

Borough of Jamesburg

Council Meeting Minutes

November 11, 2009

Call to Order: 7:00pm – Mayor Anthony LaMantia called the meeting to order and announced that same is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded tonight require the contractor to comply with N.J.S.A. 10:5-3.1 et. seq. and N.J.A.C. 17:17. Also announced, in the event of a fire and pursuant to the NJ Uniform Fire Code, the members of the audience were requested to take notice of the exits at the front and rear of the Council Chambers as well as the main hallway.

Flag Salute: Led by Mayor LaMantia

Roll Call: Present: Mayor LaMantia
Council President Carpenter
Council member Deans
Council member Grimes
Council member Longo
Council member Ludas
Administrator Jawidzik
Attorney Raffetto

INAUGURATION OF NEWLY ELECTED COUNCIL MEMBER:

Council member Brenda Deans

CONSENT AGENDA DEFINED:

All matters listed on tonight's consent agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the consent agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

RESOLUTION #184-11-11-09**

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED, that the following minutes be and are hereby accepted and filed:

MAYOR AND COUNCIL

October 14, 2009

Executive Session October 14, 2009

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Carpenter</i>	1st	X			
<i>Deans</i>		X			
<i>Grimes</i>		X			
<i>Longo</i>		X			
<i>Ludas</i>	2nd	X			
<i>Vacant</i>					

RESOLUTION #185-11-11-09**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Tax Collector	September, 2009
Sewer Administrator	September, 2009
Finance	September, 2009
Investment	September, 2009
Library	September 21, 2009
Tax Sale Report	October 22, 2009

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Carpenter</i>	1st	X			
<i>Deans</i>		X			
<i>Grimes</i>		X			
<i>Longo</i>		X			
<i>Ludas</i>	2nd	X			
<i>Vacant</i>					

RESOLUTION #186-11-11-09**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$1,333,396.58.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Carpenter</i>	1st	X			
<i>Deans</i>		X			
<i>Grimes</i>		X			
<i>Longo</i>		X			
<i>Ludas</i>	2nd	X			
<i>Vacant</i>					

RESOLUTION #187-11-11-09**

AUTHORIZE REFUNDS OF TAX OVERPAYMENTS

WHEREAS, overpayments of taxes have been received by the Tax Collector's office in the aggregate amount of six hundred fifty-two dollars and eighty-seven cents (\$652.87); and

WHEREAS, these payments have been certified by the Tax Collector as overpayments;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such checks in accordance with the certification(s) attached hereto.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Carpenter</i>	1st	X			
<i>Deans</i>		X			
<i>Grimes</i>		X			
<i>Longo</i>		X			
<i>Ludas</i>	2nd	X			
<i>Vacant</i>					

RESOLUTION # 188-11-11-09**

REDEMPTIONS OF TAX LIENS

WHEREAS, the Tax Collector has confirmed receipt of payments in the aggregate amount of Seven Thousand Eight Hundred Thirteen dollars and Eighty-nine cents (\$7,813.89) as verified in the certification attached hereto; and

WHEREAS, this payment has been made for the redemption of the following:

- Tax Sale Certificate # 09-00039 amount \$425.73
- Tax Sale Certificate # 09-00009 amount \$758.55
- Tax Sale Certificate # 09-00001 amount \$285.70
- Tax Sale Certificate # 09-00005 amount \$5,405.61
- Tax Sale Certificate # 09-00013 amount \$274.82
- Tax Sale Certificate # 09-00021 amount \$663.48

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to issue checks in the total amount of Seven Thousand Eight Hundred Thirteen dollars and Eighty-nine cents (\$7,813.89) to the lienholders specified on the attached certification.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Carpenter</i>	1st	X			
<i>Deans</i>		X			
<i>Grimes</i>		X			
<i>Longo</i>		X			
<i>Ludas</i>	2nd	X			
<i>Vacant</i>					

RESOLUTION # 189-11-11-09**

Authorize State Contract Purchase

WHEREAS, the Borough of Jamesburg wishes to purchase a 2009 Dodge Durango Police Vehicle from an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, Warnock Fleet, 175 Route 10, East Hanover, NJ 07936 has been awarded New Jersey State Contract #A70852 for Police Vehicles; and

WHEREAS, the Chief Financial Officer recommends the utilization of this contract on the grounds that it represents the best price available; and

WHEREAS, the actual cost for the purchase of the 2009 Dodge Durango is expected not to exceed \$23,618.80; and

WHEREAS, The Chief Financial Officer has certified the availability of funds for this contract,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Jamesburg that Warnock Fleet be awarded a contract for the purchase of a 2009 Dodge Durango Police Vehicle.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Carpenter</i>	1st	X			
<i>Deans</i>		X			
<i>Grimes</i>		X			
<i>Longo</i>		X			
<i>Ludas</i>	2nd	X			
<i>Vacant</i>					

RESOLUTION # 190-11-11-09**

Authorize Submission of Treatment Works Application to NJDEP

WHEREAS, the Borough of Jamesburg in conjunction with Middlesex County has determined to undertake improvements to the Lake Street Bridge; and

WHEREAS, the Borough of Jamesburg is responsible for the relocation of the sanitary sewer line and installation of a pumping station at that location; and

WHEREAS, the New Jersey Department of Environmental Protection requires that the Borough submit a Treatment Works Application for this project

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Jamesburg hereby authorize the submission of the Treatment Works Application for the Lake Street Pumping Station and that Denise Jawidzik, Borough Administrator is hereby authorized to sign the application and endorsements on behalf of the Borough of Jamesburg

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Carpenter</i>	1st	X			
<i>Deans</i>		X			
<i>Grimes</i>		X			
<i>Longo</i>		X			
<i>Ludas</i>	2nd	X			
<i>Vacant</i>					

RESOLUTION # 191-11-11-09**

RESOLUTION AUTHORIZING APPLICATION AND AUTHORIZING THE MAYOR AND CLERK TO EXECUTE THE APPLICATIONS FOR MIDDLESEX COUNTY SUSTAINABLE ECONOMIC GROWTH IMPROVEMENT FUND GRANT.

WHEREAS, the County of Middlesex has notified the Borough of the availability of Sustainable Economic Growth Improvement Fund grant funds for revitalizing and renewing public space; and

WHEREAS, it is in the best interest of the Borough of Jamesburg and its citizens to apply for this grant:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Borough Administrator be and is hereby authorized to submit the grant application to the Middlesex County Department of Economic Development for a grant from the Sustainable Economic Growth Improvement Fund.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the Middlesex County Sustainable Economic Growth Improvement Fund Grant Agreement.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Carpenter</i>	1st	X			
<i>Deans</i>		X			
<i>Grimes</i>		X			
<i>Longo</i>		X			
<i>Ludas</i>	2nd	X			
<i>Vacant</i>					

RESOLUTION #192-11-11-09**

RELEASE OF PERFORMANCE BOND OF ADELHARDT CONSTRUCTION CORP. BEING HELD FOR THE SITE IMPROVEMENTS TO JP MORGAN CHASE BANK, N.A., BLOCK 28 LOTS 1 & 2.03

WHEREAS, THE BOROUGH OF JAMESBURG IS IN POSSESSION OF A PERFORMANCE BOND FROM ADELHARDT CONSTRUCTION CORP. FOR THE SITE IMPROVEMENTS TO JP MORGAN CHASE BANK, N.A., BLOCK 28 LOTS 1&2.03 ; AND

WHEREAS, ADELHARDT CONSTRUCTION CORP. HAS SUBMITTED PERFORMANCE BOND NUMBER #6507264 SAFECO INSURANCE COMPANY BEING THE SURETY, IN THE AMOUNT OF THREE HUNDRED FORTY-SIX THOUSAND SEVEN HUNDRED SIXTY-NINE DOLLARS AND TEN CENTS(\$346,769.10) AND THE CASH PORTION OF THE PERFORMANCE BOND IN THE AMOUNT OF THIRTY-EIGHT THOUSAND FIVE HUNDRED TWENTY-NINE DOLLARS (\$38,529.00); AND

WHEREAS, THE BOROUGH ATTORNEY AND BOROUGH ENGINEER HAVE APPROVED THE RELEASE OF THE PERFORMANCE BOND AND WAIVED THE REQUIREMENT FOR A MAINTENANCE BOND;:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG, THAT THE BOROUGH CLERK IS HEREBY AUTHORIZED TO RELEASE THE AFOREMENTIONED PERFORMANCE BOND HELD FOR THE SITE IMPROVEMENTS TO JP MORGAN CHASE BANK, N.A., BLOCK 28 LOTS 1&2.03.

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Carpenter</i>	1st	X			
<i>Deans</i>		X			
<i>Grimes</i>		X			
<i>Longo</i>		X			
<i>Ludas</i>	2nd	X			
<i>Vacant</i>					

****End of Consent Agenda**

RESOLUTION #193-11-11-09

RESOLUTION AUTHORIZING TRANSFERS IN THE 2009 MUNICIPAL BUDGET

WHEREAS, pursuant to N.J.S.A. 40A:4-58, appropriation transfers are allowable during the last two months of a fiscal year; and

WHEREAS, it is deemed necessary that said transfers be done through various accounts.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that the following transfers be made in the 2009 budget appropriations.

<u>CURRENT FUND</u>		
<u>FROM</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
150.027	Assessor Legal Services	\$500.00
370.040	Recreation Personal Expenses	\$500.00
<u>TO</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
420.116	Public Events	\$1,000.00

COUNCIL	MOTION	AYES	NAYS	ABSTAIN	ABSENT
<i>Carpenter</i>	2nd	X			
<i>Deans</i>		X			
<i>Grimes</i>		X			
<i>Longo</i>	1st	X			
<i>Ludas</i>		X			
<i>Vacant</i>					

COUNCILMATIC COMMITTEE REPORTS

Police Committee, Library Committee & Holiday/Memorial Day Parade Committee – Council President Barbara Carpenter

Police Committee

- No incidents to report for Mischief Night and Halloween. All youths under 18 years of age appeared to adhere to the 8:00PM curfew.
- On Halloween all Police Officers on duty handed out lollypops to children trick or treating.
- As in past years, Police Officers will distribute candy canes to the students at JFK School during the Christmas season.
- Middlesex County replaced one (1) Stop sign and three (3) Speed limit signs located on County roads that were defaced by graffiti.
- All Law Enforcement Agencies in Middlesex County are participating in a new program, Operation Medicine Cabinet. Residents can bring their expired and/or unused prescription medications to the Police Department on Saturday, November 14, 2009 from 10:00AM to 2:00PM for proper disposal.
- To insure public safety, Chief Horavth has requested a letter from the JRC listing dates, times and routes for the upcoming Holiday Carriage Rides.

Library Committee

- Final interviews for the position of Library Director have taken place and a replacement may be selected at the next meeting of the Library Board of Trustees on Monday, November 16th. The Mayor and Council will be notified once a decision is made.
- A retirement party was recently held for outgoing Library Director, Cindy Yasher. The Friends of the Public Library will be scheduling a public Retirement celebration to be held between Christmas and New Years.

Holiday Tree Lighting

- The Holiday Tree Lighting will be held on December 9th at 6:30PM at Veterans Park.
- Sir Ives Catering and Jamesburg Hardware have once again graciously offered to donate hot chocolate and the popcorn machine for the event.
- Mayor LaMantia, Councilman Longo and Elliott Stroul will be meeting with me after tonight's meeting concludes to finalize details for the tree lighting.
- The GMB School Band and Chorus will be providing the entertainment.
- Thank you to the following for their donations which made the rental of the County stage possible:
 - § Jamesburg Fire Department
 - § Jamesburg Civic Association
 - § Ansell, Zaro, Grimm & Aaron – Attorneys at Law
 - § Remington, Vernick & Vena Engineers, Inc.
- Invitation flyers to the tree lighting will be distributed to JFK and GMB schools and local businesses. A program of the evening's activities will be handed out at the tree lighting.
- Ornaments and Candy Canes will be purchased for the children to decorate the tree with.
- The Mayor and Council should plan on arriving to the tree lighting at 6:00PM to assist with the popcorn machine, hot chocolate station and handing out programs.

Memorial Day Parade Committee

- The Memorial Day Parade Committee met on November 2, 2009 to begin planning the 2010 parade.

- Allan Brown announced that the American Legion has \$1,250.00 on hand for the 2010 parade; of which \$1,000.00 was willed to the Legion by a past member and \$250.00 was collected at the Monroe Township Fair in September.
- 2010's Guest Speaker will be a decorated Navy Veteran who served at Pearl Harbor.
- Cost saving measures will be put into place for the 2010 parade; Sponsorship Letters sent electronically, cut band funding, and redo program format for ads.
- Next meeting will be held on Monday, December 7, 2009 at 7:00PM at Borough Hall.
- Councilman Longo and I attended today's Veterans Day Service Ceremony honoring all Veterans for their service to our Country.

Homeowner Relations Committee – Councilwoman Brenda Deans

- Attended breakfast event on October 27th at Princeton Plasma Physics Laboratory regarding using fusion power as a practical energy source. The lab had just received a \$1.8 million dollar economic recovery funding grant for this project. They also have an outreach program to get students involved in science.
- Go Green Energy Cost Saving Forum will be held in Borough Hall on Saturday, November 21, 2009 from 10:00AM – 1:00PM
 - § Mayor LaMantia is having flyers printed to be sent home with all Jamesburg and Monroe school children. Flyers will be delivered to the schools on November 16th.
 - § North Field Bank of Monroe is sponsoring refreshments for the forum.
 - § Thanks go to Bernie Long, Robert Gough and the Chamber of Commerce for reaching out to the business community.
 - § Freeholder H. James Polos will be the keynote speaker.
 - § PSE&G and NJ Clean Energy will be giving power point presentations.
 - § One Change Porch Light will be giving out CFL light bulbs to all attendees.
 - § Awaiting confirmation of participation from US Solargy.
 - § Had home energy done through “Home Performance with Energy Star” to gain first hand knowledge of the process.
 - § All council members are invited to the forum.

Fall Festival Committee & Committee on Finance and Budgeting – Councilman Brian Grimes

Fall Festival Committee

- No report at this time.

Committee on Finance and Budgeting

- Committee held a meeting last night, November 10, 2009.
- There will be no increase in Liability and Workers Compensation insurance premiums for 2010.
- The Borough of Jamesburg will have no debt service to pay for 2010 as the Borough is now debt-free.
- Unemployment costs will be down \$26,000.00 for 2010.
- The price of gasoline has also been going down and that will be a cost savings to the Borough.
- Health insurance premiums will be going up for 2010, but we have not yet received the new rates for the coming year.
- The Borough has lost \$40,000.00 in interest revenue.
- The Borough will have \$89,000.00 in contractual and non-contractual salary obligations for 2010.
- The Borough funding of the Library will be going down \$10,000.00 for 2010 to \$178,000.00.
- We will be reducing the deferment of the school taxes by \$50,000.00.

- There will be a 4.25% increase in sewer rates for next year, which translates into approximately \$4.00/residential building per quarter.
- It is currently unknown as to whether or not there will be an increase in pension rates.
- Things are looking better for next year than in previous years due to the hard work of past Finance Committees, the Business Administrator and the Mayor, Their being so proactive in regards to finances and working to pay off the Borough's debt puts us in a good position as we enter 2010.

Committee on Personnel/Negotiations and Buildings/Grounds – Councilman John Longo

Personnel/Negotiations

- There are no personnel issues to report.

Buckelew House

- The project design work is on schedule. We met with the architects, civil and structural engineers last week and had a very productive meeting.
- Final plans and specifications are being completed and we anticipate being able to out to bid next month. Bid specifications will require that bidders have experience in historical restoration and provide information about those projects.
- HPO/DEP will be given a set of documents showing that we have complied with their edits to the original documentation and will we move forward.
- The archeologist will be involved throughout the project, and will provide the necessary reports as required.
- We are on tract to begin work as soon as the weather permits. The first step is to get the boiler and heating system functional so that the building can be occupied by the Fall of 2010.

Jamesburg/Monroe Area Chamber of Commerce

- Continues to aggressively seek members and hold monthly meet and greets.

Jamesburg Civic Association

- Once again sponsored the third grade field trip to Von Thuns Farms in South Brunswick. This is the third year that they have sponsored this event for Jamesburg schoolchildren.
- The Mallard Trap Club has donated \$750.00 to each of the local food pantries; Monroe Food Pantry and the Deacon's Food Pantry in Jamesburg.

Education Committee – Councilwoman Daria Ludas

- The Mandatory Anti School Violence report is now available to the public. Twenty-three (23) incidents were reported for the past year for Jamesburg's schools and included such incidents as vandalism, simple assaults, harassment, bullying, but none of the incidents were drug related or involved substance abuse.
- There was a half day In-service day for all teachers which covered such topics as Math, Language Arts and Literacy, Writing and Technology.
- Remedial work is ongoing to prepare the students for the NJ ASK test in the Spring.
- Congratulations to Principal Al Perno and the staff at JFK school on the outstanding reviews they received by the NJ Division of Education on the preschool program when they visited on October 16, 2009.
- The Superintendent's Forum on Gang Awareness held on October 20th was very well attended. The next forum will be on School Safety to be held on January 5, 2010. All parents are encouraged to attend.
- On Election Day, mock debates and elections were held at both JFK and GMB schools.
- The 2009 National Education Week is November 16th - 20th.

South Central Middlesex County Flood Control Commission

- The most recent meeting was held last night, November 10th. The All Hazard Mitigation Report has been submitted to the State for final review.
- Engineer Ernie Feist from Monroe Township presented a preliminary report on flooding in Monroe especially the Old Forge area. Jamesburg will receive a copy of the report when it is completed.
- The Commissions next meeting will be February 9, 2010.

Administrator's Report– Denise Jawidzik

- The Lake Street Sewer Relocation grant application has been filed with the USEPA. I expect to receive a response in the next few weeks as to what our award will be.
- 2010 Census information has all been completed and filed with the US Census Bureau.
- Jamesburg has been awarded \$185,000.00 from NJDOT for the Harrison Street Improvements. This was the grant that I applied for earlier this year.
- The JFK Safe Route to School grant project is still waiting for approval from NJDOT. This grant money will be used for infrastructure work around the school.
- We are still waiting for NJDOT to begin the process so that we may move forward on the approved \$269,000.00 Safe Route to School grant that we received in May 2009 for the Sedgwick Street Improvement Project.
- Safe Route to School grants are federally funded and have much stricter guidelines than State grants. They also have longer approval turnaround times, and as a result these projects tend to take years to complete.
- The application for the Streetscape Phase V grant from the Middlesex County Sustainable Economic Growth Improvement Fund has been completed and will be submitted tomorrow with a copy of the approved resolution from this evening's meeting.

Mayor's Report– Mayor Anthony LaMantia

- On Tuesday, November 17th from 3:00PM – 7:00PM at JFK School, the OEM and the Jamesburg School District will be providing H1N1 vaccines to Jamesburg schoolchildren. Volunteers are needed to assist with this clinic.
- Supplies and serum have been picked up and we have approximately 450 applications of the nasal vaccine available. Children under 10 years of age who receive the nasal vaccine will have to return in 21 days for the next dose.
- Our target group for this clinic is only school age children (4 years old to 10 years old), school nurses and pregnant teachers.
- The State, County and the school district have been meeting weekly with the Borough regarding H1N1.
- County and/or State Health Department nurses will be administering the vaccines at the clinic. School nurses will be administering the paperwork so the students will not become afraid of their school nurses.

OPEN TO PUBLIC COMMENT:

Motion: Longo
Second: Ludas
All in Favor

Elliott Stroul – 110 Mendoker Drive

- JRC Borough Directional Sign Proposal

CLOSE PUBLIC COMMENT:

Motion: Longo
Second: Carpenter
All in Favor

ADJOURN: 7:30PM

Motion: Longo
Second: Ludas
All in Favor

Lauren Vande Vaarst, RMC
Municipal Clerk