

**BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
APRIL 20, 2016
7:00 PM**

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL: Mayor Lowande
Council Member Busco -
Council Member Gibbons
Council Member Ludas
Council Member Rutsky -
Council Member Spillane
Council President Sussman - *Absent*
Administrator Jawidzik
Borough Attorney – Raffetto

Mayor Lowande did a special presentation to Chief Martin Horvath for his retirement. He was presented with a gift and a certificate of recognition for his 29 years with the Jamesburg Police Department.

MAYORAL PROCLAMATION: BPOE #2180 Jamesburg Elks Youth Week read by Mayor Lowande

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

Motion Open to Public Comment:

Proposed By: Ludas

Seconded By: Busco

All in Favor

Albert Lasky – 4 Ridgeview Road – Mr. Lasky thanked the Borough for the road improvements that were done to Ridgeview Road. He was unable to pull out of his driveway before the roadwork due to a large pot hole. He is now able to pull in and out of driveway with no issues. Job well done, thank you Mayor and Council.

Tom VandeSande – Fernwood Lane – Mr. VandeSande asked if Budget was being adopted at the meeting. He then proceeded to show council the ad that was placed in the paper. He feels the ad was too small and should have been printed larger.

Motion to Close to Public Comment:

Proposed By: Ludas
Seconded By: Spillane
All in Favor

2016 MUNICIPAL BUDGET PUBLIC HEARING AND ADOPTION:

Motion to Open Public Comment:

Proposed By: Ludas
Seconded By: Rutsky
All in Favor

Administrator Jawidzik read: The state made changes to our Levy Cap Calculation since introduction which put us over cap. We increased anticipated tax collections to reduce budget by about \$15,000. The COAH planner was removed in 2016 budget in order to get under appropriations and levy CAPs. It will be added in the 2017 budget.

Major budget impacts come from:

- *The Finance Salaries – Added Position
- *The clerks Salaries – Monies moved from Sewer Operating
- *Clerk & Finance Training – Classes for Clerk and CFO Licensing
- *Legal – Ongoing Lawsuits
- *Other Insurance – Increase in Worker’s Compensation
- *Solid Waste – First increase in 10 years after last year’s bid
- *Police Salaries – Chief’s retirement payout

Motion to Close Public Comment:

Proposed By: Ludas
Second: Busco
All in Favor

RESOLUTION:

#075-04-20-16 Amend Approved Budget

RESOLUTION #075-04-20-16

RESOLUTION #075-04-20-16

RESOLUTION OF THE BOROUGH OF JAMESBURG COUNTY OF MIDDLESEX, STATE OF NEW JERSEY TO AMEND APPROVED BUDGET IN ACCORDANCE WITH THE PROVISIONS OF 40A:4-9

WHEREAS, the Local Municipal Budget for 2016 was approved on March 16, 2016; and

WHEREAS, the public hearing on said budget has been held as advertised; and

WHEREAS, the Governing body desires to amend said approved budget,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that the following amendments to the approved 2016 municipal budget be made:

CURRENT FUND

REVENUES	FROM	TO
GENERAL REVENUES		
AMOUNT TO BE RAISED BY TAXATION FOR SUPPORT OF MUNICIPAL BUDGET		
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes		
	3,989,835.61	3,974,914.75
Total amount to be Raised by Taxes for Support to Municipal Budget		
	4,134,315.61	4,119,394.75
TOTAL GENERAL REVENUES	5,661,871.69	5,646,950.83
<u>GENERAL APPROPRIATIONS</u>		
RESERVE FOR UNCOLLECTED TAXES	278,393.35	263,472.49
TOTAL GENERAL APPROPRIATIONS	5,661,871.69	5,646,950.83

Be it Further resolved, that three certified copies of this resolution be filed forthwith in the office of the Director of Local Government Services for certification of the 2016 Local Municipal Budget as amended.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky		X	X			
Council Member Spillane			X			
Council Member Sussman						X
Mayor Lowande						

I do hereby certify that the foregoing is a true and exact copy of a Resolution adopted by the Mayor and Borough Council of the Borough of Jamesburg.

SECTION 2 – UPON ADOPTION FOR YEAR 2016:

Read by Acting Municipal Clerk Susan Boulogne: Be it Resolved by the Mayor and Council of the Borough of Jamesburg, County of Middlesex that the budget thereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorizes of the amount of:

- a. \$3,974,914.75 for municipal purposes, and
- b. \$144,480.00 Minimum Library Levy

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman						X
Mayor Lowande						

ORDINANCES – FIRST READING BY TITLE: (Public Hearing set for May 18, 2016)

ORDINANCE #05-16

AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO EMMA, CHERRY AND JOHN STREETS AND APPROPRIATING THE SUM OF \$300,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to improve Emma, Cherry and John Streets; and

WHEREAS, the Borough of Jamesburg has been approved for \$300,000 in funding from the New Jersey Department of Transportation 2016 Municipal Aid Program for such construction.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The improvements described in Section 2 of this ordinance are hereby authorized as General Capital Improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The improvements hereby authorized to be undertaken consist of improvements on Ridgeview Road, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2016 capital budget of the Borough of Jamesburg hereby does conform to the provisions of this ordinance.

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

ORDINANCE #05-16

AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO RIDGEVIEW ROAD AND APPROPRIATING THE SUM OF \$231,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

RECORD OF VOTE:

FIRST READING: April 20, 2016

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Busco			X
Council Member Gibbons			X
Council Member Ludas	X		X
Council Member Rutsky		X	X
Council Member Spillane			X
Council President Sussman			
Mayor Lowande			

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

Motion Open to Public Comment:
Proposed By: Ludas

Seconded By: Busco
 All in Favor

Tom VandeSande – 2 Fernwood Lane – Mr. VanDeSande requested a second public hearing since we had it on our agenda. His concern was with a notice that was placed in the newspaper on March 25, 2016 advertising a special meeting that was held on March 23, 2016. Administrator Jawidzik explained that it was not an advertisement, but only a notice that the newspaper didn't even have to publish.

Motion to Close to Public Comment:

Proposed By: Ludas
 Seconded By: Busco
 All in Favor

CONSENT AGENDA RESOLUTIONS:
RESOLUTION #066-04-20-16**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$1,591,468.35.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman						X
Mayor Lowande						

RESOLUTION #067-04-20-16**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	February 2016
Finance Report	February 2016
Report of the Tax Collector	February 2016
Report of the Sewer Administrator	February 2016

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman						X
Mayor Lowande						

RESOLUTION #068-04-20-16**

RESOLUTION ACCEPTING THE SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF MIDDLESEX DEPARTMENT OF HEALTH AND THE BOROUGH OF JAMESBURG FOR THE PROVISION OF PUBLIC HEALTH SERVICES AND AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE SAID AGREEMENT

WHEREAS, THE UNIFORM SHARED SERVICES AND CONSOLIDATION ACT, N.J.S.A. 40A:65-1 ET SEQ. (THE "ACT"), AUTHORIZES LOCAL UNITS OF THIS STATE TO ENTER INTO AGREEMENTS WITH ANY OTHER LOCAL UNIT OR UNITS TO PROVIDE OR RECEIVE ANY SERVICE THAT EACH LOCAL UNIT PARTICIPATING IN THE AGREEMENT IS EMPOWERED TO PROVIDE OR RECEIVE IN ITS OWN JURISDICTION; AND

WHEREAS, THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG HAVE DETERMINED THAT IT IS IN THE BEST INTEREST OF JAMESBURG TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF MIDDLESEX DEPARTMENT OF HEALTH FOR THE PROVISION OF PUBLIC HEALTH SERVICES; AND

WHEREAS, THE AFOREMENTIONED SERVICE WILL BE PROVIDED, AS STATED IN DETAIL IN THE AGREEMENT ATTACHED HERETO.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG AS FOLLOWS:

THE BOROUGH OF JAMESBURG DOES HEREBY ENTER INTO AN AGREEMENT WITH THE COUNTY OF MIDDLESEX DEPARTMENT OF HEALTH FOR THE PROVISION OF PUBLIC HEALTH SERVICES.

2. THE MAYOR AND BOROUGH CLERK ARE HEREBY AUTHORIZED TO EXECUTE THE AGREEMENT WITH THE COUNTY OF MIDDLESEX, ATTACHED HERETO.

3. THAT THE BOROUGH CLERK BE AND IS HEREBY DIRECTED TO FORWARD A DULY AUTHENTICATED COPY OF THIS RESOLUTION TO THE COUNTY OF MIDDLESEX.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman						X
Mayor Lowande						

RESOLUTION #070-04-20-16**

APPROVING LIQUOR LICENSE TRANSFER/EXPANSION FOR HEARTHSTONE GRILL

WHEREAS, an application has been submitted, with the proper documentation as required by the New Jersey State Division of Alcoholic Beverage Control, by Hearthstone Grill LLC. for the transfer/ expansion of a Liquor License #1208-33-005-007.

WHEREAS, the Municipal Clerk has reviewed said application and has deemed it to be complete; and

WHEREAS, the corresponding fees were submitted with the applications for renewal of the aforementioned license:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that approval be and is hereby granted for the transfer of the above referenced Liquor License. Transfer of Liquor License granted April 20, 2016.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			

Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman						X
Mayor Lowande						

RESOLUTION #072-4-20-16**

APPOINT SPECIAL POLICE OFFICER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING AS SPECIAL CLASS II OFFICERS TO THE JAMESBURG POLICE DEPARTMENT.

CLASS II OFFICER

JAMES DENNIS

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman						X
Mayor Lowande						

RESOLUTION #073-04-20-16**

AUTHORIZE REFUNDS OF TAX OVERPAYMENT

WHEREAS, overpayments of taxes have been received by the Tax Collector's office in the aggregate amount of five hundred dollars (\$372.46); and

WHEREAS, these payments have been certified by the Tax Collector as overpayments;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such checks in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman						X
Mayor Lowande						

RESOLUTION #074-04-20-16**

A RESOLUTION AUTHORIZING THE BOROUGH OF JAMESBURG TO EXECUTE A QUIT CLAIM DEED RELATIVE TO THE PROPERTY KNOWN AND DESIGNATED AS BLOCK 17, LOT 9 ON THE JAMESBURG TAX MAP.

WHEREAS, the property known and designated as Block 17, Lot 9 on the Jamesburg Borough Tax Map (the "Property") is under the record ownership of Nicole and Angela Properties, Inc. (the "applicant"); and

WHEREAS, during the term of its ownership, the applicant first secured approvals to develop the property as 45 age-restricted residential apartments, which relief was granted by the Borough of Jamesburg's combined Land Use Board by Resolution #17-05; and

WHEREAS, the applicant thereafter returned to the Borough's Land Use Board in 2009, and secured an amended approval, which permitted the development of the Property as non-age restricted units, which is in accordance with the requirements of updated state law; and

WHEREAS, so revisions to the applicant's development proposal was memorialized in a Resolution of the Land Use Board dated October 14, 2010; and

WHEREAS, the applicant is now in the process of developing the Property in accordance with the approvals received from the Borough's Land Use Board concerning the Property; and

WHEREAS, an issue has arisen whereby it has been determined that there is a deed restriction contained in a prior Deed relating to the Property, which was imposed by the Borough of Jamesburg during the Borough's ownership of the Property a number of years ago (1985); and

WHEREAS, the restriction which has been discovered reads as follows:

"The use of the within described premises is limited to and restricted for use as senior citizen housing with appurtenances and amenities. Said restriction shall be permanent and shall be deemed to run with the lands"; and

WHEREAS, the language of the deed restriction is inconsistent with the subsequent actions of the Borough since 1985; and

WHEREAS, the applicant has requested that the Borough execute the attached Quit Claim Deed, solely for the purpose of vacating the restriction that appears in the title work concerning the Property, dating back to 1985, so that the restriction shall be deemed quit and void and of no further force and effect; and

WHEREAS, the circumstances regarding the applicant’s proposal are set forth in more detail in a letter received from the applicant’s attorney, Kenneth L. Pape., dated March 28, 2016, a copy of which is attached hereto and made a part hereof; and

WHEREAS, the Borough Attorney’s office has received this request and has recommended that the Borough execute the said Quit Claim Deed.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Jamesburg, in the County of Middlesex and State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute, and the Borough Clerk to attest, the attached Quit Claim Deed relating to the Property so as to remove the aforesaid deed restriction.
2. That, following the execution of the Quit Claim Deed, the Borough Attorney shall be authorized to file the same with the Middlesex County Clerk’s office.
3. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Denise Jawidzik, Borough Administrator;
 - b. Kenneth L. Pape, Esq.;
 - c. Kenneth Pacera, Tax Assessor; and
 - d. Frederick C. Raffetto, Esq. Borough Attorney

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman						X
Mayor Lowande						

NON- CONSENT AGENDA RESOLUTIONS:

RESOLUTION #065-04-20-16

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

March 16, 2016

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman						X
Mayor Lowande						

RESOLUTION ACCEPTING MINUTES

RESOLUTION #069-04-20-16

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

March 23, 2016

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco					X	
Council Member Gibbons					X	
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council President Sussman						X
Mayor Lowande						

RESOLUTION #071-04-20-16

RESOLUTION OF THE BOROUGH OF JAMESBURG APPROVING PAYMENT OF CERTIFICATE NO. 1- FIRST – RIDGEVIEW ROAD – RESURFACING AND DRAINAGE IMPROVEMENTS

WHEREAS, the Contractor, Lancha Construction Corp., has submitted a payment certificate No. 1 for first payment of the Ridgeview Rd. Resurfacing and Drainage Improvements; and

WHEREAS, the Borough Engineer has reviewed said quantities and is in agreement with same; and

WHEREAS, the Engineer recommends the approval of payment certificate No. 1- First, dated April 1, 2016, in the amount of one hundred eighty one thousand, eight hundred twenty six dollars, and sixty eight cents (\$181,826.68).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that Payment Certificates No. 1 - First in the aggregate amount of one hundred eighty one thousand, eight hundred twenty six dollars, and sixty eight cents (\$181,826.68), be hereby authorized for payment to Lancha Construction Corp.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas	X		X			
Council Member Rutsky		X	X			
Council Member Spillane			X			
Council President Sussman						X
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Rutsky

Council Member Rutsky shared library director Courtney Frank has been working with the staff and students of JFK School. Students will be visiting the Library and upgrading their library cards from temporary to permanent. The library trustees are considering an upgrade to the router. They are in the process of getting prices and a decision should be reached by their June meeting. Rose Spillane is looking into a grant for new lighting in the building. Upcoming events: Movie night May 5th at 4:00pm “Diary of a Wimpy Kid”. Snacks will be served. Lecture Thursday, April 21 at 7:00pm “Positive Mind Equals Positive Life.” The library will have a float in this year’s Memorial Day Parade. Friends of the library annual spring yard/bake sale will be May 23rd starting at 8:00am. Items in good condition are being collected. Presentation June 11 at 1:00pm “Unsung Heroes: Women of

The Civil War” Fell free to look at the website for more details on upcoming events. Chief Horvath thank you for all you have done, you will be missed.

- EDUCATION COMMITTEE
Council Member Busco

Council Member Busco noted the Budget Meeting will be held April 21st @ 7:00pm in the GMB Cyber Café. The public budget meeting will be April 28th @ 8:00pm in the GMB Cyber Café. Thank you Chief Horvath.

- POLICE COMMITTEE
Council Member Gibbons

Council Member Gibbons had no report. He did thank Chief Horvath for his time with the Jamesburg Police Department. He said over the years Chief Horvath has been very informative and supportive. Hope you have an amazing retirement.

PERSONNEL COMMITTEE
Council Member Ludas

Council Member Ludas welcomed Deputy Tax Collector Kevin Hatch. Mr. Hatch started April 1st and is fitting in nicely. There was a SERV meeting April 4th snow plow & landscape issues were reported & discussed. Next meeting will be held October 4th. Environmental Committee was invited to partner with Monroe in hosting Green Fair at Monroe Township High School on Oct 8th. Sustainable Jersey awarded Jamesburg a \$2,000 grant. Congratulations to Chief Horvath.

- PUBLIC WORKS COMMITTEE
Council President Sussman

Absent.

- PUBLIC EVENTS COMMITTEE
Council Member Spillane

Council Member Spillane reported community clean up day will be May 21st. The Fit Grils, local scouts and volunteers will endeavor to tidy up the town for Memorial Day. All are welcome to join. Those unable to attend are encouraged to tidy up their homes or business frontages. Flyers have been distributed to the schools. Garden Club planting will be May 22nd. They will be targeting the Library, First Aid, Veterans Park, Borough Hall and the planters downtown. The Garden Club received a kind and substantial donation from the American Legion Star Post 127 as well as a grant from Sustainable Jersey. We will be having a field trip to Suydam Farms for a tour and education on planting. Next Garden Club Meeting will be May 14th.

- ADMINISTRATOR'S REPORT
Denise Jawidzik

Administrator Jawidzik had no report being it was Budget adoption. Marty it was great working with you. You will be missed.

PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE
Mayor Marlene Lowande

Mayor Lowande read the following regarding an ongoing situation with Council Member Gibbons.

Mr. Gibbons, you knowingly and admittedly in a public council meeting, violated the by-laws of the Jamesburg Public Library by holding political meetings at least twice. Permission was given on two occasions even though you knew it was against policy and still asked permission.

On November 2, 2015 you let yourself and your campaign manager into the library. We have heard your explanation and I have looked over the statement from Courtney Frank, Director of the library, and I quote "Mr. Scillieri and Mr. Ciavolella informed me that Mr. Gibbons said they had permission to use the library as campaign headquarters, and that I had been made aware. At this time Matt Gibbons let himself in the front door and I asked everyone at that point to leave." A letter from Joseph Valdez, library Trustee stating that you used the library for your personal benefit and no permission was given for you and your associates. The board believes what you did was wrong.

I would ask at this time for a motion from the council for a formal resolution of censure on this matter.

Please see below the letter from Joseph Valdes, President Library Trustees.

Specifically, you and your associates used the library during the election day without asking for, or receiving our consent. Evidently, you unlocked the main entrance because the rear library door had been locked the previous evening. A member of the public also entered the library and checked out a book with no assistance.

The board believes that was you did was wrong. Consequently, we must insist you return any keys that you have to the library.

Please see below the letter from Courtney Frank, Library Director that was also read my Mayor Lowande:

Tom Gibbons came to see me on Monday, November 1, 2015 – the day before election day. We talked about potential capital improvement projects for the library. He made no mention at this time about his intent to use the library the following day.

On Tuesday, November 2, I came in to the library and found both front and back doors were unlocked, and there was a handwritten note from a patron notifying me that he had borrowed an item. With the doors unlocked and no supervision, I was concerned about the risk to library materials, equipment and the cash box. I locked the doors and questioned the two gentlemen Joe Scillieri (Gibbons' running mate) and Tony Ciavolella (campaign manager). They informed me that Gibbons said they had permission to use the library as campaign headquarters, and that I had been made aware

of this . During the time I was gathering this information, Gibbons' son Matt let himself in through the front door. At this ,I asked everyone to please leave as this use of the library was entirely unauthorized and inappropriate.

After Mayor Lowande read the letters, Council Member Gibbons again claimed that he felt like he did the right thing . I friend has a medical issue and needed to use a bathroom. The library was the closet place for him to go. Mr. Gibbons claims he locked the library door when he left his friend in the bathroom. " I feel I did nothing wrong, but if council wants to act, go ahead. I stand by my decision."

MOTION FOR A FORMAL CENSURE:

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons				X		
Council Member Ludas	X		X			
Council Member Rutsky		X	X			
Council Member Spillane			X			
Council President Sussman						X
Mayor Lowande						

MOTION TO ADJOURN:

Proposed By: Ludas
 Seconded By: Busco
 All in favor.

TIME OF ADJOURNMENT: 7: 43PM

Susan Boulogne
 Acting Municipal Clerk
 Borough of Jamesburg

