application on behalf of the Borough of Jamesburg and act as representative to the Borough of Jamesburg, therefore Denise Jawidzik is hereby authorized to sign the attached applicant and owner assurances.

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to sign the Grant Agreement on behalf of the Borough of Jamesburg and that their signature constitutes acceptance of the terms and conditions of the Grant Agreement and approves the execution of the Grant Agreement.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Council President Longo</i>			X			
<i>Council Member Busco</i>			X			
<i>Council Member Carpenter</i>		X	X			
<i>Council Member Deans</i>			X			
<i>Council Member Ludas</i>	X		X			
<i>Council Member Newton</i>						X

**Non-Consent Resolutions:**

**RESOLUTION #161-09-08-10**

**APPROVING ATTENDANCE POLICY FOR ELECTED AND APPOINTED OFFICIALS PURSUANT TO BEST PRACTICES ESTABLISHED BY DCA**

**WHEREAS**, it is in the best interest of the Borough of Jamesburg to establish a policy for elected and appointed officials in order to adequately maintain attendance standards in accordance to best practices established by DCA, and

**WHEREAS**, attached hereto is an Attendance Policy pursuant to New Jersey State Statute for elected and appointed officials of which is deemed that the adoption of the policy will be in furtherance of the best interests of the Borough of Jamesburg,

**NOW, THEREFORE, BE IT RESOLVED** that the attached Attendance Policy for elected and appointed officials shall take effect immediately and that all New Jersey State Statues regarding the attendance of elected and appointed officials be hereby enforced.

**BE IT FURTHER RESOLVED** that a copy of this Resolution with attached Attendance Policy be forwarded to all elected and appointed officials of the Borough of Jamesburg, and

**BE IT FURTHER RESOLVED** that a copy of this Resolution and Policy be implemented in the Borough's Policy's and Procedures Manual.

COUNCIL	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
<i>Council President Longo</i>			X			
<i>Council Member Busco</i>			X			
<i>Council Member Carpenter</i>		X	X			
<i>Council Member Deans</i>			X			
<i>Council Member Ludas</i>	X		X			
<i>Council Member Newton</i>						X

## **COUNCILMATIC COMMITTEE REPORTS:**

- **COMMITTEES ON PERSONNEL and BUILDINGS & GROUNDS**  
Council President Longo reported on the following:

Personnel Committee- The PBA is still reviewing the Borough Personnel Committee's contract proposals.

Bucklew House –The Buckelew project is moving along. As with most projects like this, each time you begin one repair another one pops up. Mr. Longo reported that he attended the job meetings. The contractor and our professionals are working well to provide the greatest benefit in securing the building. Critical work is needed on the back of the building and earlier roof work was not done properly on the slate roof, therefore, we are going to move that into the next phase. However, the roof will be secure with an EPDM rubber roof in the interim to insure the integrity of it. The foundation support work is being completed and work on the porch and drainage continues. At present, we are waiting for the County Board of Freeholders to approve our request for funds to begin the next phase. We have applied for matching fund grants as indicated in the resolutions passed this evening for the purpose of continuing rebuilding and renovating the Buckelew House and to maintain its historical significance.

Land Use Board – Council President Longo concluded by reporting that that the Land Use Board will meet to hear a Use Variance on Gatzmer Avenue and the conversion of ARR to general public housing on Lake Street.

- **POLICE COMMITTEE/ COMMISSIONER**  
Council Member Ludas reported that our officers have had a really busy month. Most of the month of August was consumed with road jobs with intentions of completing before the start of the new school year. Speed alerts are still in effect around town and the school opening this week went very smoothly.
- **HOMEOWNER RELATIONS COMMITTEE**  
Chairperson – VACANT – There was no report submitted for this committee.
- **PUBLIC EVENTS COMMITTEE**  
Council Member Carpenter reported on the following:

Fall Festival – The Fall Festival will be held on Sunday, October 3<sup>rd</sup> from 11 a.m. to 5 p.m. Fundraising letters were mailed out to area businesses as well as past donors. The Monroe Township County Fair vendors have been included with the Jamesburg Borough vendors. Mr. Elliott Stroul is predicting a record number of vendors this year opposed to years past. If all goes as expected we should have over forty vendors.

Library – The Friends of the Library are working on some fund raisers this Fall. Nothing is confirmed as of yet. On another note, the Library has raised the cost for the public to fax documents. To conclude, two of our BOT members will be attending the annual State Trustee meeting this month.

- **COMMITTEE ON PUBLIC WORKS**  
Council Member Busco advised that he has no report for this evening.
- **COMMITTEE ON EDUCATION**  
Council member Newton was absent this evening.

- ADMINISTRATOR’S REPORT – Denise Jawidzik reported that we have had a number of ongoing projects of which are all near completion.
- MAYOR’S REPORT – Mayor Anthony LaMantia was absent this evening. Council President Longo reported that the volunteers for the Fall Festival have all been working very hard. We are hopeful of having more foot traffic attend this festival. It would be helpful to get more people to help support this particular event. Council President Longo concluded by advising the Elks Charity Ball is scheduled for October 16<sup>th</sup> which is held for children with special needs.

**2nd PUBLIC HEARING – NON-AGENDA ITEMS: Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.**

**MOTION TO OPEN PUBLIC COMMENT**

Proposed By: Council Member Ludas

Seconded By: Council Member Carpenter

- Mr. Elliot Stroul of 110 Mendoker Drive advised that preparations are underway for the town-wide yard sale scheduled for September 25<sup>th</sup>. Proceeds will go to the steel building to help pay-off the debt. Mr. Stroul pointed out for consideration for next year that the farmers market be moved back to its prior location at West Railroad Avenue as attendance is down. Mr. Stroul suggested as a safety precaution due to speeders we paint 25 MPH onto the road surface of West Railroad Avenue. He concluded by complimenting the workers on the Buckelew House Project.
- Mr. Tom Van De Sande of 2 Fernwood Lane inquired about the status of the terms of the PBA contract.

**WITH NO FURTHER PUBLIC COMMENTS-MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Council Member Ludas

Seconded By: Council Member Carpenter

**MOTION TO ADJOURN**

Proposed By: Council Member Carpenter

Seconded By: Council Member Ludas

**TIME OF ADJOURNMENT:** 7:22 PM

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Amy Antonides, RMC/CMC  
Municipal Clerk  
Borough of Jamesburg