

**BOROUGH OF JAMESBURG  
GOVERNING BODY MEETING  
MINUTES  
MAY 18, 2016  
7:00 PM**

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**CALL TO ORDER:** This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:** Led by Mayor Lowande

**ROLL CALL:**  
Mayor Lowande  
Council Member Busco - *Absent*  
Council Member Gibbons  
Council Member Ludas  
Council Member Rutsky -  
Council Member Spillane  
Council President Sussman -  
Administrator Jawidzik - *Absent*  
Borough Attorney – Raffetto - *Absent*

**PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing):** Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

**Motion Open to Public Comment:**  
Proposed By: Sussman  
Seconded By: Ludas  
All in Favor

**Tom VandeSande – 2 Fernwood Lane –** Mr. VandeSande was not pleased with the fact that a publication of a meeting was placed in a newspaper after the meeting had already occurred. Mayor Lowande, Councilwoman Rutsky explained the procedure. The meeting had to be posted on the door and website 48 hours prior to the meeting date.(Which was done) Also, the newspaper was not asked by the Borough to place the ad in the newspaper. It was sent to them as a notice only.

**Motion to Close to Public Comment:**  
Proposed By: Ludas  
Seconded By: Rutsky  
All in Favor

Mr. Brian Betze – Superintendent of Jamesburg Public Schools discussed the school district update. Mr. Betze spoke about how our ESL program has doubled in the past few years. Both the elementary and middle schools are in desperate need of repairs. The BOE has a Capital Reserve Fund which is between \$145,000 - \$150,000 to help with improvements. The ceiling in the GMB gymnasium could cost between \$50,000 and \$75,000 to repair. All the windows in GMB School need to have screens installed at a cost of approx. \$5,000. The old trailer in the back of GMB School was removed. This was a large process. The middle school will also be hiring a full time guidance counselor for the 2016-2017 school year, they currently have a part time counselor. There has been improvements and upgrades done to the computers. GMB School was able to bring back Basketball and Soccer this school year and plans on keeping them for next year. June 3<sup>rd</sup> @7:00pm Theater Group will be putting on a play about Beethoven, written and directed by 8<sup>th</sup> grade student Thomas Emens. June 17<sup>th</sup> @ 6:30pm will be the 8<sup>th</sup> grade graduation ceremony.

JFK Elementary school is also in need of upgrades. The Heating unit and boilers at JFK are from the 1960's and will cost approx. \$300,000 - \$400,000 for the removal and installation of new units. There is also asbestos around the units that will have to be removed. The downstairs girls bathroom is in need of repair. JFK will also be hiring a full time ESL teacher for the 2016- 2017 school year.

Tax breakdown would be on a home valued at \$123,000 the increase would be \$142.00 year, a home valued at \$150,000 the increase would be \$175.00 year.

**ORDINANCES – FIRST READING BY TITLE: (Public Hearing set for June 15, 2016)**

**ORDINANCE #06-16**

**AN ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS EQUIPMENT AND INFRASTRUCTURE IMPROVEMENTS AND APPROPRIATING THE SUM OF \$60,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

**WHEREAS**, the Borough of Jamesburg, in the County of Middlesex, New Jersey has determined to acquire various equipment and make various infrastructure improvements; and

**WHEREAS**, the Borough of Jamesburg has \$60,000 in the Capital Improvement Fund.

**NOW THEREFORE, BE IT ORDAINED** and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The purchase described in Section 2 of this ordinance is hereby authorized as a General Capital purchase to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The acquisition hereby authorized to be undertaken consists of the purchase of various equipment and infrastructure improvements including but not limited to:

- a. Any capital equipment so determined as to be necessary including but not limited to, vehicles, computers, printers, computer equipment and software, municipal building

upgrades, public works equipment together with all items necessary, incidental or appurtenant thereto.

b.

SECTION 3. The 2016 General Capital Budget of the Borough of Jamesburg will conform to the provisions of this ordinance

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

### ORDINANCE #06-16

**AN ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS EQUIPMENT AND INFRASTRUCTURE IMPROVEMENTS AND APPROPRIATING THE SUM OF \$60,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

RECORD OF VOTE:

FIRST READING: May 18, 2016

| COUNCIL MEMBER          | MOTION       |     | VOTE |
|-------------------------|--------------|-----|------|
|                         | TO INTRODUCE | 2nd |      |
| Council Member Gibbons  |              |     | X    |
| Council Member Ludas    | X            |     | X    |
| Council Member Rutsky   |              |     | X    |
| Council Member Spillane |              | X   | X    |
| Council Member Sussman  |              |     | X    |
| Council President Busco |              |     | AB   |
| Mayor Lowande           |              |     |      |

**ORDINANCES – SECOND READING BY TITLE**

**ORDINANCE #05-16**

**AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO EMMA, CHERRY AND JOHN STREETS  
AND APPROPRIATING THE SUM OF \$300,000 THEREFORE, AUTHORIZED IN AND BY THE  
BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

**WHEREAS**, the Borough Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to improve Emma, Cherry and John Streets; and

**WHEREAS**, the Borough of Jamesburg has been approved for \$300,000 in funding from the New Jersey Department of Transportation 2016 Municipal Aid Program for such construction.

**NOW THEREFORE, BE IT ORDAINED** and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The improvements described in Section 2 of this ordinance are hereby authorized as General Capital Improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The improvements hereby authorized to be undertaken consist of improvements on Emma, Cherry and John Streets, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2016 capital budget of the Borough of Jamesburg hereby does conform to the provisions of this ordinance.

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

**ORDINANCE #05-16**

**AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO RIDGEVIEW ROAD AND APPROPRIATING  
THE SUM OF \$231,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG,  
IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

RECORD OF VOTE:

FIRST READING: April 20, 2016

| COUNCIL MEMBER            | MOTION       |     |      |
|---------------------------|--------------|-----|------|
|                           | TO INTRODUCE | 2nd | VOTE |
| Council Member Busco      |              |     | X    |
| Council Member Gibbons    |              |     | X    |
| Council Member Ludas      | X            |     | X    |
| Council Member Rutsky     |              | X   | X    |
| Council Member Spillane   |              |     | X    |
| Council President Sussman |              |     |      |
| Mayor Lowande             |              |     |      |

PUBLICATION: April 29, 2016

SECOND READING: May 18, 2016

PUBLIC HEARING: May 18, 2016

| COUNCIL MEMBER            | MOTION TO OPEN | 2nd | VOTE | MOTION TO CLOSE | 2nd | VOTE | MOTION TO ADOPT | 2nd | VOTE |
|---------------------------|----------------|-----|------|-----------------|-----|------|-----------------|-----|------|
|                           |                |     |      |                 |     |      |                 |     |      |
| Council Member Busco      |                |     | AB   |                 |     | AB   |                 |     | AB   |
| Council Member Gibbons    |                |     | X    |                 |     | X    |                 |     | X    |
| Council Member Ludas      | X              |     | X    |                 | X   | X    | X               |     | X    |
| Council Member Rutsky     |                | X   | X    |                 |     | X    |                 | X   | X    |
| Council Member Spillane   |                |     | X    |                 |     | X    |                 |     | X    |
| Council President Sussman |                |     | X    | X               |     | X    |                 |     | X    |
| Mayor Lowande             |                |     |      |                 |     |      |                 |     |      |

Y = YES    N = OPPOSED    A = ABSTAINED    AB = ABSENT

**CONSENT AGENDA RESOLUTIONS:**

**RESOLUTION #076-05-18-16\*\***

**RESOLUTION ACCEPTING MONTHLY REPORTS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

|   |                  |
|---|------------------|
| Investment Report                                   | March/April 2016 |
| Finance Report                                      | March/April 2016 |
| Report of the Tax Collector                         | March 2016       |
| Report of the Sewer Administrator                   | March 2016       |
| Tax Collectors Annual Report of Uncollectible Taxes | April 2016       |

| COUNCIL MEMBER            | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|---------------------------|--------|-----|------|------|---------|--------|
| Council Member Busco      |        |     |      |      |         | X      |
| Council Member Gibbons    |        |     | X    |      |         |        |
| Council Member Ludas      | X      |     | X    |      |         |        |
| Council Member Rutsky     |        |     | X    |      |         |        |
| Council Member Spillane   |        |     | X    |      |         |        |
| Council President Sussman |        | X   | X    |      |         |        |
| Mayor Lowande             |        |     |      |      |         |        |

**RESOLUTION #077-05-18-16\*\***

**CANCELLATION OF UNEXPENDED BALANCES OF IMPROVEMENT AUTHORIZATIONS**

**WHEREAS**, certain General Capital Improvement Authorization balances remain dedicated to projects which have now been funded through grants; and

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balances may be canceled against the receivable.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Jamesburg that the following unexpended balances of General Capital appropriations be canceled:

| <u>ORD #</u> | <u>DESCRIPTION</u> | <u>AMT FUNDED</u> | <u>AMT UNFUNDED</u> |
|--------------|--------------------|-------------------|---------------------|
| #06-14       | Bucklew Ave.       | \$45,899.38       |                     |

| COUNCIL MEMBER            | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|---------------------------|--------|-----|------|------|---------|--------|
| Council Member Busco      |        |     |      |      |         | X      |
| Council Member Gibbons    |        |     | X    |      |         |        |
| Council Member Ludas      | X      |     | X    |      |         |        |
| Council Member Rutsky     |        |     | X    |      |         |        |
| Council Member Spillane   |        |     | X    |      |         |        |
| Council President Sussman |        | X   | X    |      |         |        |
| Mayor Lowande             |        |     |      |      |         |        |

RESOLUTION #079-05-18-16\*\*

**APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

**WHEREAS**, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

**WHEREAS**, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$1,438,298.13.

| COUNCIL MEMBER            | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|---------------------------|--------|-----|------|------|---------|--------|
| Council Member Busco      |        |     |      |      |         | X      |
| Council Member Gibbons    |        |     | X    |      |         |        |
| Council Member Ludas      | X      |     | X    |      |         |        |
| Council Member Rutsky     |        |     | X    |      |         |        |
| Council Member Spillane   |        |     | X    |      |         |        |
| Council President Sussman |        | X   | X    |      |         |        |
| Mayor Lowande             |        |     |      |      |         |        |

RESOLUTION #080-05-18-16\*\*

**RESOLUTION AUTHORIZING THE CHANGE IN CUSTODIAN OF PETTY CASH FUND**

**WHEREAS**, V. Knowles was custodian of the Police Petty Cash Fund, and

**WHEREAS**, in accordance with N.J.S.A. 40:5-21 the Borough of Jamesburg is changing custodians to James Craparotta; and

**WHEREAS**, James Craparotta is bonded in the amount of \$ by virtue of a surety bond.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that it hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

| COUNCIL MEMBER            | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|---------------------------|--------|-----|------|------|---------|--------|
| Council Member Busco      |        |     |      |      |         | X      |
| Council Member Gibbons    |        |     | X    |      |         |        |
| Council Member Ludas      | X      |     | X    |      |         |        |
| Council Member Rutsky     |        |     | X    |      |         |        |
| Council Member Spillane   |        |     | X    |      |         |        |
| Council President Sussman |        | X   | X    |      |         |        |
| Mayor Lowande             |        |     |      |      |         |        |

RESOLUTION #081-05-18-16\*\*

**APPOINT ACTING POLICE CHIEF**

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT JAMES CRAPAROTTA AS ACTING POLICE CHIEF TO THE JAMESBURG POLICE DEPARTMENT EFFECTIVE MAY 11, 2016

| COUNCIL MEMBER          | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|-------------------------|--------|-----|------|------|---------|--------|
| Council Member Busco    |        |     |      |      |         | X      |
| Council Member Gibbons  |        |     | X    |      |         |        |
| Council Member Ludas    | X      |     | X    |      |         |        |
| Council Member Rutsky   |        |     | X    |      |         |        |
| Council Member Spillane |        |     | X    |      |         |        |
| Council Member Sussman  |        | X   | X    |      |         |        |
| Mayor Lowande           |        |     |      |      |         |        |

RESOLUTION #082-05-18-16\*\*

**RESOLUTION ACCEPTING THE SHARED SERVICES AGREEMENT BETWEEN THE EAST BRUNSWICK POLICE TRAINING FACILITY AND THE BOROUGH OF JAMESBURG FOR POLICE FIREARMS CERTIFICATIONS AND AUTHORIZING AND THE MAYOR AND BOROUGH CLERK TO EXECUTE SAID AGREEMENT**

WHEREAS, THE UNIFORM SHARED SERVICES AND CONSOLIDATION ACT, N.J.S.A. 40A:65-1 ET SEQ. (THE "ACT"), AUTHORIZES LOCAL UNITS OF THIS STATE TO ENTER INTO AGREEMENTS WITH ANY OTHER LOCAL UNIT OR UNITS TO PROVIDE OR RECEIVE ANY SERVICE THAT EACH LOCAL UNIT PARTICIPATING IN THE AGREEMENT IS EMPOWERED TO PROVIDE OR RECEIVE IN ITS OWN JURISDICTION; AND

WHEREAS, THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG HAVE DETERMINED THAT IT IS IN THE BEST INTEREST OF JAMESBURG TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE EAST BRUNSWICK POLICE TRAINING FACILITY; AND

WHEREAS, THE AFOREMENTIONED SERVICE WILL BE PROVIDED, AS STATED IN DETAIL IN THE AGREEMENT ATTACHED HERETO.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG AS FOLLOWS:

1. THE BOROUGH OF JAMESBURG DOES HEREBY ENTER INTO AN AGREEMENT WITH THE EAST BRUNSWICK POLICE TRAINING FACILITY FOR FIREARMS CERTIFICATIONS AND TRAINING
2. THE MAYOR AND BOROUGH CLERK ARE HEREBY AUTHORIZED TO EXECUTE THE AGREEMENT WITH THE COUNTY OF MIDDLESEX, ATTACHED HERETO.
3. THAT THE BOROUGH CLERK BE AND IS HEREBY DIRECTED TO FORWARD A DULY AUTHENTICATED COPY OF THIS RESOLUTION TO THE COUNTY OF MIDDLESEX.

| COUNCIL MEMBER            | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|---------------------------|--------|-----|------|------|---------|--------|
| Council Member Busco      |        |     |      |      |         | X      |
| Council Member Gibbons    |        |     | X    |      |         |        |
| Council Member Ludas      | X      |     | X    |      |         |        |
| Council Member Rutsky     |        |     | X    |      |         |        |
| Council Member Spillane   |        |     | X    |      |         |        |
| Council President Sussman |        | X   | X    |      |         |        |
| Mayor Lowande             |        |     |      |      |         |        |

RESOLUTION #083-05-18-16\*\*

**APPOINT INSURANCE COMMISSIONER**

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE COUNCIL, DO HEREBY APPOINT SCOTT FRUEH AS INSURANCE COMMISSIONER FOR THE BOROUGH OF JAMESBURG WITH A TERM EXPIRING DECEMBER 31,2016.

| COUNCIL MEMBER          | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|-------------------------|--------|-----|------|------|---------|--------|
| Council Member Busco    |        |     |      |      |         | X      |
| Council Member Gibbons  |        |     | X    |      |         |        |
| Council Member Ludas    | X      |     | X    |      |         |        |
| Council Member Rutsky   |        |     | X    |      |         |        |
| Council Member Spillane |        |     | X    |      |         |        |
| Council Member Sussman  |        | X   | X    |      |         |        |
| Mayor Lowande           |        |     |      |      |         |        |

RESOLUTION #084-05-18-16\*\*

**AUTHORIZE SENIOR TAX DEDUCTION**

**WHEREAS**, senior deduction of taxes has been received by the Tax Collector's office in the aggregate amount of two hundred fifty dollars (\$250.00); and

**WHEREAS**, these payments have been certified by the Tax Collector as senior deduction;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such checks in accordance with the certification(s) attached hereto.

| COUNCIL MEMBER            | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|---------------------------|--------|-----|------|------|---------|--------|
| Council Member Busco      |        |     |      |      |         | X      |
| Council Member Gibbons    |        |     | X    |      |         |        |
| Council Member Ludas      | X      |     | X    |      |         |        |
| Council Member Rutsky     |        |     | X    |      |         |        |
| Council Member Spillane   |        |     | X    |      |         |        |
| Council President Sussman |        | X   | X    |      |         |        |
| Mayor Lowande             |        |     |      |      |         |        |

**AUTHORIZE REFUNDS OF TAX OVERPAYMENT**

**WHEREAS**, overpayments of taxes have been received by the Tax Collector's office in the aggregate amount of two thousand twenty-six dollars and ninety-one cents (\$2,026.91); and

**WHEREAS**, these payments have been certified by the Tax Collector as overpayments;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such checks in accordance with the certification(s) attached hereto.

| COUNCIL MEMBER            | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|---------------------------|--------|-----|------|------|---------|--------|
| Council Member Busco      |        |     |      |      |         | X      |
| Council Member Gibbons    |        |     | X    |      |         |        |
| Council Member Ludas      | X      |     | X    |      |         |        |
| Council Member Rutsky     |        |     | X    |      |         |        |
| Council Member Spillane   |        |     | X    |      |         |        |
| Council President Sussman |        | X   | X    |      |         |        |
| Mayor Lowande             |        |     |      |      |         |        |

**RESOLUTION #086-05-18-16\*\***

**GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Committee of the Borough of Jamesburg, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

| COUNCIL MEMBER          | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|-------------------------|--------|-----|------|------|---------|--------|
| Council Member Busco    |        |     |      |      |         | X      |
| Council Member Gibbons  |        |     | X    |      |         |        |
| Council Member Ludas    | X      |     | X    |      |         |        |
| Council Member Rutsky   |        |     | X    |      |         |        |
| Council Member Spillane |        |     | X    |      |         |        |
| Council Member Sussman  |        | X   | X    |      |         |        |
| Mayor Lowande           |        |     |      |      |         |        |

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF JAMESBURG PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such items of revenue in the budget of the municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget;

**WHEREAS**, said Director may also approve the insertion of any item of appropriations for an equal amount.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that it hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget for the year 2016 in the amount of \$11,560.94 which item is now available as revenue from the State of New Jersey Solid Waste Division; and

**BE IT FURTHER RESOLVED** that a like sum of \$11,560.94 be and the same is hereby appropriated under the caption of:

Clean Communities – Other Expense

| COUNCIL MEMBER            | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|---------------------------|--------|-----|------|------|---------|--------|
| Council Member Busco      |        |     |      |      |         | X      |
| Council Member Gibbons    |        |     | X    |      |         |        |
| Council Member Ludas      | X      |     | X    |      |         |        |
| Council Member Rutsky     |        |     | X    |      |         |        |
| Council Member Spillane   |        |     | X    |      |         |        |
| Council President Sussman |        | X   | X    |      |         |        |
| Mayor Lowande             |        |     |      |      |         |        |

**NON-CONSENT AGENDA RESOLUTIONS:**

RESOLUTION #078-05-18-16

**RESOLUTION ACCEPTING MINUTES**

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

**MAYOR AND COUNCIL**

April 20, 2016

| COUNCIL MEMBER            | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|---------------------------|--------|-----|------|------|---------|--------|
| Council Member Busco      |        |     |      |      |         | X      |
| Council Member Gibbons    |        |     | X    |      |         |        |
| Council Member Ludas      |        | X   | X    |      |         |        |
| Council Member Rutsky     |        |     | X    |      |         |        |
| Council Member Spillane   | X      |     | X    |      |         |        |
| Council President Sussman |        |     |      |      | X       |        |
| Mayor Lowande             |        |     |      |      |         |        |

**COUNCILMATIC COMMITTEE REPORTS:**

- FINANCE COMMITTEE  
Council Member Rutsky

Council member Rutsky reported the budget has been submitted to the county for tax application and to the state for final approval. Library Director Courtney Frank has continued her visits at JFK Elementary School and is looking forward to expand student services. Miss. Frank is also looking into a router upgrade for the library computer system. The Jamesburg Library has been invited to participate in the Monroe Township Greenfair. Miss. Frank is considering talking with some students about presenting at the event. Miss. Frank will be representing our library in our Memorial day Parade. Thank you to Michael and Chad Hetzel for reconfiguring the back patio of the library. Miss. Frank is looking for bench donations for the patio to replace some of the splintery ones that are now there. Council member Shannon Spillane spoke about how the Garden Club will be cleaning up the grounds at the library.

Jamesburg Borough Spring Clean Up will be Saturday, May 21<sup>st</sup> from 10:00am – 1:00pm weather permitting. We will be meeting at Veterans Park. I have commitments from members of the Elks, Boy Scouts, Fit Girls. Paul Intravartola DPW head is also supporting us.

On a personal note, I took a class at Rutgers University on Local Government which I found very informative.

- EDUCATION COMMITTEE  
Council Member Busco - *Absent*

- POLICE COMMITTEE  
Council Member Gibbons

Mr. Gibbons welcomed Acting Police Chief James Craparotta. The Jamesburg Police Department will be initiating its own Facebook Page which should be up and running soon. Middlesex County will be updating the Radio System at no cost to the public. Mr. Gibbons had a request for the Mayor and Council regarding a fee schedule for cars that the Borough impounds. Acting Chief Craparotta would like to discuss the fee schedule with the Council. The Borough can look to make some money by doing this.

PERSONNEL COMMITTEE  
Council Member Ludas

Council member Ludas reported May 9<sup>th</sup> the WRA met and toured the MCUA Wastewater Treatment Facility in Sayreville. Super Storm Sandy damaged pump stations which are going to be replaced. Work will begin in August and will take approximately 3 years to complete. The new FEMA Regulations mandate building walls be 21' high as the guide for 500 year storms. May 11<sup>th</sup> attended the Green Fair Meeting and Monroe has invited Jamesburg to partner with them to host Green Fair on October 8<sup>th</sup> at the Monroe Township High School. May 18<sup>th</sup> I met with Mosquito Control in Helmetta. Helmetta would like the same work which was done in Jamesburg. Mosquito Control is asking municipalities to post information at Borough Halls and Libraries. They offer community programs for schools and municipalities on controlling mosquito population. Mosquito Control will be giving a presentation to DEP featuring Jamesburg Job, which they are very proud of.

- PUBLIC WORKS COMMITTEE  
Council President Sussman

Council President Sussman reported that he spoke with Paulie about fixing up the town and donating his time. He is doing a great job. He also welcomed Acting Police Chief Craparotta. Said the town is in good shape. The road work currently going on in town should be wrapped by Tuesday or Wednesday.

- PUBLIC EVENTS COMMITTEE  
Council Member Spillane

Council Member Spillane reported Community Clean Up Day, coordinated by Council member Coleen Rutsky is this Saturday at 10:00am. We will be joined by Fit Girls, The Elks, local scout troops and National Honor Society students doing great things for the community. Sunday the Garden Club will be planting flowers and beautifying the town. Registration is open for food truck nights in July and August, as well as the fall festival. For more information you can email me at [sspillane@jamesburgborough.org](mailto:sspillane@jamesburgborough.org) or visit the borough website [jamesburgborough.org](http://jamesburgborough.org).

- ADMINISTRATOR'S REPORT  
Denise Jawidzik

Administrator Jawidzik was absent. Scott Frueh reported Chapter 159 received \$11,590.64 Clean Community to be used.

PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE  
Mayor Marlene Lowande

**MOTION TO ADJOURN:**

Proposed By: Ludas  
Seconded By: Busco  
All in favor.

**TIME OF ADJOURNMENT:**            7: 43PM

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Susan Boulogne  
Acting Municipal Clerk  
Borough of Jamesburg